



Tyler Police Department Volunteers In Policing Application Package

THERE WILL BE A BACKGROUND CHECK DONE ON EVERY APPLICATION. YOU MUST INCLUDE YOUR DRIVER'S LICENSE NUMBER OR STATE ISSUED ID CARD NUMBER AND, IF YOU HAVE ONE, CONCEALED HANDGUN LICENSE NUMBER ON THE APPLICATION.

AS SOON AS YOU HAVE COMPLETED THE APPLICATION, YOU CAN EITHER BRING IT BACK TO THE TYLER POLICE DEPARTMENT AND LEAVE IT WITH THE OFFICER ON DUTY AT THE FRONT COUNTER OR YOU CAN MAIL IT BACK TO:

TYLER POLICE DEPARTMENT
711 WEST FERGUSON
TYLER TX 75702

ATTN: GARY LYNCH
VOLUNTEER COORDINATOR

AS SOON AS THE BACKGROUND CHECK IS COMPLETED, YOU WILL BE CALLED FOR AN INTERVIEW.

THANK YOU.

GARY LYNCH
VOLUNTEER COORDINATOR
903/531-1071
FAX: 903/531-1063
glynch@tylertexas.com

Personal Information:

Last Name	First Name	MI	
Current Street Address:	City:	Zip	
Date of Birth:	Age:	Sex: M F	Social Security Number:
Place of Birth (City, State)	Other names used (Alias or Maiden)		
Home Phone:	Work Phone:	Cell Phone:	E-mail:
Previous Addresses (past 5 years)			

Education and Military Experience:

Please circle highest level of education completed: High School 9 10 11 12 / College 1 2 3 4 5 6 7 8		
High School / City, State	Last College Attended / City, State	
Degrees or Certificates Earned:		
Military Service Branch:	Specialty Training:	
Rank at Discharge:	Type of Discharge:	Discharge Date:
Do you speak a foreign language?		Fluently?

Criminal History and Driving Record

Texas Drivers License Number:	Expires:
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Has your license ever been suspended or revoked: No Yes If yes, reason:

Traffic citations and accidents for the last 5 years:

Have you ever been questioned, detained, arrested, investigated, warned or issued a citation for any misdemeanor or felony, other than traffic, as an adult? Yes No
If Yes, please explain (give agency or court, city, state, date, reason and disposition):

Have you ever been convicted of a crime? Yes No
Answering Yes to this question is not necessarily a disqualifier for the program. Please answer honestly.
If yes, please explain (give city, state, court, date, reason and disposition):

References

Do not use family members as references. List 3 individuals, name, address, phone number.

Name:	Relationship:	Phone:
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Address (Street, city, state, zip):

Name:	Relationship:	Phone:
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Address (Street, city, state, zip):

Name:	Relationship:	Phone:
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Address (Street, city, state, zip):

Employment History

List Employment for last 5 years beginning with most recent.

Firm Name, Supervisor

Dates – From/To (Month/Year)

Street Address, City, State, Zip

Firm Name, Supervisor

Dates – From/To (Month/Year)

Street Address, City, State, Zip

Firm Name, Supervisor

Dates – From/To (Month/Year)

Street Address, City, State, Zip

Firm Name, Supervisor

Dates – From/To (Month/Year)

Street Address, City, State, Zip

Firm Name, Supervisor

Dates – From/To (Month/Year)

Street Address, City, State, Zip

Volunteer Interest

How much time would you be available to volunteer?

Hours per week:

Time of day:

Days available(Please Circle):
M Tu W Th F Sa Su

Special interests or skills:

Membership in community organizations and volunteer experience:

Briefly, state why you wish to volunteer your time with the Tyler Police Department:

<u>Emergency Contact</u>		
List people to notify in case of an emergency:		
Name:	Relationship:	
Street address, city, state, zip:		
Home phone:	Work phone:	Cell phone:
Name:	Relationship:	
Street address, city, state, zip:		
Home phone:	Work phone:	Cell phone:

This Section To Be Completed
By Applicants To The Chaplain Corps

Religious Affiliation:	Licensed/Ordained/Local Certification:
If ordained please give name of ecclesiastic body and date earned ordination:	Name and location of seminary attended (city, state):
	Graduate School completed (name, city, state)
Local religious body membership? Yes No Name:	Street Address, city, state, zip:
To whom are you accountable (judicatory supervisor:	Phone:
Street address, city, state, zip:	
Does the organization you are affiliated with endorse or support your request for acceptance into the Tyler Police Department Volunteer Chaplain Corps? No Yes If yes please supply a letter of endorsement.	
Do you agree to serve a rotating 24-hour on-call duty period of one month as assigned by the department? Yes No	Do you agree to attend regularly scheduled training sessions/meetings per year? Yes No
Do you agree to ride with a patrol officer during his or her normal shift at least twice during your scheduled duty period? Yes No	Do you agree to officiate at department functions as requested during your duty period? Yes No

Confidentiality Agreement
All Applicants Must Complete This Page

If selected as a volunteer for the Tyler Police Department, I agree that I shall treat all information I receive from reports, officers, employees of the department or victims as confidential. I understand that I could jeopardize the ultimate investigation of a crime by revealing information. I will not discuss any aspect of a crime or investigation with any person unless directed to do so by my supervisor. I agree that I will not use my association with the Tyler Police Department to seek favors for others or myself.

Print Name: _____

Signature: _____

Date: _____

Information Authorization

I hereby authorize any city, county, state, former employer, or any other agency to furnish any member of the Tyler Police Department any information considered necessary for the purpose of processing this application. A copy of this authorization shall be considered as valid as the original.

Signature: _____

Date: _____

Letter of Understanding and Hold Harmless Agreement

I understand that I am not an employee of the City of Tyler. I am not entitled to payment for services rendered, nor am I entitled to compensation or fringe benefits other than set out below. I further acknowledge that I am a volunteer for purposes of the Fair Labor Standards Act. I wish to volunteer my services to the City of Tyler Police Department and observe members of the Tyler Police Department perform their duties. I understand that my status as a Volunteer In Policing may be revoked at any time. In consideration of the above granted authority to observe and other good and valuable consideration, I, my assigned heirs, executors, or agents hereby agree to hold the City of Tyler and the Tyler Police Department harmless. I agree to indemnify the City of Tyler, the Tyler Police Department and their agents and employees from any and all claims, damages, losses, and expenses arising out of the above described observations, volunteer work, and related activities, which is for bodily injury, illness or death, or property loss of use.

Signature: _____

Date: _____

SUBSCRIBED AND SWORN TO BE ME on this the _____ day of _____, 20____.

Notary Public

My Commission Expires _____

The Tyler Police Department reserves the right to decline any applicant for a volunteer position in the Tyler Police Department who has:

- ❖ Been convicted of a felony.
- ❖ Sold narcotics or other dangerous drugs.
- ❖ Committed an unlawful sexual act.
- ❖ A history of traffic violations.
- ❖ Committed any other violation of the law.
- ❖ Used illegal drugs or abused prescription medication.
- ❖ A history of alcohol abuse.
- ❖ Been discharged from the U.S. Armed Forces under other than honorable conditions.
- ❖ Any other conduct or pattern of conduct that would tend to disrupt, diminish or otherwise jeopardize public trust in the law enforcement profession.
- ❖ A physical or mental disability that would impair an individual's ability to perform the duties of a volunteer.
- ❖ Lied during any part of the volunteer selection process.

Note: The department will review all applications fairly and honestly and any commission of the listed behavior does not mean the applicant will be automatically disqualified.

Also, the department will not discriminate against any volunteer applicant on the basis of age, sex, marital status, national origin, religion, race, disability, or other protected groups under Federal, State or Local law.

I have read and understand the above.

Applicant's Signature

Date

Volunteer Coordinator