

**MINUTES OF THE REGULAR CALLED MEETING OF
THE CITY COUNCIL OF THE CITY OF TYLER, TEXAS
August 10, 2022**

A regular called meeting of the City Council of the City of Tyler, Texas, was held Wednesday, July 27, 2022 at 9:00 a.m. in the City Council Chambers, 2nd floor of City Hall, Tyler, Texas, with the following present:

Mayor:	Don Warren
Mayor Pro Tem:	James Wynne
Councilmembers:	Stuart Hene
	Shirley McKellar
	Broderick McGee
	Bob Westbrook
	Brad Curtis

City Manager:	Edward Broussard
Deputy City Manager:	Stephanie Franklin
Asst. City Manager:	Heather Nick
City Attorney:	Deborah G. Pullum
Deputy City Attorney:	Steve Kean
Senior Asst. City Attorney:	April Earley
Senior Asst. City Attorney:	Alesha Buckner
Director of Organizational Development:	Regina Y. Moss
Airport Manager:	Stephen Thompson
Planning Director:	Kyle Kingma
Chief Financial Officer:	Keidric Trimble
Chief Information Officer:	Benny Yazdanpanahi
City Fire Chief:	David Coble
City Librarian:	Ashley Taylor
Police Chief:	Jimmy Toler
City Engineer:	Darin Jennings
Director of Utilities:	Kate Dietz
City Clerk:	Cassandra Brager

INVOCATION

The Invocation was given by Councilmember Curtis.

MINUTES

Motion by Councilmember Westbrook to approve the minutes of the July 13, 2022 meeting; seconded by Mayor Pro Tem Wynne; motion carried 7 - 0 & approved as presented.

PRESENTATION

P-1 Request that City Council:

- 1) Consider receiving a presentation of the Fiscal Year 2022-2023 Proposed Budget;**
- 2) Consider voting to schedule public hearings on the proposed property tax rate and the proposed budget on the agendas for the August 24, 2022, and September 14, 2022.**

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3) Consider voting to place proposals to adopt an ad valorem property tax rate and adopt the final Fiscal Year 2022-2023 budget as action items for the September 14, 2022, City Council meeting.

Edward Broussard, City Manager – Gave a brief presentation of the Fiscal Year 2022-2023 Proposed Budget.

Motion by Councilmember McKellar to accept the presentation of the Fiscal Year 2022-2023 Proposed Budget; seconded by Councilmember Curtis; motion carried 7 - 0 & approved as presented.

Motion by Councilmember McGee to schedule public hearings on the proposed property tax rate of 26.1850 cents per \$100 of assessed value and the proposed budget on the August 24 and September 14, 2022 Council Agendas; seconded by Mayor Pro Tem Wynne; motion carried 7 - 0 & approved as presented.

Motion by Councilmember Westbrook to place proposals to adopt an ad valorem tax rate of 26.1850 cents per \$100 of assessed value in the Fiscal Year 2022-2023 Budget as action items on the September 14, 2022 City Council Meeting; seconded by Mayor Pro Tem Wynne; motion carried 7 - 0 & approved as presented.

MISCELLANEOUS

M-1 Request that the City Council review and consider accepting the Revenue and Expenditure Report for the period ending June 30, 2022.

Keidric Trimble, Chief Financial Officer - Gave a quarterly revenue and expenditures report for the period ending June 30, 2022.

Motion by Councilmember McKellar; seconded by Councilmember Curtis; motion carried 7 - 0 & approved as presented.

M-2 Request that the City Council consider authorizing the City Manager to execute a contract with A.E. Shull and Company in the amount of \$4,086,123.25 for the Capacity Work Group 1 Implementation Sewer Sites 2e1 and 10a1 Improvements, Bid 22-033.

Motion by Councilmember McGee; seconded by Councilmember Curtis; motion carried 7 - 0 & approved as presented.

M-3 Request that the City Council consider authorizing the City Manager to execute an engineering services agreement with KSA Engineers, Inc. for the design, bidding, construction administration and inspection of the Shiloh Road Elevated Storage Tank Rehabilitation project in the amount of \$371,000.

Motion by Councilmember Westbrook; seconded by Councilmember Curtis; motion carried 7 - 0 & approved as presented.

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CONSENT

(These items are considered to be routine or have been previously discussed, and can be approved in one motion, unless a Council Member asks for separate consideration of an item.)

- C-A-1 Request that the City Council consider authorizing the City Manager to declare and approve the Tyler Police Department's air clean latent particle hood and its LabConco fume hood as surplus and authorize the donation of the same to Tyler Junior College Police Academy for use in continued crime scene training.**
- C-A-2 Request that the City Council consider authorizing the City Manager to execute a Meter Reading Services Agreement with Craig Bonner Company to provide unread meter reading services for the Water Business Office.**
- C-A-3 Request that the City Council consider ratifying staff action to execute an Additional Services Request from Langan Engineering totaling \$14,000 to perform the necessary surveys and land man services to acquire additional construction and drainage easements.**
- C-A-4 Request that the City Council consider reviewing and accepting the Investment Report for the quarter ending June 30, 2022.**
- C-A-5 Request that the City Council consider authorizing the City Manager to ratify a change order that will increase the contract amount by \$27,585.13 and the release of final retainage payment in the amount of \$131,581.36 to Heritage Constructors, Inc. for the construction of the Golden Road Water Treatment Plant Filters 5-8 Rehabilitation and Caustic Feed System project.**
- C-A-6 Request that the City Council consider authorizing the City Manager to ratify a reconciliation change order that will decrease the contract amount by \$479,953.21 and the release of final retainage payment in the amount of \$64,431.12 to A.E. Shull & Company for the "Consent Decree Group 2 Traditional Pipe Rehabilitation", Standard Bid No 20-072.**
- C-A-7 Request that the City Council consider authorizing the City Manager to approve a reconciliation change order in the amount of \$2,900.00 and approve the release of final retainage to Paragon Construction & Associates for the City of Tyler Police Department Men's Shower Room Renovation Project.**

Motion by Councilmember Curtis to approve the entire consent agenda; seconded by Councilmember McKellar; motion carried 7 - 0 & approved as presented.

CITY MANAGER'S REPORT

1. The Traffic Safety Board met last week and discussed a draft of the new Traffic Calming Policy and the results and recommendations of the Grande Reverse Curb State. You all remember, you all authorized that last year and the results have come in on that one. The Traffic Safety Board had good discussions and questions on both items. They did vote

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supporting measures with both the Traffic Calming Policy, coming to the Council relatively soon and the recommendations for the Grande Reverse Curb which will also be coming to you all. Additionally, staff will present the results of the Grande Reverse Curb to the Half Cent Sales Tax Board at one of their future meetings for future funding and start to get on that program.

2. We talked about Solid Waste earlier, about just how great our Solid Waste Department is and what great remarks they receive. Part of that is because of just the incredible work that they do at being safe and keeping our communities safe and last week they had their Drive Cam Recognition Ceremony. Although that may sound a little technical or kind of dry, it's actually a great thing that we have drive cams in all of our vehicles for Solid Waste and Streets and it's kind of recording and seeing what's the activity, if there's irregular activity that goes on, we can go back and check it. But, we can also look to see and recognize who has some of the great safety records and bring those guys forward, so that was an opportunity for them to have their Drive Cam Recognition. And so, the guys who were able to maneuver through cars, residents, stationary and moving objects to do their jobs in a safe manner and so we congratulate them for their achievements, being recognized for their safety and being able to drive six months to a year without any accidents or incidents.
3. Out at the airport, speaking of accidents and incidents, an American Eagle flight en route from Lafayette to DFW had to make an emergency landing at Tyler Pounds Field last week after the crew identified an issue in the cabin that was requiring them to land at the closest suitable airport. And so, our airport team and additional fire, police, and EMT resources provided an outstanding response through all parts of that emergency. The aircraft landed about 9:00 p.m. without incident and 35 passengers and the crew members were accommodated in the terminal. We received glowing remarks from those who were involved with Steve and his staff and just the hospitality they felt at 9:00 p.m. having to make an emergency landing. The report I heard was seeing smoke in the cabin or smoke in the airplane type situation. To make them feel calm, get them taken care of, and put them on a bus at about 1:00 a.m. to get them to their final destination at DFW. I don't know if they made their connecting flights. But, we're very proud of our airport and airline staff and the collaboration between the city, the airport, the air service, and our emergency response professionals at helping out all of those people in need.
4. And also, we had incoming freshmen from UT Tyler as part of the Swoop Camp complete three separate service days with Keep Tyler Beautiful this summer. And so, we wanted to recognize more than 300 students and staff members who helped beautify Tyler by removing litter at the Rose Rudman, working in the Tyler Rose Garden, and weeding the native plant garden, another flower bed at Woldert Park and Glass Recreation Center. So grateful to have their service and wish the Class of 2026 the best on their first year of college.
5. Also, next week, school does get started and so our Police Department and others will be out there monitoring activities, so make sure you're monitoring the school zones and going the right speed through them.

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6. And last, we have the 50th birthday of Officer James McGraw and I noticed that the other day and I was like you know he's here in person. I'm not going to ask you all to sing happy birthday to him, but you can if you so wish to. That is your own choice. It's not an agenda item, but I do want to say happy birthday to James.

ADJOURNMENT

Motion by Councilmember Curtis to adjourn the meeting at 10:06 am; seconded by Councilmember McGee; motion carried 7 - 0 & meeting adjourned.

**DONALD P WARREN, MAYOR OF
THE CITY OF TYLER, TEXAS**

A T T E S T:

CASSANDRA BRAGER, CITY CLERK