



MEMORANDUM

TO: Dale Booth, P.E. DATE: September 24, 2009
FROM: Fred Marquez *FM* FILE: TPP(S)
(512) 486-5038
SUBJECT: Fiscal Years (FY) 2010 and 2011
Unified Planning Work Program (UPWP) Approval Letter

The FY 2010 and 2011 UPWP for the Tyler Urban Transportation Study, as approved by the Tyler Metropolitan Planning Organization (MPO) Policy Committee on July 21, 2009 has been approved by Federal Highway Administration (FHWA) on September 21, 2009 subject to the following:

- TPF funding for the following activities are limited to those with a nexus to the metropolitan transportation planning process:
 - p. 8: 'Continue to develop and maintain applications to streamline land development services for eventual use in the transportation planning process.'
 - p. 9: 'Continue development of applications to streamline land development for eventual use in the transportation planning process.'
 - p. 8: 'Maintain a complete database of consistent addresses throughout the study area.'
 - p. 9: 'Monitor consistency of physical addresses of structures within the study area.'
 - p. 12: 'Coordinate with NETAC to develop promotions and education programs that promote ozone awareness'.
- Appendix E: The *Certification of Compliance* should be attested to by the MPO Director- Self Certification: The certification should be attested to by Barbara Holly, MPO Director.
- p. 11: includes 'Completed a transit route study and recommendations for transit improvement' yet the task is included in p. 12 as 'in-progress'. One or the other should be corrected.
- pp. 7, 10, 13, and 15-19: Include the following statement, 'Estimate based on prior years authorizations; approvals are made contingent upon legislation for continued funding.'

Enclosed with this memo are edits suggested by FHWA on August 12, 2009. Please note that the Tyler MPO has been notified of this approval.

If you have any questions or need additional information, contact me at (512) 486-5132.

Enclosure

cc: ~~Barbara Holly, Tyler MPO~~
Barbara Maley, FHWA
Kelly Kirkland, PTN

RECEIVED
SEP 29 2009
PLANNING DEPARTMENT

Enclosure – Suggested Edits

Tyler Metropolitan Planning Organization
FY 2010-2011 Unified Planning Work Program (UPWP)

- Table of Contents
 - From: Definition Area
 - To: Definition of Area

 - From: ADMINISTRATION AND MANAGEMENT ACTIVITIES
 - To: ADMINISTRATION/MANAGEMENT

 - From: Digital Aerial Photography
 - To: Aerial Photography

 - From: BUDGET SUMMARY - TABLE 1
 - To: TWO-YEAR BUDGET SUMMARY - TABLE 1

 - From: Tyler Area MPO Policy Committee Membership
 - To: MPO Policy and Technical Committee Memberships
- p. 4: Include the task numbers within D.
- Appendices: Remove lead pgs since several do not match the pages following i.e. Lobbying, Self Cert.
- p. 4: When only \$20,000 is being used for MTP development, the following statement should be revised "Emphasis for FY 2010 for the Tyler Area MPO will be developing and adopting the 2035 update for the MTP, the long-range transportation plan for the Tyler Area, a comprehensive approach to transportation planning."
- p. 12: Revise to 'Transit Route Study' header, if the task stays in. (See UPWP approval letter – Comment 2).
- Funding Summaries - throughout
 - From: man-hours
 - To: person hours
- MPO Policy and Technical Committee Memberships
 - Remove Dale Spitz (ret.) from the TAC.