

A Natural Beauty



City of Tyler

Annual Budget 2009-2010

Maintaining Momentum in
Uncertain Times



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Tyler
Texas**

For the Fiscal Year Beginning

October 1, 2008

President

Executive Director

TYLER CITY COUNCIL



MAYOR BARBARA BASS



SAM MEZAYEK
Councilmember - District 1



DONALD SANDERS
Councilmember - District 2



RALPH CARAWAY, SR.
Councilmember - District 3

1850
CITY OF TYLER
TEXAS
CITY HALL



OUR MISSION

To create a citizen sensitive and customer oriented environment where all City services are quality-driven in the most appropriate cost-conscious manner.

OUR VISION

The Mayor and City Council envision a local city government environment supported by innovative service techniques; a well trained and productive workforce; and a service delivery system that seeks to provide the best responses to the needs of its citizens and business community.



CHRIS SIMONS
Councilmember - District 4



MARK WHATLEY
Councilmember - District 5



CHARLES ALWORTH
Councilmember - District 6
Mayor Pro-tem

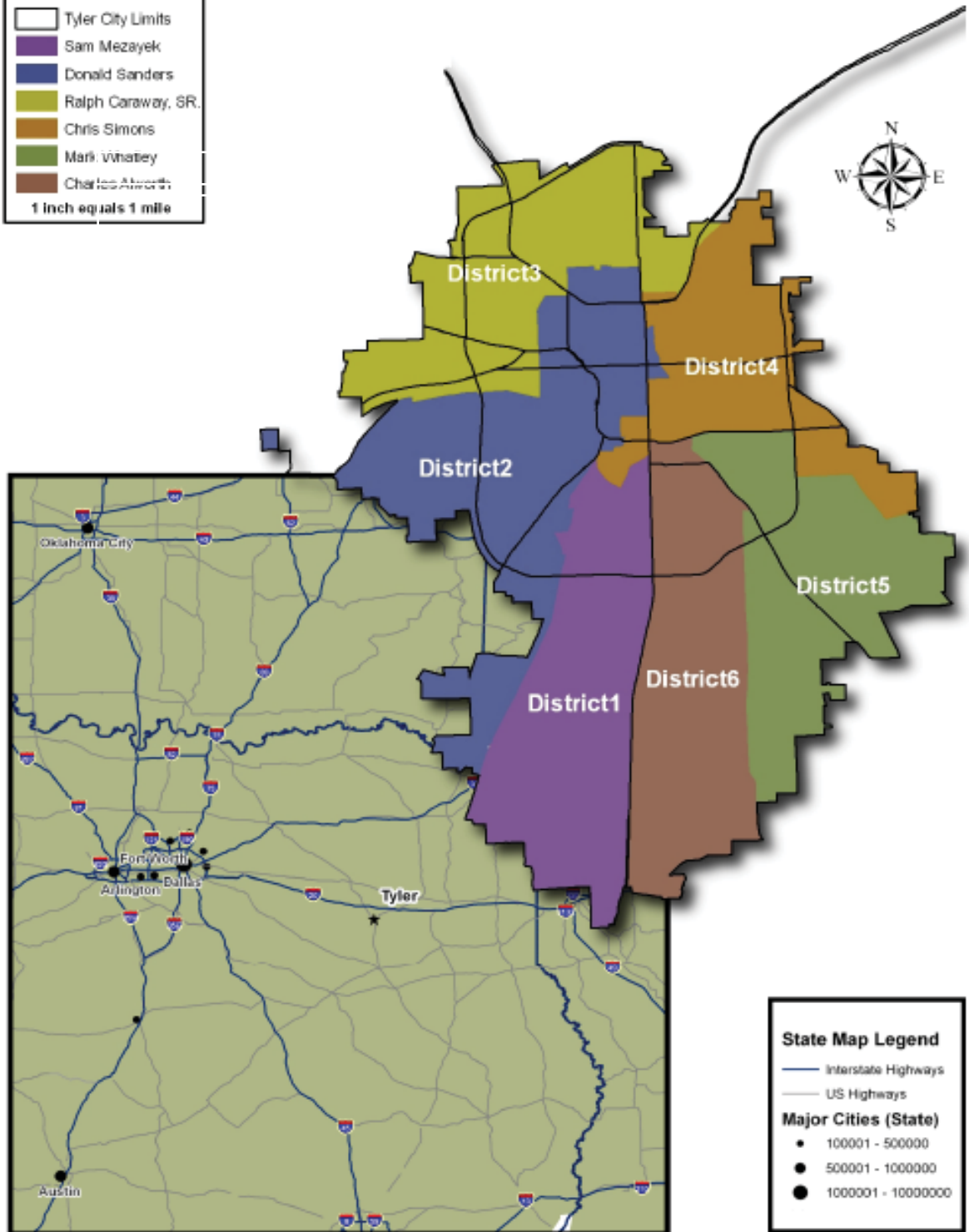


ROSE CAPITAL
OF
AMERICA



Tyler Map Legend

- Main Roads
 - Tyler City Limits
 - Sam Mezayek
 - Donald Sanders
 - Ralph Caraway, SR.
 - Chris Simons
 - Mark Whatley
 - Charles Atworth
- 1 inch equals 1 mile



- State Map Legend**
- Interstate Highways
 - US Highways
- Major Cities (State)**
- 100001 - 500000
 - 500001 - 1000000
 - 1000001 - 10000000

DEAR TYLER RESIDENTS,

*A*cross our nation, communities are facing difficult economic times. It is impossible to turn on the radio, television or open the newspaper without being bombarded with the challenges we face.

As a municipal government, the City of Tyler is responding to these challenges by continuing the Blueprint model of governance, which focuses on responsiveness to our citizen's needs, operational effectiveness and strategic planning.

These Blueprint principles have served the City well. Tyler continues to be one of the few municipalities in the State with no general obligation debt – thanks to the half-cent sales tax. We also continue to have one of the lowest property tax rates in the State; it is more than 59% lower than it was in 1994. We are extremely proud to announce that we recently qualified for a AAA bond rating from Standard and Poor's, which illustrates the diversity of our economy and the strength of our financial management. We are in an enviable position.

Although Tyler has weathered the national economic downturn better than many cities across the country due to our strong financial position, we are still facing declining sales tax revenues and less than expected growth in property tax revenue, which has impacted our operating budget tremendously. Like you, we are facing, we have looked for every possible way to tighten our belts and operate with no tax rate increase.

This year's budget demonstrates our commitment to staying true to long-term goals we have set for our City, while continuing the business-focused approach to managing municipal government. With rising costs, all departments have tightened their belts to develop a budget that allows Tyler to enjoy exemplary services while maintaining a low tax rate.



Barbara Bass

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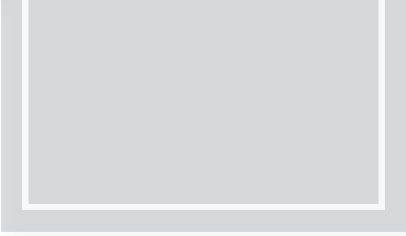
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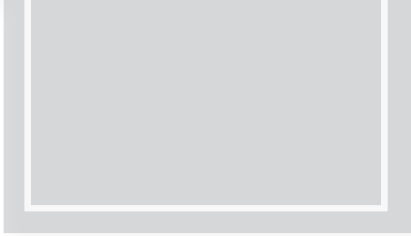


A Natural Beauty

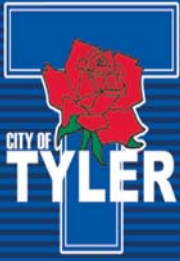


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MANAGER'S MESSAGE



FISCAL YEAR 2009-2010

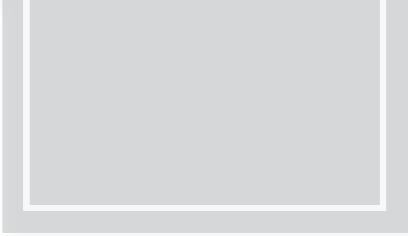


MAINTAINING MOMENTUM IN UNCERTAIN TIMES



CITY OF

TYLER



A Natural Beauty

Honorable Mayor, City Council Members and citizens of Tyler

The weakening of the national economy greatly influenced this year's budget. During the budget process, the City of Tyler looked to the future and positioned itself to weather the current economic storm for an extended period. Planning for the future has allowed the City of Tyler to sustain a better financial position than most other cities, and the theme of our efforts will be "maintaining momentum in uncertain times."



The fiscal year 2009-2010 budget focuses on three strategies: investing in infrastructure, positioning for growth and sustaining quality services. In particular, we will continue with planned traffic management initiatives, Half-Cent Sales Tax projects, utility infrastructure extensions, enhanced street maintenance, the Industry Growth Initiative, and area development planning. Additionally, we will launch the internal Lean Sigma initiative, a Citywide volunteer services program and measures to retain our highly qualified workforce. All of these activities will ensure we maintain the momentum built from execution of Tyler 21 implementation and our "Blueprint" culture.

Throughout the budget process we looked for every possible way for the City to tighten its belt to avoid a tax rate increase. We were able to offset many costs through reductions, such as freezing 16 positions, baseline reductions and asking employees to share in the cost of their benefits. Because of our planning, Tyler is uniquely poised to move forward in fulfilling our vision to be nationally known for a commitment to community, a robust business environment, and the beauty of our public places.

A handwritten signature in black ink on a light-colored background. The signature reads "Mark H. David" in a cursive, flowing script.



BLUEPRINT



VISION

The City of Tyler vision is a local city government environment supported by innovative service techniques; a well trained and productive workforce; and a service delivery system that seeks to provide the best responses to the needs of its citizens and business community.

MISSION

Tyler's mission is to create a citizen sensitive and customer oriented environment where all City services are quality-driven in the most appropriate cost-conscious manner.

The Tyler Blueprint, adopted in 1997, represents the City's core values and goals for operational best practices.

S E R V E

STREAMLINE - To improve the efficiency of; modernize, to contour economically or efficiently.

EMPOWER - To equip with an ability, enable; to give or delegate power or authority to; commission or make accountable.

RESPOND - To react positively or favorably; to render satisfaction; to be answerable with a sense of urgency.

VENTURE - To have the courage or presumption to do; a business enterprise.

EVALUATE - To rate; examine or judge carefully; ascertain or fix the value or worth of, appraise.

CORE VALUES

- ✓ Highest premium is placed on responsiveness to citizens' needs.
- ✓ All City services are competitively or contractually delivered.
- ✓ Tyler's leadership employs strategic, fast track thinking to keep the organization streamlined, adaptable to change and competitive.
- ✓ There is an organizational mindset for production, innovation, service excellence and results.
- ✓ All employees are fully trained and quantifiably productive.
- ✓ The City is postured with 21st century technology.
- ✓ There is a focus on minimizing liabilities and costs and improving service quality and delivery.
- ✓ The organization is constantly audited for performance productivity and operational effectiveness.
- ✓ The City Manager is the business manager for the City's blueprint for competitive services, productive staff and technologically correct processes.
- ✓ The City will pursue the Tyler 21 Vision to become nationally known for a commitment to community, a robust business environment and the beauty of public places.

Compensation

The City of Tyler has a low employment turnover rate. We attribute the success of recruiting and retaining our highly skilled workforce to a progressive work environment with an emphasis on training and our outstanding compensation and benefits package. The City continues to focus on preserving our greatest resource, our employees, by providing them with the tools they need to perform the job our citizens expect. Funding is included in the FY2009-2010 Annual Operating Budget for:

- § A two percent lump sum for police officers and firefighters;
- § A zero to two percent performance/productivity lump sum bonus for non-civil service employees;
- § Sick Leave Buy Back Program; and,
- § Pay Plan Study Implementation Program.

Benefits

The City of Tyler has successfully funded the employees' health insurance for many years with small or no programmed increase in health insurance premiums. There was an increase of three percent for health premiums during fiscal year 2008-2009 for both employees and the City. This was the first increase of its kind in more than 10 years. The City has continued to effectively control health claim costs by negotiating and securing contracts with the local health providers.

It is the City of Tyler's desire to provide the best benefits to the City's employees, while balancing the cost and minimizing the financial impact on the City and the employees. This balancing act has become more difficult to maintain due to rising costs

associated with the City's employees' and retirees' health coverage. It was noted that the prescription drug claims costs and health claim costs are projected to increase to over the prior year's data. To offset the adverse impact that these potential costs will have on the bottom line, the City of Tyler decided to eliminate the \$300 that the City contributed to each employee's Section 125 cafeteria plan. Since this was a direct benefit that each employee gave up, the City of Tyler decided to match the employees contribution. These two items help to contribute an additional \$420,000 to the Health and Benefits fund. This allowed the City of Tyler to maintain current health premium rates for all employees. There were also changes made to the City of Tyler prescription drug program to control cost. All co-pays for generic drugs were lowered from \$5 to \$3. Additionally, preferred and non-preferred co-pays were increased by \$10 unless the employee used preferred pharmacies, which were listed. These preferred pharmacies provided greater discounts on the cost of drugs. The same approach was used for specialty drugs except that the co-pay was increased by \$20. The City of Tyler currently offers \$900 per year for employees who opt out of its health plan, if they have coverage elsewhere. This benefit will be phased-out over a three year period. In year three this benefit is expected to save a total of \$27,000 on an annual basis. The City anticipates future premium increases as the cost of health care increases.

Strategic Tax Management

The FY2008-2009 total property tax rate as adopted was \$.204000 cents per \$100 of assessed property tax value. The property tax rate proposed for FY2009-2010 is \$.204000 cents per \$100 of valuation.

The property tax rate proposed for FY2009-2010 maintenance and operations (M&O) is a rate of \$.204000 per \$100 of assessed property tax value.

Property Tax Value Comparison

	FY2008-2009	FY2009-2010
Total Taxable Value	\$6,560,361,714	\$6,707,547,212
Total Tax Rate	.204000	.204000
Total Tax Levy	13,383,144	13,683,396
Estimated Collection Rate	98.490%	98.249%
TOTAL BUDGET	\$13,181,059	\$13,443,800

Debt Services Fund

The FY2009-2010 General Fund Operating Budget is supported by a total tax rate of \$.204000 cents, of which \$.000 cents is applied to fund General Obligation debt. The City of Tyler is

pleased to report that, it has no General Obligation Debt and the Debt Services Rate is \$.0000 cents per \$100 value.

DEBT SERVICE REVENUE	FY2008-2009	FY2009-2010
General Property Taxes	\$6,560,364,714	\$6,707,547,212
Debt Service Fund Interest	-	-
TOTAL	\$6,560,364,714	\$6,707,547,212

DEBT SERVICE EXPENDITURES	FY2008-2009	FY2009-2010
General Obligation Debt Payments	-	-
Agent Fees	-	-
TOTAL	-	-

FUNDING FOR OTHER AGENCIES*

The FY2009-2010 General Fund Operating Budget includes funding for the outside agencies as listed:

AGENCY	FY2008-2009	FY2009-2010
Northeast Texas Public Health District	\$375,000	\$455,000
Community Health Clinics of Northeast Texas	375,000	295,000
Smith County Tax Assessor-Collector	195,000	201,040
Smith County Appraisal District	32,738	33,200
SCPHD Animal/Vector Control	317,000	350,000
Smith County Juvenile Attention Center	115,000	115,000
Animal Shelter Services	113,400	128,000
Tyler/Smith County Child Welfare	31,108	31,108
Tyler Civic Theatre	9,000	9,000
Tyler Metro Chamber of Commerce	25,000	25,000
Discovery Science Place	36,000	-
Hispanic Alliance	15,000	15,000
Bright and Fair Home	8,991	8,991
TOTAL	\$1,648,237	\$1,666,339

*Does not include funding allocated by other City funds, such as Community Development Block Grant (CDBG) or Hotel Occupancy Tax.

General Projects Fund

The City's General Projects Fund serves as a supplemental resource to pay for one-time capital related expenditures on a pay-as-you-go basis. This fund was established from the General

Fund annual operating surplus over and above the 15 percent reserve and it enables the purchase of a number of infrastructure improvements and one-time capital expenditures that could not be funded otherwise.

Traffic Management Enhancements	\$547,000
New Fire Trucks and Capital Items Associated with the Truck	\$517,614
Parks and Recreation Improvements - Scoreboards	\$30,000
Street Improvement Program	\$1,000,000
Tyler Area Development Plan	\$150,000

TOURISM AND CONVENTION FACILITIES FUND

The FY2009-2010 Tourism and Convention Facilities Fund Operating Budget includes projected revenues and inter-fund transfers of \$1,446,350, a carry-over fund balance of \$253,921 and expenditures of \$1,536,532.

HOTEL/MOTEL OCCUPANCY TAX FUND

The FY2009-2010 Hotel/Motel Occupancy Tax Fund Operating Budget projects revenues of \$2,410,120, a carry-over fund balance of \$1,542,827 and expenditures and transfers of \$3,233,819. will support the promotion of conventions, visitors and tourism activity in Tyler through funding operating costs of the Rose Garden Center and Harvey Hall, as well as, providing appropriations for the following agencies:

Projected FY2009-2010 Hotel-Motel tax revenue

SOURCE	FY2008-2009	FY2009-2010
Tourism Fund/Rose Garden	\$1,080,755	\$1,080,755
Texas Rose Festival	9,000	9,000
East Texas Symphony Orchestra	25,000	25,000
Tyler Museum of Art	49,500	49,500
Smith County Historical Society/Historic Museum	15,000	15,000
Convention and Visitors Bureau	621,727	657,564
Bonner-Whitaker-McClendon House	5,000	5,000
Historic Aviation Museum	15,000	15,000
Symphony Recital Hall	-	975,000
Chamblee Rose Garden Match	100,000	-
Downtown Tourism	50,000	-
Visitor and Art Center Renovations	100,000	-
Discovery Science Place	-	36,000
Professional Audit Services	6,000	6,000
TOTAL	\$2,076,982	\$2,873,819

WATER UTILITIES FUND

The FY2009-2010 Water Utilities Operating Budget projects revenues of \$29,252,480, a working capital carry-over of \$2,511,420 and expenditures of \$28,745,285 including transfers.

Rates - planned rate adjustment of six percent to support revenue bond program;

Revenue Bonds - \$20 million issue for expansion of infrastructure;

Pay-as-you-go improvements - over \$1.5 million for existing treatment, collection and distribution facilities;

Briarwood Estates - sewer line extension;

NERZ pilot program - to incentive redevelopment/new neighborhoods in the North End; and,

Lake Tyler Master Plan.

SOLID WASTE FUND

The FY2009-2010 Solid Waste Operating Budget projects revenues of \$10,872,828, working capital carry-over of \$1,327,596 and expenditures

of \$10,678,804 for residential and commercial Solid Waste collection services and operations; including a capital transfer of \$400,000.

AIRPORT FUND

The FY2009-2010 Airport Fund Annual Operating Budget projects revenues of \$1,180,869, working capital carry-over of \$500,327 and expenditures of \$1,228,277.

Additional funding alignment will be achieved for the third consecutive year without an Airport operating subsidy from the General Fund made possible by improved fiscal management of the Airport Fund.

FLEET MAINTENANCE FUND

The FY2009-2010 Fleet Maintenance Services Annual Operating and Replacement Budget projects revenues of \$8,861,244 working capi-

tal carry-over of \$3,267,063 and expenditures of \$7,377,500 including transfers.

MAJOR BUDGET REVENUES/EXPENDITURES

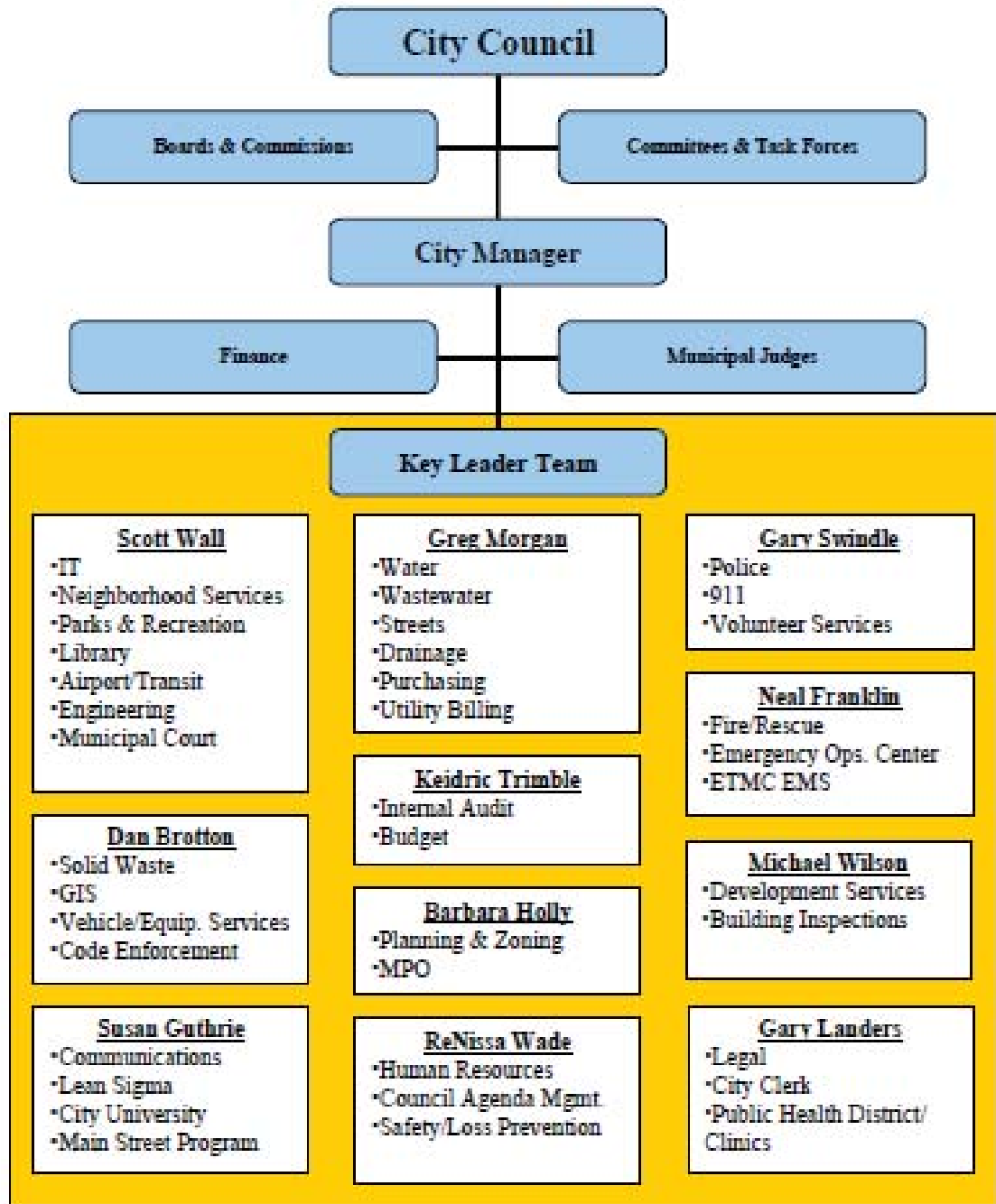
The chart below shows FY2009-2010 revenues, expenditures and changes in working

capital for the funds listed through out this section.

FUND	OPENING BALANCE	REVENUES	EXPENDITURES	TRANSFER IN/ TRANSFER OUT	CLOSING BALANCE
General Fund	\$10,435,819	\$57,280,610	\$57,280,610	(\$1,822,940)	\$8,612,879
Water Utilities Fund	2,511,420	29,252,480	20,726,859	(8,018,426)	3,018,615
Solid Waste Fund	1,327,546	10,872,828	10,143,804	(535,000)	1,521,570
Debt Services	-	-	-	-	-
Hotel/Motel Tax Fund	1,542,827	2,410,120	2,973,819	(260,000)	719,128
Airport Fund	500,327	1,180,869	1,228,277	-	452,919



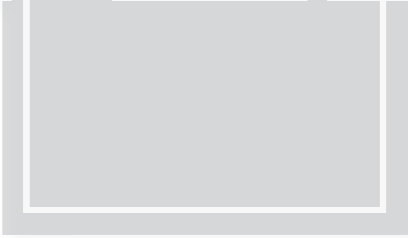
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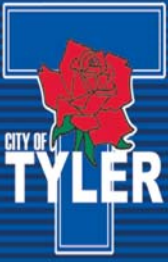
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READER'S GUIDE



FISCAL YEAR 2009-2010

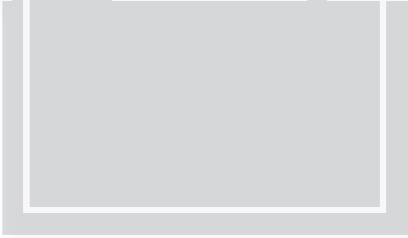


MAINTAINING MOMENTUM IN UNCERTAIN TIMES



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BUDGET PROCESS

Form of Government

The City of Tyler operates under a Council-Manager form of government incorporated as a home rule corporation under the Constitution and laws of the State of Texas. The City Charter was adopted February 9, 1937. The City Council is comprised of a Mayor who is elected at large and six, single member district City Council members. The City Council appoints the City Manager, boards and commissions and citizen advisory groups who work with direction from the City Council. All other staff members work under the direction of the City Manager.

Budget Adoption

The City's fiscal year is from October 1 through September 30. The City Charter requires public hearings and adoption of the budget by fund to be completed by the final City Council meeting in September. The City Council adopts the budget by ordinance in accordance with state statutes and the City Charter. Estimated expenditures of any fund may not exceed proposed revenue plus prior year carry-over fund balances or working capital. During a budget cycle, any unused appropriations may be transferred to any item required for the same general purpose within the same department and/or fund with City Manager approval. Any transfer of budget amounts between funds or base increases in appropriations must be approved by the City Council. Appropriations lapse at fiscal year end, unless lawfully re-appropriated in ensuing adopted budgets.

Budgets of the governmental fund type are prepared on a cash basis of accounting, which is based on real-time cash flows. The budgeted estimates are expected to be collected and expended in the same fiscal budget year. The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary

fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgements, are recorded only when payment is due.

Developed on a program basis, the budget depicts all services provided by the City and resources allocated for the provision of these services. Program priorities for the organization are developed by City Council, City staff and citizen input; and are used as major guidelines in the development of funding recommendations.

Budget Amendments

Under emergency conditions which may arise and which could not reasonably have been foreseen in the normal process of planning the budget, the City Council may, by a majority vote of the full membership, amend or change the budget to provide for any additional expense in which the general welfare of the citizenry is involved. These amendments shall be by ordinance. Any budget amendment must adhere to the balanced budget requirement and cannot change the property tax levy or in any manner alter a taxpayer's liability.

The City of Tyler budget is a program-based budget that is adopted by fund. Ordinances approved by City Council are required to increase or decrease appropriations in any fund. Although adopted by fund, budgets are prepared by line item and the City Manager approves budget adjustments within a fund between line items.

Basis of Presentation

The accounts of the City of Tyler are organized and operated on the basis of funds or account groups. Each is considered to be a separate accounting entity with its own separate set of self-balancing accounts consisting of its assets, liabilities, fund balances, net assets, revenues and expenditures or expenses. In accordance with Generally Accounting Principals (GAAP), the City's funds can be classified into one of three broad classifications of funds and categorized into one of seven fund types as listed below.

Governmental Funds

Governmental funds are primarily used to account for tax-supported and special revenue activities including grants. The measurement focus is based upon determination of financial position and changes in financial position, rather than upon net income determination. These funds operate under the modified accrual basis of accounting. They recognize revenue as income only when it becomes measurable and available. The City recognizes expenditures when a liability has been incurred except for some long-term liabilities such as debt service, compensated absences, claims, and judgments, which are recognized when payment is due. The City utilizes the following governmental fund types:

General - the City operates one general fund as the Chief Operating Fund for the City. It is used to account for all financial resources of the City that are not legally required to be accounted for in another fund. The City utilizes Internal Service Funds to account for some benefit, maintenance

and equipment purchase requirements associated with the General Fund.

Debt Service - this fund is used to accumulate resources to meet the current and future principal and interest payments on the City's general long-term debt. The City paid off all tax supported debt in fiscal year 2007-2008.

Capital Projects - the City operates two capital projects funds. The major fund associated with capital projects is the One-Half Cent Sales Tax Corporation, which is used for infrastructure improvements in an effort to eliminate tax-supported debt. This fund is not included in this document and has no formally adopted budget by the City Council, but is included in the annual financial audit. The second capital projects fund is the General Capital Projects Fund. This fund is used as a supplemental resource to pay for one-time related capital expenditures from the General Fund.

Permanent Funds - the City operates two permanent funds of the perpetual care and maintenance to the City's cemeteries. One of these funds operates in a trust environment and the other operates as an operations fund for the City cemeteries.

Special Revenue - the City uses special revenue funds to account for proceeds from specific revenue sources that are legally restricted to expenditures for specific purposes. These restrictions may be imposed either by parties outside the government or by the local governing body. The City operates with the following Special Revenue Funds:

- § Police Forfeiture - established to account for the receipt and disbursement of funds seized by the Police Department and subsequently awarded to the City through court-ordered judgments, primarily cases involving illegal drugs.
- § Court Technology - established to track the receipt of court fees restricted for court technology purchases.
- § Hotel-Motel Tax - established to account for the receipt and disbursement of funds generated by the Hotel-Motel Occupancy Tax.

- § Donations - established to account for the receipt and disbursement of funds donated for specific projects. This fund is not included in this document and has no formally adopted budget by the City Council, but is included in the annual financial audit.
- § Tourism - established to account for the operations of the Rose Garden, Rose Garden Center, Harvey Convention Center and Goodman Museum.
- § Passenger Facility - established to account for the receipt and disbursement of passenger facility charges collected from ticketed passengers at Tyler Pounds Regional Airport.
- § Oil and Natural Gas - established to track revenue received from lease royalties to be used for future one-time projects identified by the City Council.
- § Homeownership/Housing - established to account for the receipt and disbursement of the overhead allowances in excess of actual costs in the Section 8 Grant Program.
- § Community Development Block Grant (CDBG) - established to account for the receipt and disbursement of CDBG Grant monies allocated to the City.
- § HOME - established to account for the receipt and disbursement of HOME Grant monies allocated to the City, to provide affordable housing for low-income households.
- § Housing Assistance Payment Program (HAPP) - established to account for the receipt and disbursement of Department of Housing and Urban Development – Housing Assistance Payments Program Funds.
- § State and Federal Grants - created to account for the receipt and disbursement of Federal and State Grants related primarily to planning, transportation, library public safety and human services. All budgets are adopted with grant award documentation; this fund is not included in the document but is included in the annual

financial audit.

- § Transit System - established to account for the receipt and disbursement of Federal and State Grant Funds received for the operation of the City's Transit System.
- § Development Services - established to account for the receipt and disbursement of fund related to Development Services and Planning and Zoning.
- § Main Street - established to account for the receipt and disbursement of funds to promote downtown revitalization.
- § TIF/TIRZ # 2 - established to account for incremental increases in new and improved property values and associated taxes as well as sales tax related to new businesses and redeveloped businesses within a specified Downtown Tyler zone.
- § TIF/TIRZ # 3 - established to account for incremental increases in new and improved property values and associated taxes as well as sales tax related to new businesses and redeveloped businesses within a specified North Tyler zone.

Proprietary Funds

Proprietary funds are used to account for business activities in which funding is provided by fees and charges for services. The measurement focus for proprietary funds is on total economic resources. As such, these funds use the accrual basis of accounting, recognizing revenues when earned and expenses as the liability is incurred. For budgeting purposes, the proprietary fund types are budgeted on a cash basis to better manage available working capital. The City utilizes the following proprietary fund types.

Enterprise - these funds cover the cost of their operations through fees charged to individual users.

- § Utilities - accounts for the maintenance and operations of the infrastructure of the City's Water and Sewer system including administration, billing, distribution, treatment, waste col-

lection, waste treatment, Lake Tyler and storm water drainage.

- § Utility Construction - established to track the costs of capital improvements to the utility system.
- § Utility Debt Service - established to track the debt service costs related to revenue bond indebtedness.
- § Utilities Debt Reserve - established to account for debt reserve funds required to be set aside for the 2009 revenue bond due to unavailability of separate bond insurance policies in the current financial market. Additionally, the fund was established to set aside funds to replace previous bond insurance policies associated with prior revenue bond issues as required by the bond covenants.
- § Solid Waste - accounts for the maintenance and operations of the garbage collection and litter abatement programs operated by the City of Tyler. This includes administration, residential collection, commercial collection, litter control and complex maintenance.
- § Solid Waste Construction - established to track the costs of capital purchases and improvements to the garbage collection operations.
- § Airport - accounts for the operations of the Tyler Pounds Regional Airport and the Federal Aviation Administration tower activity.

Internal Service - these funds are used to report activities that provide services for other funds within the City. The full cost of providing these services is charged back to the using funds. The City utilizes the following internal service funds:

- § Productivity - established to track performance pay of City employees.
- § Fleet Maintenance/Replacement - accounts for the maintenance and repair work on vehicles for all City departments. The fund also acquires vehicles and equipment for use by all City departments on an amortization replacement schedule.

- § Property and Liability Insurance - accounts for the City's property, casualty, disability and worker's compensation insurance programs.
- § Active Employee Benefits - accounts for the City's self-insurance program for health and dental insurance benefits, as well as life insurance benefits for active employees.
- § Property and Facility Management - established to account for facility maintenance and replacement costs associated with HVAC units, roofing and ADA requirements.
- § Technology - established to account for the City's investment in technology and office automation, as well as current maintenance and repair items.
- § Retiree Employee Benefits - accounts for the City's self-insurance program for health and dental insurance benefits as well as life insurance benefits for retired employees.

Fiduciary Funds

Fiduciary funds are used to account for activities that are held in trust by the City, but the funds themselves are appropriated for other purposes or agencies. Because these funds are held by the City of Tyler for other agencies or individuals, there is no formally adopted budget for Fiduciary Funds and these funds are not included in the budget document. The City operates four Fiduciary funds including an Employee Benefit Trust – Section 125 Plan, the Greenwood Landfill Private Purpose Trust, the Lindsey Trust for Public Service Employees and the OPEB Trust. All funds are included in the annual financial audit.

The City has an external audit completed each year. The external auditors prepare the City's Comprehensive Annual Financial Report (CAFR) based on GAAP reflecting the City's financial position at the end of its fiscal year. The CAFR reports expenditures and revenues both on a GAAP basis and budget basis for the purpose of comparison. The following audit adjustments are made to adjust the City's financial records to GAAP:

- § Enterprise and internal service funds budget for purchases of capital items as expenditures on a budget basis, but they are recorded as assets on a GAAP basis.
- § Compensated absence liabilities are accrued as earned on a GAAP basis, but expensed when paid on a budget basis.
- § Governmental funds record revenues when received and book expenditures as encumbrances at the point of commitment during the budget year. Audit adjustments recognize all revenue that is measurable and available within 60 days of year end on a GAAP basis.
- § Enterprise and internal service funds record depreciation and amortization on a GAAP basis only.
- § Principal payments are recorded as a reduction of current liability on a GAAP basis, while being accounted for as debt service expenses on a budget basis.
- § Accrued debt service interest expense is recorded as a liability on a GAAP basis, but only current year interest expense is recorded on a budget basis.

Budget Phases

The City of Tyler begins in January with the development of next year's budget. The budget development process requires input from City staff, the City Council and citizens. In order for this input to be given appropriate consideration, the process begins approximately nine months before the budget is adopted. There are seven distinct phases in the development of the City's budget.

Budget Goals - the process starts with the development of budget goals based on the City's Financial Plan and continuous feedback received from the City Council and citizens. After the goals are developed, meetings with the City's administrative team set the stage for budget formation.

Revenue Forecast Schedule and Strategy Development - this phase provides strategic fiscal fore-

casting, financial assumptions, revenue and reserve information as well as management's expectations about the development of departmental budgets. At the meetings, the budget calendar is established. The calendar includes internal and external deadlines. The calendar allows citizens and the City Council to be aware of the schedule and the official dates for public input.

Budget Development - departments develop their budgets based on the financial expectations and the guidelines they have been provided. After departments have entered their budget in the City's financial system, they are reviewed with the Budget Committee. This review meeting allows the departments to highlight changing trends in their service levels in addition to making proposals for new services or changes to existing services.

Capital Improvements Plan - the Capital Improvements Plan is developed during this process as well. The City reviews all Capital Improvement projects on a monthly basis to ensure that they are staying on track with the annual plan. The City operates with a five-year plan where projects are added based on an objective scoring criteria established by the City Council. As the fund balances in each of the capital project funds are reviewed and analyzed for available revenue, that revenue is considered for additional projects. Additional projects are prioritized and then placed on next year's schedule when funding is available.

Budget Presentation - once all of the input is received, the budget is developed and the City Manager presents it to the City Council in August. The proposed budget will contain the proposed tax rate, water and wastewater rate, and sanitation rate as well as fee changes. The City Manager provides the City Council and the public with an overview of the budget and a summary of the major changes being recommended.

City Council Consideration - the City Council then has over one month to receive public input through public hearings and community dialogue before adoption. Any additional information needed to understand changes within the budget will

be provided to City Council during this time. property tax rate before the start of the fiscal year on Oct. 1.

Budget Adoption - the City Council will adopt the budget by fund and adopt the new

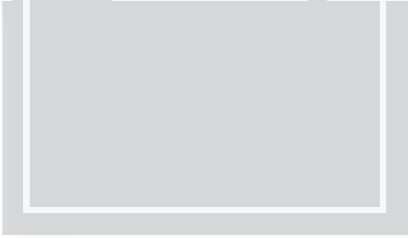
FISCAL YEAR 2009-2010 BUDGET CALENDAR

DATE	ACTION
Dec. 11, 2008	Distribution of tri-annual forecast templates to departments
Jan. 15, 2009	Deadline for departments to submit tri-annual forecast to City Manager's Office
Jan. 23, 2009	Key Leader retreat - discussion of tri-annual forecasts
Feb. 16, 2009	FY2009-2010 budget entry for Internal Service Funds only
March 16, 2009	Internal Service Fund FY2009-2010 baseline budget requests due
April 15, 2009	Distribution of FY2009-2010 budget materials and instructions
April 16, 2009	Training Offered
April 17, 2009	Finance will schedule appointments with each department to review, correct and make any additions/deletions to payroll projections
April 24, 2009	Training offered
May 11, 2009	Staff budget presentations to Budget Committee
May 22, 2009	Deadline for departments to Submit FY2009-2010 budget requests
May 26-29, 2009	Projections and request combined into City Manager's budget work file
June 1-30, 2009	Staff meetings to review FY2009-2010 departmental budget requests
July 6-30, 2009	City Manager prepares FY2009-2010 proposed budget for the City Council
July 31, 2009	City Manager's FY2009-2010 proposed budget filed with the City Clerk
Aug. 12, 2009	FY2009-2010 proposed budget presented to the City Council
Aug. 14, 2009	City Clerk publishes the "Notice of Proposed Budget Hearing" scheduled for Aug. 26 and Sept. 9
Aug. 26, 2009	Public Hearing on FY2009-2010 proposed budget
Sept. 9, 2009	Public Hearing on FY2009-2010 proposed budget/schedule and announce meeting date to adopt tax rate
Sept. 14, 2009	City Clerk publishes the "Notice of Tax revenue Increase" and intent to adopt tax rate and budget
Sept. 23, 2009	City Council adoption of FY2009-2010 Budget
Dec. 1, 2009	Final preparation and printing of FY2009-2010 adopted budget



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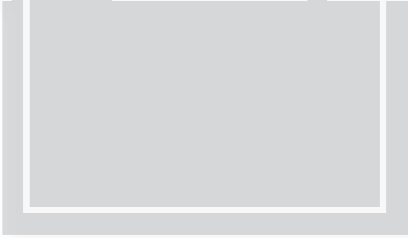


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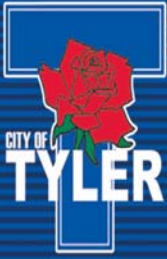


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FINANCIAL POLICY



FISCAL YEAR 2009-2010

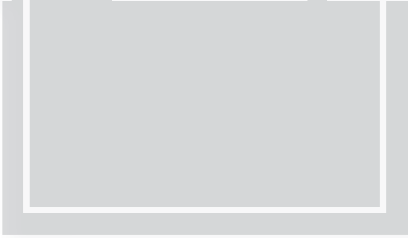


MAINTAINING MOMENTUM IN UNCERTAIN TIMES



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FINANCIAL POLICY

Financial Management Performance Criteria

The City of Tyler's Financial Management Performance Criteria (FMPC) serves as the basis for the overall fiscal management of the City's resources. These policies guide the City Council and administration in making sound financial decisions and in maintaining Tyler's fiscal stability.

The policies outlined here are developed to address specific financial issues. These policies are reviewed annually and updated as needed. Listed below are financial policies, which are specifically related to the adoption and execution of the annual operating budget.

Budgeting, Accounting, Auditing and Financial Planning Criteria

- § Establish and maintain a central accounting system for all functions of accounting, financing, inventory and budgeting.
- § Submit to the City Council a monthly revenue and expenditure report to show the financial position of the City of Tyler. The reports includes budgetary forecasts and year-to-date actual comparisons to show the financial conditions of the City of Tyler. Submit to the City Council a quarterly investment report, which meets / exceeds the requirements of the Public Funds Investment Act.
- § File with the City Clerk for public review, a copy of the proposed ensuing fiscal year budget by the last working day of July of each year.
- § City Council shall cause an independent audit to be made of the books of account, records and transactions of all the administrative departments of the City at least annually. The audit shall be conducted by a Certified Public Accountant. Auditors shall be selected for an initial one year period with an option for renewal up to five years. Mandatory rotation is required

by City Council for external audit services every five years.

- § The annual audit shall be conducted in accordance with the Generally Accepted Accounting Principles (GAAP).
- § Long-range forecasts shall be made for major operating funds as necessary for financial planning.
- § A system of internal controls shall be maintained to monitor revenues and expenses for municipal programs on a continuous basis. The internal auditor will perform periodic audits of departments to determine compliance with current controls and to make recommendations for change.
- § It is the City's goal to annually strive for certification of its audit and budget from the Government Finance Officers' Association (GFOA).

Operating Criteria

- § Estimated expenditures shall in no case exceed proposed revenue plus prior year carry-over balances.
- § Unused appropriations may be transferred to any item required for the same general purpose within the same department and fund if approved by the City Manager. All other transfers and base increases to appropriations must be approved by the City Council.
- § All annual appropriations shall lapse at the end of the fiscal year to the extent that they shall not have been expended or lawfully re-appropriated in subsequent year's adopted budgets.
- § A fund balance shall be maintained at a level of 15 percent of estimated annual operating expenditures for the General Fund and at 15 percent of estimated annual operating expenses in the Utility Fund and Solid Waste Fund.
- § Investments shall be managed in accordance with the current Investment Policy. Invest-

ments shall comply with Federal, State and local laws. Investments will consider protection of principal first, with the intent to diversify as well as provide the daily cash needs. Investments shall be made to maintain public trust and not speculate. Investment managers shall exercise prudence in managing the overall portfolio while trying to attain comparable rates of return.

- § Fixed assets shall be managed in accordance with the current Fixed Asset Policy. Properly classifying and recording the asset shall safeguard fixed assets. An inventory of the assets is to be maintained and is to include the description, cost, date of acquisition, department, location and asset identification number. Periodic inventory inspections of fixed assets shall be conducted. Fixed assets include items meeting both the dollar minimum of \$3,000 and having a useful life of two years or more. For constructed assets, the criteria apply to the completed project. Certain assets bought in bulk are capitalized as a group asset.
- § The City Council shall designate a City depository in compliance with the public funds investment act. The term of the bank depository shall be two years with three additional one year options for renewal.

Capital Improvement Projects

- § A comprehensive master plan will be developed to better plan and forecast future construction and capital improvements.
- § Capital project forecasts shall be developed and shall identify the impact of implementing said projects on future annual operating budgets. Estimates of future revenues necessary for these

expenditures shall be identified prior to the approval of such capital improvements.

- § The life of a capital project fund shall correspond to the utilization of the resources in the fund.
- § Expenditures shall not be incurred nor shall contracts be awarded without the appropriation of available funds.

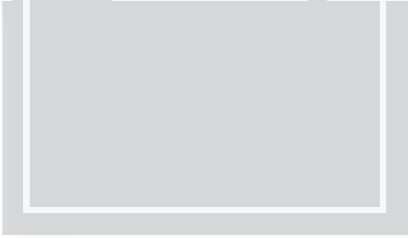
Debt Management

- § Utility projects, financed through the issuance of bonds, shall be financed for a period not to exceed the expected weighted average useful life of the assets.
- § Interest earnings on bond proceeds shall be credited to the debt service fund.
- § The City of Tyler intends to pay for tax supported construction and capital improvements with cash.
- § When appropriate, the City will consider the use of revenue debt to pay for utility system improvements if it is economically feasible.
- § Revenue bond coverage requirements provide for financial stability in Enterprise Funds. Coverage requirements are defined as the amount of system net revenue available to pay average annual debt service. System net revenue equal to two times average annual debt service is preferred. In no annual period shall the coverage fall below one and one-half times. Bond ordinance covenants require coverage of one and one half times.
- § The City Council shall exhibit a willingness to raise the revenue to fully fund the debt necessary to implement the adopted capital improvement plan and to maintain the City's bond rating.



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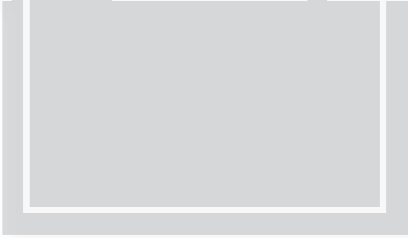


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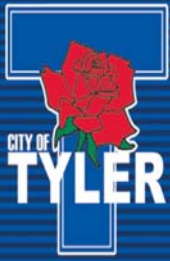


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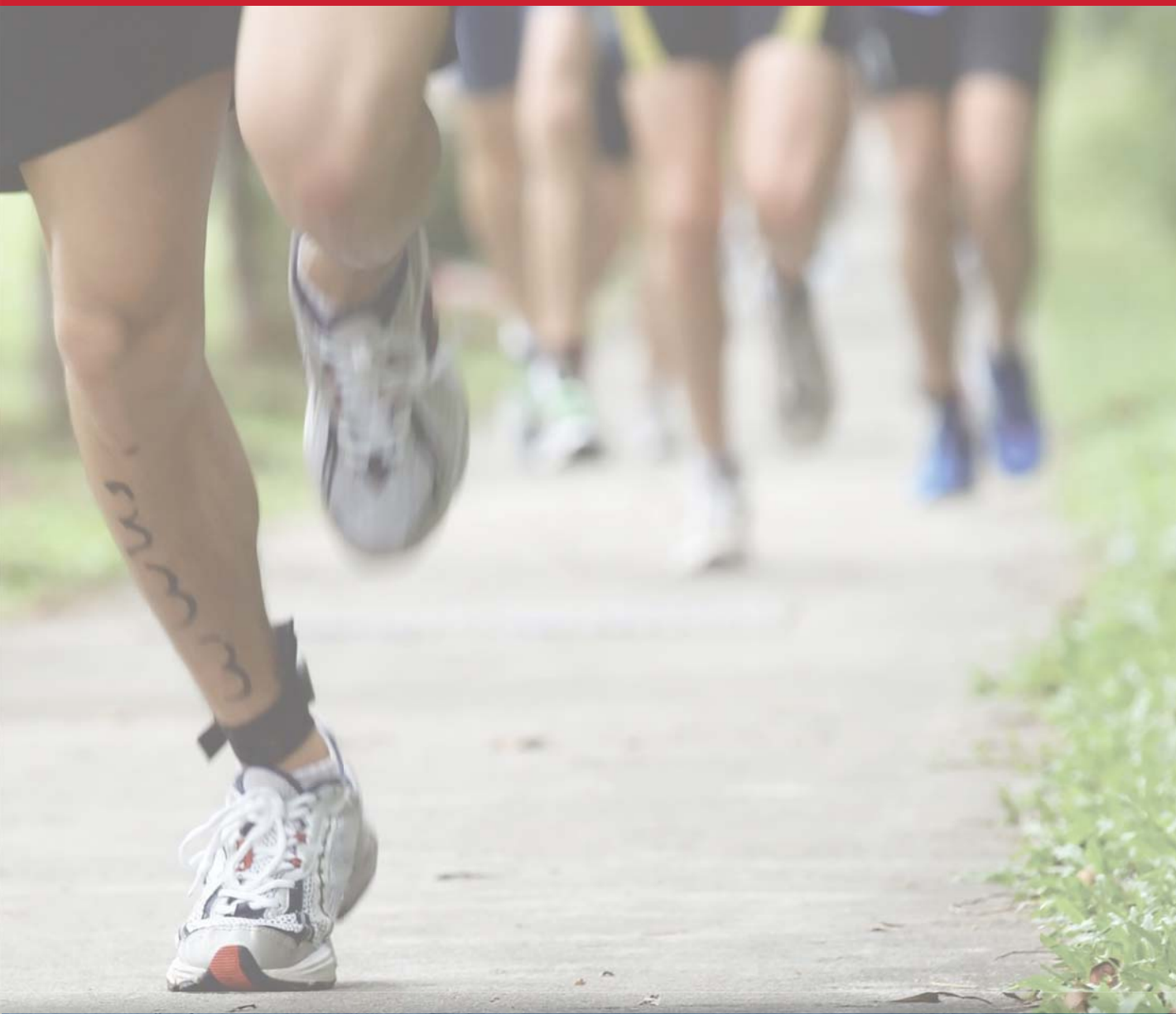
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INVESTMENT POLICY



FISCAL YEAR 2009-2010

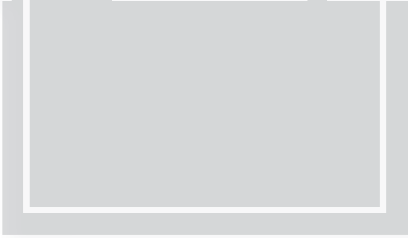


MAINTAINING MOMENTUM IN UNCERTAIN TIMES



CITY OF

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INVESTMENT POLICY

Introduction And Scope

The Public Funds Investment Act, Chapter 2256, Texas Government Code, (the "PFIA") requires each city to adopt a written investment policy that includes a written investment strategy, quarterly reports to the City Council with market values, an annual review of the policy by Council and an annual compliance audit among other requirements. This policy shall apply to the investment and management of all City funds under its control, other than those expressly excluded within this document or by applicable law or valid agreement. The Fire Pension Fund is excluded from this policy because it is separately organized and managed by contract with investment companies as directed by the Fire Pension Board; the Lindsey Police and Firefighters' Endowment Fund is also excluded from this policy because it is separately organized and managed by contract with an investment company as directed by the Lindsey Police and Firefighters' Fund Board. The Employees Deferred Compensation Agency Fund and the Retirees Health Benefits Trust Fund are also excluded. This policy shall not supersede the restrictions on investment of specific funds because of legal limits, created by grants, bond covenants or similar regulations. In the event of conflict, the more restrictive policy shall be followed. (Ord. No. 0-98-21; 3/18/98) (Ord. No. 0-2000-21; 3/22/00) (Ord. No. 0-2002-54, 11/13/2002) (0-2003-65, 11/26/03) (Ord. 0-2004-87, 11/10/04) (Ord. 0-2005-91, 11/9/05) (Ord. No. O-2006-93, 11/8/06) (Ord. No. 0-2007-130, 11/14/07) (Ord. No. 0-2008-37, 2/27/08) (Ord. No. 0-2008-143, 11/12/08) (Ord. No. 0-2009-84, 8/12/09)

Investment Strategy

The City shall use a pooled cash and investment approach commingling money from various fund types for market efficiency to the extent that is practical and legal. The following investment

strategy considerations recognize the unique advantages of a pooled cash and investment portfolio, including the reduction of cash flow uncertainty and the increased opportunity of yield curve extension. Funds included in the portfolio will include those from the operating funds, debt service and debt reserve funds and special projects. The liquidity requirements of the pooled investment portfolio will be projected and matched with maturities. The following investment strategy considerations recognize the unique advantages of a pooled cash and investment portfolio, including the reduction of cash flow uncertainty and the increased opportunity of yield curve extension:

- § Suitability - any investment eligible in the Investment Policy is suitable for Pooled Fund Groups;
- § Safety of Principal - all investments shall be of high quality securities with no perceived default risk. Market price fluctuations will occur. However, managing the weighted average days to maturity of each fund's portfolio to less than 270 days and restricting the maximum allowable maturity to two years using the final stated maturity dates of each security will minimize the price volatility of the portfolio;
- § Marketability - securities with active and efficient secondary markets are necessary in the event of an unanticipated cash flow requirement. Historical market spreads between the bid and offer prices of a particular security-type of less than a quarter of a percentage point will define an efficient secondary market;
- § Liquidity - pooled Fund Groups require short-term liquidity to fund any unanticipated cash outflow. Short-term investment pools and money market mutual funds will provide daily liquidity and may be utilized as a competitive yield alternative to fixed maturity investments;
- § Diversification - investment maturities should be staggered throughout the budget cycle to provide cash flow based on the anticipated

operating needs of the City. Diversifying the appropriate maturity structure up to the two-year maximum will reduce interest rate risk; and,

- § Yield - attaining a competitive market yield for comparable security-types and portfolio restrictions is the desired objective. The yield of an equally weighted, rolling three-month Treasury Bill portfolio will be the minimum yield objective.

At times special project and bond proceed funds may be better suited invested outside the Pooled Fund Group. In those cases the following strategy shall be applicable:

- § Suitability - any investment eligible in the Investment Policy is suitable for Special Project and Bond Proceeds Funds;
- § Safety of Principal - all investments will be of high quality securities with no perceived default risk. Market price fluctuations will occur. However, by managing Special Project and Bond Proceeds to not exceed the anticipated expenditure schedule the market risk of the overall portfolio will be minimized;
- § Marketability - securities with active and efficient secondary markets are necessary in the event of an unanticipated cash flow requirement. Historical market spreads between the bid and offer prices of a particular security-type of less than a quarter of a percentage point will define an efficient secondary market;
- § Liquidity - Special Project and Bond Proceeds Funds used for capital improvements programs have reasonably predictable draw down schedules. Therefore investment maturities should generally follow the anticipated cash flow requirements. Investment pools and money market mutual funds will provide readily available funds generally equal to one month's anticipated cash flow needs, or a competitive yield alternative for short-term fixed maturity investments. A singular repurchase agreement may be utilized if disbursements are allowed in the

amount necessary to satisfy any expenditure request. This investment structure is commonly referred to as a flexible repurchase agreement;

- § Diversification - market conditions and arbitrage regulations influence the attractiveness of staggering the maturity of fixed-rate investments for Special Project and Bond Proceeds Funds. Generally, when investment rates exceed the applicable cost of borrowing, the City is best served by locking in most investments. If the cost of borrowing cannot be exceeded, then concurrent market conditions will determine the attractiveness of diversifying maturities or investing in shorter and larger amounts. At no time shall the anticipated expenditure schedule be exceeded in an attempt to bolster yield; and,
- § Yield - achieving a positive spread to the cost of borrowing is the desired objective, within the limits of the Investment Policy's risk constraints. The yield of an equally weighted, rolling six-month Treasury bill portfolio will be the minimum yield objective for non-borrowed funds. (Ord. No. 0-2000-21, 3/22/00) (Ord. No. 0-2001-51, 10/24/01) (Ord. No. 0-2002-54, 11/13/2002) (0-2003-65, 11/26/03) (Ord. 0-2004-87, 11/10/04) (Ord. 0-2005-91, 11/9/05) (Ord. No. O-2006-93, 11/8/06) (Ord. No. 0-2007-130, 11/14/07) (Ord. No. 0-2008-143, 11/12/08) (Ord. No. 0-2009-84, 8/12/09)

Objectives

Principal investment objectives in order of priority are:

- § Preservation of capital and the protection of investment principal;
- § Maintenance of sufficient liquidity to meet anticipated disbursement and cash flows;
- § Maintaining public trust by avoiding any transaction, which might impair public confidence in the City's ability to manage public funds with which it is entrusted;

- § Conformance with all Federal statutes, State statutes, City Charter requirements, City ordinances, and other legal or policy requirements;
- § Diversification to avoid incurring unreasonable risks regarding investments owned; and,
- § Attainment of a market rate of returns, which is consistent with risk limitations, and cash flow characteristics of the City's investments. (Ord. No. 0-98-21; 3/18/98) (Ord. No. 0-2000-21, 3/22/00) (Ord. No. 0-2001-51, 10/24/01) (Ord. No. 0-2002-54, 11/13/2002) (Ord. 0-2004-87, 11/10/04) (Ord. 0-2005-91, 11/9/05)(Ord.No.O-2006-93,11/8/06)(Ord. No. 0-2007-130, 11/14/07) (Ord. No. 0-2008-143, 11/12/08) (Ord. No. 0-2009-84, 8/12/09)

Investment Officers

The chief financial officer, accounting manager and accountants are appointed as investment officers. The investment officer's authority will be limited by applicable laws, regulations and this policy.

In order to ensure qualified and capable investment management, the City shall provide periodic training in investments for the investment personnel through courses and seminars offered by professional organizations and associations in order to insure the quality and capability of the City's investment personnel.

Investment Officers shall attend at least one training session, containing at least 10 hours of instruction, within 12 months of assuming their duties. An additional 10 hours of training will be required in each succeeding two-year period. Training will address investment topics in compliance with the Public Funds Investment Act. The City approves the GFOA, GFOAT, GTOT, NT-COG, TCMA, TML and UNT as independent sources for training.

The City maintains the right to hire Investment Advisers to assist City staff in the investment of funds. Investment Advisers shall adhere to the spirit, philosophy and specific terms of this Policy

and shall invest within the same objectives. The Investment Officers shall establish criteria to evaluate Investment Advisers, including:

- § Adherence to the City's policies and strategies;
- § Investment strategy recommendations within accepted risk constraints;
- § Responsiveness to the City's request for services and information;
- § Understanding of the inherent fiduciary responsibility of investing public funds; and,
- § Similarity in philosophy and strategy with the City's objectives.

Selected Investment Advisors must be registered under the Investment Advisers Act of 1940 or with the State Securities Board. A contract with an Investment Adviser may not be for a term longer than two years and any contract, renewal or extension must be approved by the City Council.

(Ord. No. 0-98-21; 3/18/98) (Ord. No. 0-2000-21, 3/22/00) (Ord. No. 0-2001-51, 10/24/01) (Ord. No. 0-2002-54, 11/13/2002) (0-2003-65, 11/26/03) (Ord. 0-2004-87, 11/10/04) (Ord. 0-2005-91, 11/9/05) (Ord. No. O-2006-93, 11/8/06) (Ord. No. O-2006-93, 11/8/06) (Ord. No. 0-2007-130, 11/14/07) (Ord. No. 0-2008-143, 11/12/08) (Ord. No. 0-2009-84, 8/12/09)

Standards of Care, Ethics and Conflicts of Interest

As provided for in the PFIA, the standard of care for the City's investments shall be the Prudent Person Rule, which states "investments shall be made with judgment and care, under prevailing circumstances, that a person of prudence, discretion and intelligence would exercise in the management of the person's own affairs, not for speculation, but for investment, considering the probable safety of capital and the probable income to be derived."

The overall investment program shall be designed and managed with a degree of care and professionalism that is worthy of the public trust. The

Investment Officers shall recognize that the investment activities of the City are a matter of public record and public trust.

The Investment Officers, acting in accordance with written procedures and exercising the proper standard of care, shall be relieved of personal responsibility for an individual investment decision, provided that this Policy and the City's procedures were followed. In determining whether an investment officer has exercised the proper standard of care, all investments over which the individual had responsibility will be considered rather than a single investment.

Investment officers and employees of the City involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Investment officers and employees of the City involved in the investment process shall not utilize investment advice concerning specific securities or classes of securities obtained in the transaction of the City's business for personal investment decisions, shall in all respects subordinate their personal investment transaction to those of the City particularly with regard to the timing of purchases and sales, and shall keep confidential all investment advice obtained on behalf of the City and all transactions contemplated and completed by the City, except when disclosure is required by law.

All investment officers of the City shall file with the Texas Ethics Commission and the City Council a statement disclosing any personal business relationship with a business organization seeking to sell investments to the City or any relationship within the second degree by affinity or consanguinity to an individual seeking to sell investments to the City. (Ord. No. 0-98-21; 3/18/98) (Ord. No. 0-2000-21, 3/22/00) (Ord. No. 0-2001-51, 10/24/01) (Ord. No. 0-2002-54, 11/13/2002) (0-2003-65, 11/26/03) (Ord. 0-2004-87, 11/10/04) (Ord. 0-2005-91, 11/9/05) (Ord. No. O-2006-93, 11/8/06) (Ord.

No. 0-2007-130, 11/14/07) (Ord. No. 0-2008-143, 11/12/08) (Ord. No. 0-2009-84, 8/12/09)

Authorized Investments

The investment officers shall use only investment options approved by the City Council. Participation in any investment pool must also be approved by formal Council action. Subject to any limitations otherwise imposed by applicable law, regulations, bond indentures or other agreements, (including but not limited to the PFIA), the following are the only ones permitted as investments for the City's funds:

- § Direct obligations of the United States government, U.S. Treasury Bills, U.S. Treasury Notes, U.S. Treasury Bonds, and U.S. Treasury Strips (book entry U.S. Treasury securities whose coupon has been removed);
- § Debentures or discount notes issued by, guaranteed by or for which the credit of any Federal Agencies and Instrumentalities is pledged for payment. Principal-only and interest-only mortgage backed securities and collateralized mortgage obligations and real estate mortgage investment conduits are expressly prohibited;
- § Bonds or other interest bearing obligations of which the principal and interest are guaranteed by the full faith and credit of the United States government. Principal-only and interest-only mortgage backed securities and collateralized mortgage obligations and real estate mortgage investment conduits are expressly prohibited;
- § Certificates of Deposit and other evidences of deposit at a financial institution that, a) has its main office or a branch office in Texas and is guaranteed or insured by the Federal Deposit Insurance Corporation or its successor, b) is secured by obligations in a manner and amount provided by law for deposits of the City, or c) is executed through a depository institution that has its main office or a branch office in Texas that participates in the Certificate of Deposit

Account Registry Service (CDARS) and meets the requirements of the PFIA. All deposits exceeding the FDIC insurance limits shall be collateralized as required by Section 2-57 Selection of Depositories;

- § Local government investment pools organized under the Interlocal Cooperation Act that meets the requirements of the PFIA and have been specifically approved and authorized by the City Council;
- § Direct obligations of the State of Texas or its agencies;
- § No load government money market mutual funds that meet the requirements of the PFIA. Money market mutual funds must maintain a AAAM, or equivalent rating from at least one nationally recognized rating agency; and be specifically approved by the City Council or purchased through the City's primary depository as an overnight investment tool; and,
- § Repurchase agreements entered into in compliance with the PFIA.

NOTE: A security's average life does not constitute a stated maturity.

No investment type approved by the PFIA for public investment will be authorized by the City without specific City Council approval and adoption in this Investment Policy. In addition, investments authorized at the time of purchase, which become unauthorized need not be liquidated immediately. All prudent measures shall be taken to liquidate an investment that is downgraded to less than its required minimum rating. The Investment Officer will make specific suggestions as to the possible liquidation or retention in either situation.

This Policy does not apply to an investment donated to the City for a particular purpose or under terms of use specified by the donor. (Section 2256.004) (Ord. No. 0-98-21; 3/18/98) (Ord. No. 0-2000-21, 3/22/00) (Ord. No. 0-2001-51, 10/24/01) (Ord. No. 0-2002-54, 11/13/2002) (0-2003-65, 11/26/03) (Ord. 0-2004-87, 11/10/04) (Ord. 0-2005-91,

11/9/05) (Ord. No. O-2006-93, 11/8/06) (Ord. No. 0-2007-130, 11/14/07) (Ord. No. 0-2008-143, 11/12/08) (Ord. No. 0-2009-84, 8/12/09)

Investment Limits

It is the City's policy to diversify its investment portfolio. Invested funds shall be diversified to minimize risk or loss resulting from over-concentration of assets in a specific maturity, specific issuer or specific class of securities. Cash flow projections shall be utilized to spread investment maturities, smooth market fluctuations and reduce reinvestment risk.

The maturity of an investment largely dictates its price volatility. Therefore, the City shall concentrate its investment portfolio in shorter-term securities to protect market valuation from unanticipated rate movements. The City will attempt to avoid over-investment in local government pools and match a portion its investments with anticipated cash flow requirements. The asset allocation in the portfolio will vary depending upon those requirements and the outlook for the economy and the security markets.

The City will not directly invest in securities maturing more than two years from the date of purchase. The maximum average dollar-weighted maturity for the total City portfolio, including funds at the City's depository bank, shall not exceed 270 days. (Ord. No. 0-98-21; 3/18/98) (Ord. No. 0-2000-21, 3/22/00) (Ord. No. 0-2001-51, 10/24/01) (Ord. No. 0-2002-54, 11/13/2002) (0-2003-65, 11/26/03) (Ord. 0-2004-87, 11/10/04) (Ord. 0-2005-91, 11/9/05) (Ord. No. O-2006-93, 11/8/06) (Ord. No. 0-2007-130, 11/14/07) (Ord. No. 0-2008-143, 11/12/08)

Selection of Broker/Dealers

The City may utilize the in-house brokerage services of the bank qualifying as City depository in the acquisition and disposition of authorized securities. Other broker/dealers meeting the qualifications of this Policy section and selected by

the Investment Officers shall be annually approved by the City Council.

The approved list of broker/dealers includes the following firms:

- § Banc of America Securities;
- § Rice Financial Products Company;
- § Duncan-Williams Securities;
- § Coastal Securities; and,
- § Morgan Keegan & Company, Inc.

For brokers and dealers of investment securities, the City shall select only dealers reporting to the Market Reports Division of the Federal Reserve Board of New York, also known as the Primary Government Security Dealers, unless analysis reveals that other firms are adequately experienced to conduct public business.

All financial institutions and broker/dealers who desire to become qualified bidders for investment transactions must supply the following as appropriate:

- § Annual audited financial statements;
- § Proof of Texas State Securities Commission registration; and,
- § Proof of Financial Industry Regulatory Authority (FINRA) certification.

Each entity from which the City purchases investments (brokers/banks/pools) shall be provided the City's Investment Policy. Each will be required to provide a written certification of having read the Policy signed by an authorized representative of the firm. The certification will state that they have reviewed the Policy and will implement reasonable procedures to preclude investment transactions not authorized by the Policy.

It is the policy of the City to create a competitive environment for all individual purchases and sales financial institution deposits, money market mutual funds and local government investment pools. (Ord. No. 0-98-21; 3/18/98) (Ord. No. 0-2000-21, 3/22/00) (Ord. No. 0-2001-51, 10/24/01) (Ord. No. 0-2002-54, 11/13/2002) (0-

2003-65, 11/26/03) (Ord. 0-2004-87, 11/10/04) (Ord. 0-2005-91, 11/9/05) (Ord. No. O-2006-93, 11/8/06) (Ord. No. 0-2007-130, 11/14/07) (Ord. No. 0-2008-143, 11/12/08) (Ord. No. 0-2009-84, 8/12/09)

Safekeeping

Eligible investment securities shall be purchased using the delivery versus payment method. That is, funds shall not be wired or paid until verification has been made that the security has been received by the City safekeeping/clearance agent. The security shall be held in the name of the City. The original copy of all safekeeping receipts shall be delivered to the City. An independent custodian will be used for securities safekeeping. (Ord. No. 0-98-21; 3/18/98) (Ord. No. 0-2000-28, 3/22/00) (Ord. No. 0-2001-51, 10/24/01) (Ord. No. 0-2002-54, 11/13/2002) (Ord. 0-2004-87, 11/10/04) (Ord. 0-2005-91, 11/9/05) (Ord. No. O-2006-93, 11/8/06) (Ord. No. 0-2007-130, 11/14/07) (Ord. No. 0-2008-143, 11/12/08)

Reporting and Audits

At least quarterly, the Investment Officer shall submit a written report of all investments in compliance with PFIA. The market valuations obtained by the City shall be from independent sources believed to be accurate and representative of the securities' true values. The reports shall be submitted to the City Council.

An annual compliance audit of management's controls on investments and adherence to this Investment Policy shall be performed in conjunction with the annual financial audit and include a review of quarterly reports, with the result of the review reported to the City Council by that auditor.

The benchmark for the portfolio will be the three-month Treasury Bill average yield for the reporting period. Reporting will include the benchmark as a gauge of the portfolio's performance and a measure of risk. (Ord. No. 0-98-21; 3/18/98) (Ord. No. 0-2000-21, 3/22/00)

(Ord. No. 0-2001-51, 10/24/01) (Ord. No. 0-2002-54, 11/13/2002) (0-2003-65, 11/26/03) (Ord. 0-2004-87, 11/10/04) (Ord. 0-2005-91, 11/9/05) (Ord. No. O-2006-93, 11/8/06) (Ord. No. 0-2007-130, 11/14/07) (Ord. No. 0-2008-143, 11/12/08) (Ord. No. 0-2009-84, 8/12/09)

Review of Investment Policy

The City Council will review and adopt this Investment Policy and investment strategy at least annually, approving changes to policy or strategy. (Ord. No. 0-98-21; 3/18/98) (Ord. No. 0-2000-21, 3/22/00) (Ord. No. 0-2001-51, 10/24/01) (Ord. No. 0-2002-54, 11/13/2002) (0-2003-65, 11/26/03) (Ord. 0-2004-87, 11/10/04) (Ord. 0-2005-91, 11/9/05) (Ord. No. O-2006-93, 11/8/06) (Ord. No. 0-2007-130, 11/14/07) (Ord. No. 0-2008-143, 11/12/08)

Selection of Depositories

Depositories primary depository shall be selected through the City's banking services procurement process, which shall include a formal Request for Proposal (RFP) issued in compliance with applicable State law. A written contract shall be entered into and extended as per the RFP specifications. In selecting the primary depository, the credit worthiness of institutions shall be considered, and the Investment Officers shall conduct a review of prospective depository's credit characteristics and financial history.

The City may also utilize other financial institutions to maintain back-up checking or other transactional accounts and to place interest-bearing deposits.

All deposits placed with the City's primary depository or other financial institution shall be insured or collateralized in compliance with applicable State law. The City reserves the right, in its sole discretion, to accept or reject any form of insurance or collateralization pledged towards deposits. The City shall receive original safekeeping receipts for securities pledged, copies of any pledged insurance

policies or letters of credit, and all pledged securities shall be held by an unaffiliated custodian. Written authorization by an Investment Officer is required prior to the release of any pledged collateral, insurance or letter of credit.

The City requires market value of pledged securities in excess of 102 percent of all uninsured deposits plus accrued interest if any. All financial institutions pledging securities as collateral shall be required to sign a collateralization agreement with the City. The agreement shall define the City's rights to the collateral in case of default, bankruptcy, or closing and shall establish a perfected security interest in compliance with Federal and State regulations, including:

- § The agreement must be in writing;
- § The agreement has to be executed by the financial institution and the City contemporaneously with the deposit;
- § The agreement must be approved by the Board of Directors or designated committee of the financial institution and a copy of the meeting minutes must be delivered to the City; and,
- § The agreement must be part of the financial institution's official record continuously since its execution.

The Investment Officers shall monitor deposit and collateral levels at least monthly to maintain adequate coverage. (0-2003-65, 11/26/03) (Ord. 0-2004-87, 11/10/04) (Ord. 0-2005-91, 11/9/05) (Ord. No. O-2006-93, 11/8/06) (Ord. No. 0-2007-130, 11/14/07) (Ord. No. 0-2008-143, 11/12/08) (Ord. No. 0-2009-84, 8/12/09)

Authorized Collateral

The City shall accept only the following as collateral:

- § A bond, certificate of indebtedness, or note of the United States, its agencies or instrumentalities or other evidence of indebtedness of the United States, its agencies or instrumentalities that is guaranteed as to principal and interest by the United States, its agencies or instrumentalities;

- § Obligations, the principal and interest on which, are unconditionally guaranteed or insured by the State of Texas;
- § Bond of the State of Texas or a county, city or other political subdivision of the State of Texas having been rated no less than “A” or its equivalent by a nationally recognized rating agency with a remaining maturity of 10 years or less; and,
- § Letters of credit issued by the United States or its agencies and instrumentalities. (Ord. No. 0-2009-84, 8/12/09)

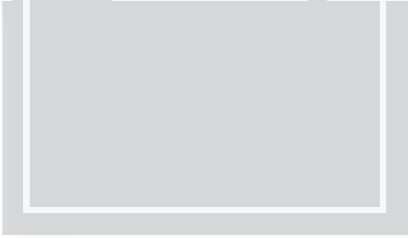
Reserved

Part II: That if any provision or any section of this ordinance shall be held to be void or unconstitutional, such holding shall in no way affect the validity of the remaining provisions or sections of this ordinance, which shall remain in full force and effect.



CITY OF

TYLER

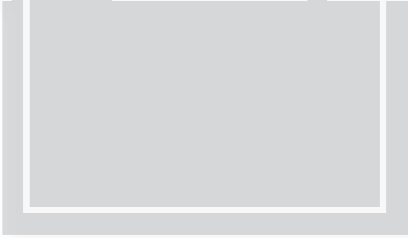


A Natural Beauty

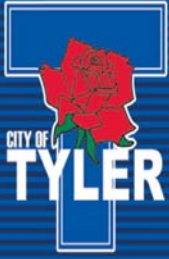


CITY OF

TYLER



A Natural Beauty



BUDGET SUMMARY

ALL FUNDS



FISCAL YEAR 2009-2010

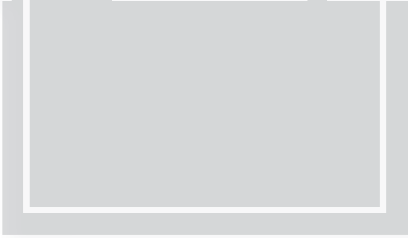


MAINTAINING MOMENTUM IN UNCERTAIN TIMES



CITY OF

TYLER



A Natural Beauty

BUDGET SUMMARY ALL FUNDS

FISCAL YEAR 2009-2010

FUND	OPENING	REVENUES	EXPENDITURES	TRANSFERS IN /	CLOSING
	BALANCE			(TRANSFERS OUT)	BALANCE
101 General	10,435,819	51,280,610	57,280,610	(1,822,940)	8,612,879
102 General Capital Projects	1,123,379	5,000	2,344,614	1,722,940	506,705
202 Development Services	(185,824)	1,103,000	1,319,338	-	(402,162)
204 Cemeteries Operating	289,901	6,739	209,696	18,000	104,944
205 Police Forfeitures	99,589	86,000	103,813	-	81,776
207 Court Technology	186,781	141,853	279,706	-	48,928
209 TIF/TIRZ # 2	-	77,654	77,654	-	-
210 Heart of Tyler	4,326	159,000	222,572	60,000	754
211 Motel Tax	1,542,827	2,410,120	2,973,819	(260,000)	719,128
218 TIF/TIRZ # 3	-	2,474	2,474	-	-
219 Tourism and Convention	253,921	1,446,350	1,536,532	-	163,739
234 Passenger Facility	-	340,350	340,350	-	-
235 Oil and Natural Gas	2,861,406	291,000	-	-	3,152,406
274 Homeownership and Housing	53,713	100	-	-	53,813
276 Housing Assistance	295,112	6,983,246	6,982,211	-	296,147
286 Transit System	20,146	1,839,804	1,834,203	-	25,747
294 Community Development Grant	22,931	958,601	981,532	-	-
295 Home Grant	4,450	1,090,597	520,597	-	574,450
308 General Debt Service	-	-	-	-	-
502 Utilities Operations	2,511,420	29,252,480	20,726,859	(8,018,426)	3,018,615
503 Utilities Construction	2,178,270	10,000	2,178,558	796,374	806,086
504 Utilities Debt Service	758,202	30,000	6,060,924	6,030,924	758,202
505 Utilities Debt Reserve	490,752	-	-	736,128	1,226,880
524 Airport	500,327	1,180,869	1,228,277	-	452,919
560 Solid Waste	1,327,546	10,872,828	10,143,804	(535,000)	1,521,570
562 Solid Waste Capital	2,925,121	10,000	1,152,264	400,000	2,182,857
639 Productivity	839,950	455,000	1,161,760	457,000	590,190
640 Fleet Maintenance/Replacement	3,284,063	8,861,244	7,360,500	(17,000)	4,767,807
650 Property and Liability	1,131,859	1,353,532	1,603,323	-	882,068
661 Active Employees Benefits	5,745,193	6,623,990	6,763,910	(900,000)	4,705,273
663 Facilities Maintenance	1,025,403	605,610	877,762	300,000	1,053,251
671 Technology	401,668	3,585,281	3,674,965	-	311,984
713 Cemeteries Trust	2,349,266	70,000	-	(18,000)	2,401,266
761 Retired Employees Benefits	439,824	2,828,820	3,716,544	900,000	452,100

MAJOR REVENUE SOURCES

General Fund

As indicated by the chart below, General Fund revenues for FY2009-2010 are projected at \$57,280,610, which is an increase of .96 percent

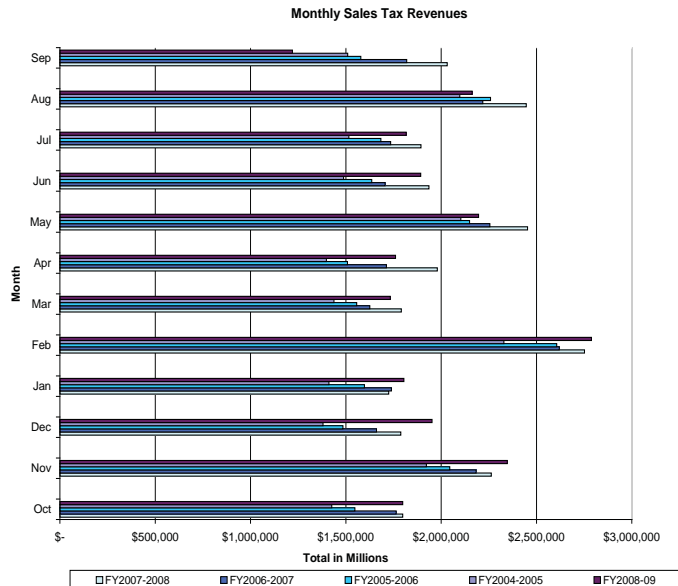
over the FY2008-2009 budget of \$56,738,539. This increase is due to increased property values related to new construction, estimated increases in franchise fees, police grants and estimated increases in fines and penalties.

GENERAL FUND	ACTUAL	AMENDED BUDGET	PROJECTED	BUDGET
	2007-2008	2008-2009	2008-2009	2009-2010
Property Taxes	12,259,979	13,519,359	13,529,000	13,791,740
Franchises	9,202,397	8,559,795	9,218,595	9,337,409
Sales & Use Taxes	25,187,715	26,006,645	24,680,852	24,706,845
Licenses & Permits	156,403	167,000	166,600	194,100
Fines & Penalties	6,117,752	6,431,727	6,661,245	6,670,178
Use of Money & Property	267,261	150,988	74,700	82,150
Current Services	1,196,257	1,164,371	1,214,170	1,303,432
Intergovernmental	138,170	-	8,000	-
Other Agencies	526,656	544,754	468,190	980,770
Miscellaneous	110,766	193,900	155,600	213,986
TOTAL REVENUES	\$55,163,356	\$56,738,539	\$56,176,952	\$57,280,610

Following is a summary of each major revenue category, explaining the basis for projections and reasons for changes.

Sales Tax

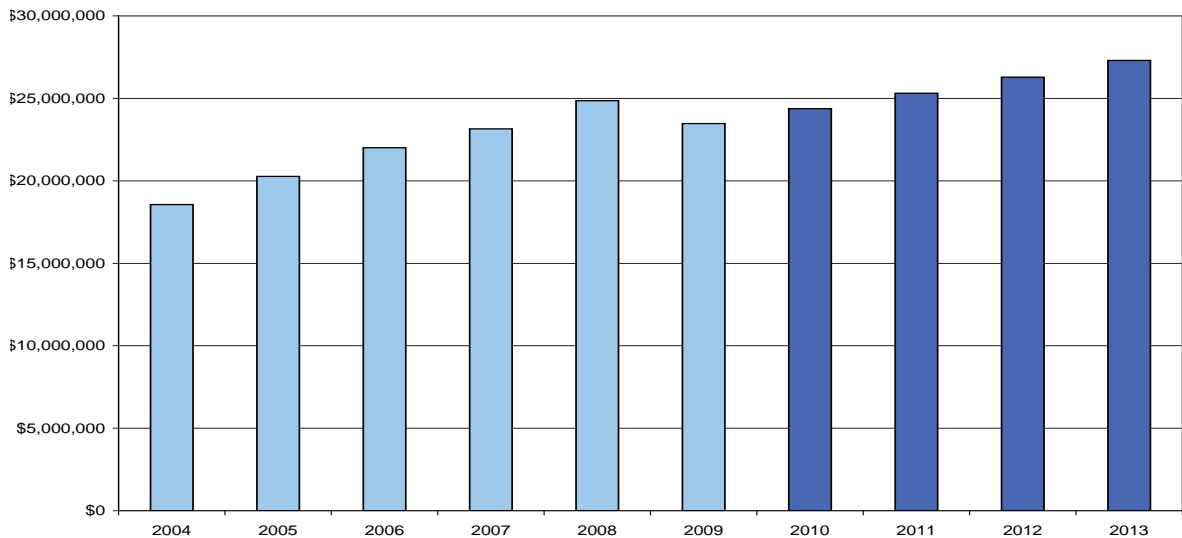
Sales tax is the largest of the General Fund's revenue sources representing 43 percent of the fund's total revenues. Actual collections for FY2008-2009 are projected to be 5 percent below the amount budgeted due to a recent decline related to construction and oil and gas industries. With FY2008-2009 continuing to exhibit negative collection trends, the City projects a budget for FY2009-2010 of five percent below the current year amended budget.



The chart below shows that the City has seen a flattening in sales tax collections in the last three years. The chart further shows the City's Sales tax projections over the future five years.

The slight decline or flattening of revenue in 2009 and was due to market and economic conditions that are still in a recovery period.

**Sales Tax Collections / Projections
(in Millions)**



Property Tax

Property tax is the General Fund's next largest single source of revenue at 24 percent. As indicated in the chart below, taxable values increased over the last six years while the City's total tax rate has declined almost every year during the same time period with the exception of the two most recent fiscal years. This increase in property values has helped allow the City to lower the overall tax

rate while still providing the citizens of Tyler with excellent service and public safety. The philosophy of City government has been to pay as you go for construction projects, and for that reason the City has been lowering its tax supported debt over the past several years. The City paid off all remaining tax supported debt issues in fiscal year 2007-2008. This has largely facilitated the City's ability to lower its total property tax rate over the last ten years.

ANNUAL CHANGE IN TAX RATE AND CERTIFIED TAXABLE VALUE

FISCAL YEAR	TOTAL RATE	CERTIFIED VALUES	% CHANGE
2001-2002	0.2620	4,052,051,546	8.90%
2002-2003	0.2545	4,227,306,408	
2003-2004	0.2489	4,443,904,967	5.12%
2004-2005	0.2489	4,757,237,999	7.05%
2005-2006	0.2384	5,088,514,168	6.96%
2006-2007	0.2237	5,569,801,329	9.46%
2007-2008	0.1990	6,143,037,626	10.29%
2008-2009	0.2040	6,560,361,714	6.79%
2009-2010	0.2040	6,707,547,212	2.24%

Franchises

Franchise taxes are 16 percent of the total General Fund revenues for FY2009-2010. Overall, the City is projecting a nine percent increase in franchise collections. Electric, gas and water franchises are based on usage and are influenced by the weather during the summer and winter months. These franchises appear to be increasing due to increased energy and fuel costs. The telephone and cable franchise fees have declined in recent years because of the reduction of land-lines and the increase of cable internet.

Fines and Penalties

Fees and fines are 12 percent of the total General Fund revenues and have a projected increase for the FY2009-2010 budget. The growth in revenues is due to various underlying assumptions.

The City has historically reviewed the revenue collections for major categories and used these values to make future projections. Fines and Penalties is one such category. The trend in collections shows a five-year 3.5 percent increase in municipal court fine collections. A more effective and publicized warrant sweep program has been a major contributor to this increase. A continued effort is being made to increase collections within the court and to encourage payment of fines.

Development Services

As indicated by the chart below, Development Services revenues for FY2009-2010 are projected at \$1,253,000, which is a decrease over the FY2008-2009 budget of \$1,532,257. This decrease is due to a decline in building permits issued related to the current economy.

DEVELOPMENT SERVICES	ACTUAL	AMENDED BUDGET	PROJECTED	BUDGET
	2007-2008	2008-2009	2008-2009	2009-2010
Building Permits	501,187	410,000	502,000	477,000
Electrical Permits	278,558	260,000	165,000	165,000
Plumbing Permits	181,584	175,000	100,000	100,000
Zoning Permits	30,015	30,857	25,000	25,000
Mechanical Permits	81,595	65,000	60,000	60,000
Cert. of Occupancy Fees	19,840	19,000	15,000	15,000
Sign Permits	23,065	20,000	15,000	15,000
Contractor License	40,300	30,000	40,000	40,000
House Moving Permits	270	1,000	1,000	1,000
Permits Fee-Clearing	750	1,000	800	800
Interest Earnings	24,566	25,000	14,000	4,000
Maps, Plans and Specs Fee	48	300	100	100
Copy/Printing Fees	69	100	100	100
Platting Fees	34,767	30,000	20,000	20,000
Contractor Testing Fees	112,839	115,000	30,000	30,000
Grant Revenue	4,000	-	-	-
Transfer from Fund 101	125,000	175,000	175,000	150,000
Transfer from Fund 502	125,000	175,000	175,000	150,000
TOTAL REVENUES	\$ 1,583,453	\$1,532,257	\$1,338,000	\$1,253,000

The Development Services revenue is determined using trend analysis. In an attempt to more accurately track the revenues and expenditures related to the developments services activities the City created a separate fund in FY2005-2006. Continued review of the trend analysis will allow the City to adjust fees to match costs related to the service activities provided.

Hotel/Motel Tax

Revenues in the Hotel/Motel Tax Fund are projected to increase 13 percent. This increase is based on the collection of the seven percent occupancy tax as well as donations for Liberty Hall. Several new hotels have been or are in the process of being built in Tyler. These hotels will continue to increase the City's strong collections from local hotels.

Tourism and Convention Fund

Revenues in the Tourism and Conventions Fund are projected to increase two percent. This increase is primarily due to increased user fees adopted in FY2008-2009 as well as increased collections. Revenue for rentals and concessions are projected using trend analysis and indicate moderate use of facilities.

Housing Assistance Payments Fund

The Housing Assistance Payments Program (HAPP), Section 8, is one of the largest sources of grant funding for the City of Tyler. The program showed an 11 percent increase in FY2009-2010 compared to the prior fiscal year. This program provides housing assistance for low-income families. The Tyler program continues to expand into neighboring communities and has helped relocate several Katrina victims.

Transit System Fund

Tyler Transit is a fixed route public transportation system provided by the City of Tyler to its residents. The route is managed by the City of Tyler. Five routes are currently in place with a fleet of eight buses operating six days a week. The transportation system also provides paratransit services with a fleet of nine buses on demand service. Funding for this service is provided through transit fares, matching funds from the City of Tyler, grant funding from the Federal Transportation Administration and the Texas Department of Transportation.

General Debt Service Fund

The General Debt Service Fund accumulates funds for the semiannual debt service requirements on the City's tax supported debt. Primary funding is a portion of the property tax dedicated for the debt retirement each year based on the amount required. General Obligation debt as of Oct. 1, 2009 totaled \$0.

Utilities Fund

As indicated by the chart on the following page, Utility Fund revenues for FY2009-2010 are projected at \$29,252,480, which is an increase over the FY2008-2009 budget of \$27,787,608. This increase is due to a scheduled six percent rate increase. The major source of revenue for the Utilities Fund is the Water and Sewer charges. Both revenues are determined through rate studies; a recently completed rate study indicated a need for increased water and sewer rates to be phased in over several fiscal years. Another large source of restricted revenue for the Utilities Fund is the Storm Water Revenue. This revenue is collected as a percentage of water charges and is restricted for use for storm drainage improvements.

UTILITIES FUND	ACTUAL	AMENDED BUDGET	PROJECTED	BUDGET
	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
Use of Money and Property	160,950	139,000	96,000	76,000
Charges for Current Services	23,851,027	26,261,000	25,435,780	27,704,262
Storm Water Revenue	1,189,104	1,274,498	1,274,498	1,350,968
Miscellaneous Income	106,205	113,110	118,550	121,250
TOTAL REVENUES	\$25,307,286	\$27,787,608	\$26,924,828	\$29,252,480

Utilities Debt Service Fund

The Utilities Debt Service Fund accumulates funds for the semiannual principal and interest payments on all Utility revenue debt. Revenue bond debt as of Oct. 1, 2009 will total \$53,955,000. The City will complete an issue of

21,610,000 in revenue bonds during FY2009-2010 for infrastructure expansion and improvement. The current debt service requirement for revenue debt is \$6,029,908 including interest. The City continues to evaluate capital projects to determine funding sources on a yearly basis.

Airport Operating Fund

As indicated by the chart below, Airport Operating revenues for FY2009-2010 are projected at \$1,180,869, which is a slight decrease over the FY2008-2009 budget of \$1,196,964. The major source of revenue for the Airport Operating Fund is the long-term parking and car-leasing rental. Both

revenues are determined through trend analysis, which has indicated continued increases in revenue over the past several years. Other large sources of revenue include airline facilities rental and hanger leases. Both revenues are calculated using a similar trend analysis.

AIRPORT OPERATING FUNDS	ACTUAL	AMENDED BUDGET	PROJECTED	BUDGET
	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
Airline Facilities Rental	83,949	100,000	90,840	90,000
Airport Long-Term Parking	473,850	530,000	528,560	530,000
Interest Earnings	20,366	20,000	6,211	6,000
Landing Fees	78,640	72,000	80,573	72,000
Restaurant Concessions	6,742	5,000	5,109	5,000
FAA Building Rental	39,373	40,104	39,006	40,085
Car Leasing Rental	233,317	232,000	229,063	232,000
Agricultural Lease	862	660	660	660
Hanger Land Lease	64,951	82,750	82,915	82,750
Historical Aviation Memorial Museum	22,066	26,000	24,504	26,000
Common Use Fee	39,644	22,000	32,628	22,000
Airport Fuel Flowage	36,278	38,500	37,395	45,000

AIRPORT OPERATING FUNDS	ACTUAL	AMENDED BUDGET	PROJECTED	BUDGET
	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
Copying fees	361	500	232	500
Advertising Space Fees	17,032	15,250	18,916	15,250
Miscellaneous Income	1,760	3,000	2,460	8,124
Oil Leases and Royalties	8,732	9,200	4,727	5,500
Transfer from Fund 234 / PFC	-	8,500	-	-
TOTAL REVENUES	\$1,127,923	\$1,205,464	\$1,183,799	\$1,180,869

Solid Waste Fund

The Solid Waste Fund provides for the administration, operation and maintenance of the City's solid waste system that includes collection, recycling and litter control. Revenues for FY2009-2010 are projected at \$10,872,828, which is an increase over the FY2008-2009 budget of

\$10,629,938. The major sources of revenue for the Solid Waste fund include the residential, commercial and roll-off charges for services. These revenues are calculated using a trend analysis, and because of increased commercial sales efforts and residential rate increases projections show increased revenue.

SOLID WASTE FUND	ACTUAL	AMENDED BUDGET	PROJECTED	BUDGET
	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
Interest Earnings and Rental Income	19,849	61,000	12,500	16,000
Charges for Residential Serv.	4,346,224	4,400,000	4,700,000	4,919,926
Charges for Commercial Serv.	2,748,010	2,750,000	2,850,000	3,052,663
Recycle Sales	18,303	20,000	14,000	15,000
Roll-Off	1,730,250	1,780,000	1,780,000	1,806,887
Miscellaneous	1,168,038	1,618,938	900,193	1,062,352
TOTAL REVENUES	\$10,030,674	\$10,629,938	\$10,256,693	\$10,872,828

POSITION SUMMARY ALL FUNDS

FISCAL YEAR 2009-2010

FULL-TIME POSITIONS	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010
GENERAL FUND (101)					
Capital Projects	1	1	1	-	-
City Clerk	2	2	2	-	-
City Manager	7	5.93	6.93	7	5
Code Enforcement	-	-	12	8	8
Communications	-	-	-	2.93	1.93
Engineering	14	12.32	13.32	7.46	6.46
Finance	6	7	9	8	8
Fire Department	136	149	149	155	161
Human Resources	5	5	3	3	4
Legal	5	5	4	7	7
Library	21	21	21	19	19
Municipal Court	22	22	22	24	24
Parks and Recreation	23	23	23	24	24
Parks and Recreation - Indoor Recreation	7	7	8	8	8
Parks and Recreation - Median Maint.	-	-	5	5	5
Parks and Recreation - Outdoor Recreation	1	1	1	1	1
Police Department - Auto Theft Task Force	1	1	1	1	1
Police Department - DEA Task Force	1	1	1	1	1
Police Department - Operations	235	235	243	246	243
Street	38	36.56	27	30	30
Traffic Engineering	14	11.61	12.61	12.61	12.61
TOTAL	539	546.42	564.86	570	570
DEVELOPMENT SERVICES FUND (202)					
Development Services	9	13.91	13.93	18	13
Planning and Zoning	3.70	4.70	4.70	4.55	4.55
MPO	2.05	2.05	1.30	2.41	2.41
TOTAL	14.75	20.66	19.93	24.96	19.96
WATER UTILITIES FUND (502)					
Lake Tyler	9	9	9	9	9
Storm Water Management	12	13.53	13.21	13	17
Wastewater Collection	17	17	17	17	17
Wastewater Treatment	26	26	26	26	26

POSITION SUMMARY ALL FUNDS

FISCAL YEAR 2009-2010

FULL-TIME POSITIONS	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010
Water Administration	9	7	8	8	8
Water Business Office	14	14	15	15	15
Water Distribution	24	24	24	24	25
Water Plant	23	23	23	23	23
TOTAL	134	133.53	135.21	135	140
SOLID WASTE FUND (560)					
Solid Waste Administration	8.25	9.25	9	9.04	9.04
Solid Waste Commercial	9	9	9	9	9
Solid Waste Residential	28	28	32	33	33
TOTAL	45.25	46.25	50	51.04	51.04
AIRPORT FUND (524)					
Airport	11	11	11	11	11
TOTAL	11	11	11	11	11
OTHER FUNDS					
Cemeteries	3	3	3	3	3
Community Development	5.65	5.65	5.75	6.35	6.35
Fleet Maintenance	24	21	21	17	17
HOME	0.95	0.95	0.85	0.92	0.92
Housing	10.40	10.40	11.40	11.48	10.48
Main Street	-	-	-	1	1
Productivity	-	2	2	1	2
Property and Facility Management	1	2	2	3	3
Property, Liability, Disability and Workers Compensation	-	-	2	2	2
Employee Benefits	-	-	-	1	1
Technology Services	10	11	11	11	11
Tourism - Rose Garden Maintenance/Visitor Facility	8	8	8	8	8
Tourism - Rose Garden Center	11	11	11	7	7
Transit	-	-	25	25.25	25.25
TOTAL	74	75	103	98	98
GRAND TOTAL	818	832.86	884	890	890

POSITION SUMMARY ALL FUNDS

FISCAL YEAR 2009-2010

PART-TIME POSITIONS	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010
GENERAL FUND (101)					
Human Resources	1	1	-	1	-
Library	19	19	19	22	22
Parks and Recreation - Indoor Recreation	3	3	3	3	3
Parks and Recreation - Outdoor Recreation	-	-	-	-	1
Police Department - Operations	1	1	2	2	2
Traffic Engineering	-	2	-	-	-
TOTAL	24	26	24	28	28
DEVELOPMENT SERVICES FUND (202)					
Development Services	1	-	-	-	-
TOTAL	1	-	-	-	-
AIRPORT FUND (524)					
Airport	1	1	1	1	1
TOTAL	1	1	1	1	1
OTHER FUNDS					
Retiree Benefits	-	-	1	-	-
Tourism - Rose Garden Maintenance/Visitor Facilities	4	4	4	4	4
TOTAL	4	4	4	4	4
GRAND TOTAL	30	31	29	33	33

POSITION SUMMARY ALL FUNDS

FISCAL YEAR 2009-2010

SUBSTITUTE AND TEMPORARY POSITIONS	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010
GENERAL FUND (101)					
Library	12	12	12	12	12
Parks and Recreation - Outdoor Recreation	29	29	29	29	29
Traffic Engineering	35	35	40	40	40
TOTAL	76	76	81	81	81
SOLID WASTE FUND (560)					
Solid Waste Residential	1	1	1	-	-
TOTAL	1	1	1	-	-
GRAND TOTAL	77	77	82	81	81

TOTAL COMBINED REVENUE AND EXPENDITURES ALL FUNDS

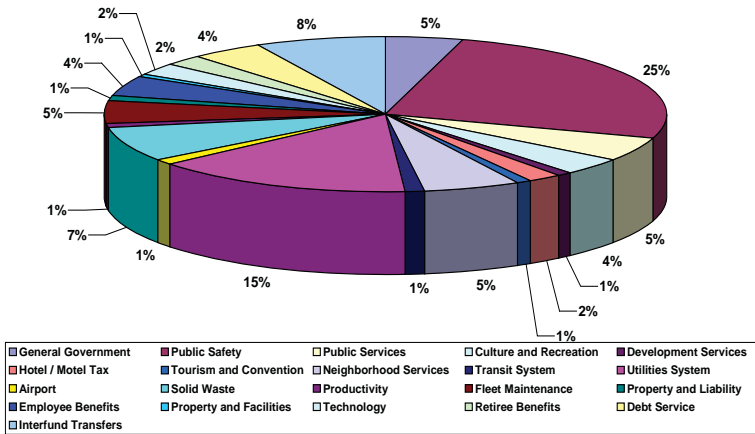
FISCAL YEAR 2009-2010

FUNDING SOURCES	ACTUAL	BUDGET	PROJECTED	BUDGET	% CHANGE
	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010	TO BUDGET
Property Tax	12,425,885	13,536,373	13,537,000	13,871,868	2.48%
Franchise Tax	9,894,526	9,205,288	9,859,088	9,977,902	8.39%
Sales Tax	27,289,146	28,180,929	26,800,852	26,931,845	-4.43%
Licenses and Permits	1,314,866	1,179,857	1,091,400	1,093,930	-7.28%
Fines and Penalties	6,353,098	6,659,727	6,827,173	6,891,178	3.48%
Use of Money and Property	3,499,326	2,898,697	2,219,235	1,897,282	-34.55%
Current Service Charges	48,131,585	52,917,305	51,128,161	55,347,771	4.59%
Miscellaneous Income	12,776,808	11,926,788	12,929,200	12,790,256	7.24%
Income from Other Agencies	10,761,516	12,459,978	11,552,159	10,904,292	-12.49%
Interfund Transfers	18,315,319	11,070,344	10,664,729	11,844,194	6.99%
Fund Balance	11,985,664	11,549,399	8,207,364	7,577,670	-34.39%
TOTAL REVENUE	162,747,741	161,584,685	154,816,361	159,128,188	-1.52%

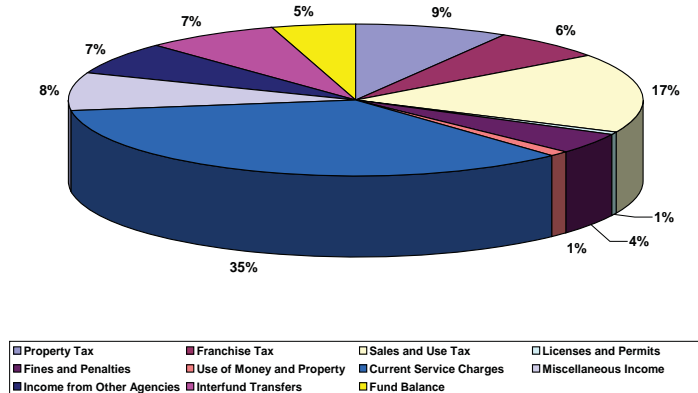
EXPENDITURES	ACTUAL	BUDGET	PROJECTED	BUDGET	% CHANGE
	FY2006-2007	FY2007-2008	FY2007-2008	FY2008-2009	TO BUDGET
General Government	8,129,660	7,975,525	7,709,606	7,046,102	-11.65%
Public Safety	35,407,152	37,723,943	37,328,562	39,470,587	4.63%
Public Services	7,663,777	8,685,300	7,989,533	7,817,184	-10.00%
Culture and Recreation	5,824,399	5,760,365	5,774,197	5,474,138	-4.97%
Development Services	1,663,165	1,696,397	1,547,822	1,319,338	-22.23%
Hotel / Motel Tax	1,784,165	2,176,982	2,081,982	2,973,819	36.60%
Tourism and Convention	1,199,984	1,383,864	1,219,184	1,536,532	11.03%
Neighborhood Services	9,345,399	9,645,962	9,441,985	8,483,196	-12.05%
Transit System	1,968,845	2,753,709	2,662,460	1,834,203	-33.39%
Utilities System	17,257,091	24,111,418	22,147,620	23,210,417	-3.74%
Airport	1,568,016	1,579,689	1,541,541	1,568,627	-0.70%
Solid Waste	9,922,368	13,192,401	10,825,835	11,448,068	-13.22%
Productivity	1,009,548	1,322,775	1,265,385	1,161,760	-12.17%
Fleet Maintenance	7,278,642	8,868,713	7,002,089	7,360,500	-17.01%
Property and Liability	1,425,725	1,448,801	1,594,396	1,603,323	10.67%
Employee Benefits	6,627,287	6,270,719	6,961,550	6,763,910	7.86%

EXPENDITURES	ACTUAL	BUDGET	PROJECTED	BUDGET	% CHANGE
	FY2006-2007	FY2007-2008	FY2007-2008	FY2008-2009	TO BUDGET
Property and Facilities	466,121	609,828	576,474	877,762	43.94%
Technology	2,764,554	3,332,026	3,353,376	3,674,965	10.29%
Retiree Benefits	2,797,943	5,812,747	5,886,864	3,716,544	-36.06%
Debt Service	8,565,763	5,580,564	5,280,564	6,060,924	8.61%
Interfund Transfers	18,315,319	11,070,344	10,664,729	11,844,194	6.99%
TOTAL EXPENDITURES	150,984,923	161,002,072	152,855,754	155,246,093	-3.58%
NET	\$11,762,818	\$582,613	\$1,960,607	\$3,882,095	

Fiscal Year 2009-2010
Combined Expenditures
All Funds by Program



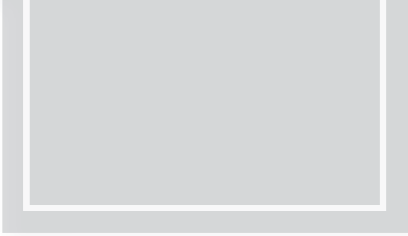
Fiscal Year 2009-2010
Combined Revenues
All Funds



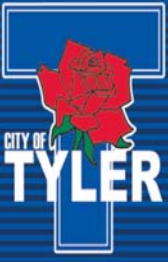


CITY OF

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A Natural Beauty



GENERAL FUND



FISCAL YEAR 2009-2010

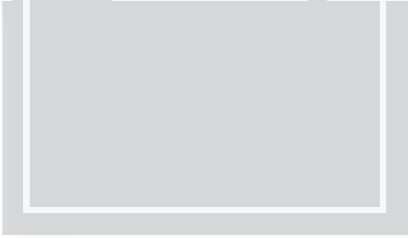


MAINTAINING MOMENTUM IN UNCERTAIN TIMES



CITY OF

TYLER



A Natural Beauty

GENERAL FUND (IOI)
REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE

FISCAL YEAR 2009-2010

	ACTUAL	AMENDED BUDGET	PROJECTED	BUDGET
	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
Unreserved Fund Balance	2,730,701	2,497,837	2,497,837	1,410,339
Court Reserve	216,351	153,571	153,571	120,787
Utility Rate Reserve	500,000	500,000	500,000	500,000
Operating Reserve	7,305,209	7,954,323	7,954,323	8,404,693
BEGINNING FUND BALANCE / WORKING CAPITAL	\$10,752,261	\$11,105,731	\$11,105,731	\$10,435,819
REVENUES				
Property Taxes	12,259,979	13,519,359	13,529,000	13,791,740
Franchises	9,202,397	8,559,795	9,218,595	9,337,409
Sales & Use Taxes	25,187,715	26,006,645	24,680,852	24,706,845
Licenses & Permits	156,403	167,000	166,600	194,100
Fines & Penalties	6,117,752	6,431,727	6,661,245	6,670,178
Use of Money & Property	267,261	150,988	74,700	82,150
Current Services	1,196,257	1,164,371	1,214,170	1,303,432
Intergovernmental	138,170	-	8,000	-
Other Agencies	526,656	544,754	468,190	980,770
Miscellaneous	110,766	193,900	155,600	213,986
TOTAL REVENUES	\$55,163,356	\$56,738,539	\$56,176,952	\$57,280,610
EXPENDITURES				
General Government	7,057,019	7,762,765	7,577,591	7,206,530
Police	18,785,261	20,256,368	20,256,368	21,247,982
Police Grants	178,321	171,605	163,224	176,983
Fire	10,915,323	12,029,793	12,029,793	13,829,561
Public Services	5,766,722	6,475,882	6,466,935	6,589,892
Parks and Recreation	3,099,025	3,633,552	3,534,456	3,662,176
Library	1,420,303	1,477,974	1,453,056	1,486,781
Municipal Court	1,856,911	1,808,302	1,819,639	2,029,597
TOTAL EXPENDITURES	\$53,169,886	\$56,738,539	\$56,031,288	\$57,280,610

GENERAL FUND (IOI)
REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE

FISCAL YEAR 2009-2010

	ACTUAL	AMENDED BUDGET	PROJECTED	BUDGET
	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
Transfer to General Capital Projects	1,640,000	815,576	815,576	1,722,940
Transfer to Property and Facility Roof Replacement	-	-	-	100,000
Unreserved Fund Balance	2,497,837	1,158,587	1,410,339	-
Court Reserve	153,571	120,787	120,787	20,787
Utility Rate Reserve	500,000	500,000	500,000	-
Operating Reserve	7,954,323	8,510,781	8,404,693	8,592,092
ENDING FUND BALANCE / WORKING CAPITAL	\$11,105,731	\$10,290,155	\$10,435,819	\$8,612,879

GENERAL FUND REVENUES

FISCAL YEAR 2009-2010

	ACTUAL	AMENDED BUDGET	PROJECTED	BUDGET
	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
PROPERTY TAXES				
Current	11,876,112	13,181,059	13,181,060	13,443,800
Delinquent	158,779	126,100	140,040	140,040
Penalty and Interest	166,658	152,900	152,900	152,900
Collection Fee	58,430	59,300	55,000	55,000
TOTAL PROPERTY TAXES	\$12,259,979	\$13,519,359	\$13,529,000	\$13,791,740
FRANCHISES				
Power and Light	4,270,008	4,076,400	4,250,000	4,250,000
Natural Gas	1,240,321	1,030,000	1,200,000	1,200,000
Telephone	998,030	820,700	998,900	998,900
Cable Television	1,040,617	1,000,000	1,100,000	1,100,000
Street Use	499,353	380,800	455,300	469,450
Water and Sewer Franchise	1,154,068	1,251,895	1,214,395	1,319,059
TOTAL FRANCHISES	\$9,202,397	\$8,559,795	\$9,218,595	\$9,337,409

GENERAL FUND REVENUES

FISCAL YEAR 2009-2010

	ACTUAL FY2007-2008	AMENDED BUDGET FY2008-2009	PROJECTED FY2008-2009	BUDGET FY2009-2010
SALES AND USE TAXES				
Sales Taxes	24,858,943	25,674,845	24,348,852	24,374,845
Mixed Drink Taxes	299,273	300,000	300,000	300,000
Bingo Taxes	29,499	31,800	32,000	32,000
TOTAL SALES AND USE TAXES	\$25,187,715	\$26,006,645	\$24,680,852	\$24,706,845
LICENSES AND PERMITS				
Parking Meters	105,590	110,000	110,000	110,000
Wrecker	25	-	400	400
Taxi	2,790	200	200	200
Burglar Alarms	47,998	56,800	56,000	83,500
TOTAL LICENSES AND PERMITS	\$156,403	\$167,000	\$166,600	\$194,100
FINES & PENALTIES				
Moving Violations	3,331,982	3,830,427	3,747,100	3,764,303
Library	(503)	-	-	-
Tax Fees	258,768	220,000	220,950	220,000
Arrest Fees	184,297	160,000	173,600	170,000
Administrative Fees	196,678	160,000	183,170	170,000
Warrant Fees	739,262	700,000	678,700	700,000
Child Safety	73,884	58,000	140,000	140,000
Teen Court Fees	120	500	210	-
Court Security	150,660	134,200	143,760	140,000
Miscellaneous Court	24,120	29,100	23,685	20,000
Fee for Juvenile Classes	-	-	-	50,000
Time Payment Fees	193,168	190,000	198,780	140,000
Special Court Fees	588,486	540,000	694,000	650,000
Collection Firm Fees	238,900	210,000	221,170	220,000
Court Fee - Clearing	6,555	2,000	9,700	4,000
Partners for Youth	129,961	197,500	191,420	246,875
Omnibase Program	1,414	-	35,000	35,000
TOTAL FINES AND PENALTIES	\$6,117,752	\$6,431,727	\$6,661,245	\$6,670,178

GENERAL FUND REVENUES

FISCAL YEAR 2009-2010

	ACTUAL	AMENDED BUDGET	PROJECTED	BUDGET
	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
USE OF MONEY AND PROPERTY				
Glass Center Rental	17,407	18,000	17,400	17,400
Senior Citizen Rental	3,285	3,000	2,000	2,000
Miscellaneous Rent	-	200	800	8,250
Bergfeld Rental	11,450	11,000	11,500	11,500
Ballfield Concessions	5,405	6,700	5,400	5,400
Bergfeld Concessions	736	1,200	1,200	1,200
Lindsey Concessions	-	3,700	-	-
Glass Rec Concessions	1,022	1,200	1,000	1,000
Interest Earnings	227,956	105,988	35,400	35,400
TOTAL USE OF MONEY AND PROPERTY	\$267,261	\$150,988	\$74,700	\$82,150
CURRENT SERVICES				
Swimming Pool	1,210	3,000	1,200	1,200
Fire Inspection	23,686	21,800	22,600	31,100
False Fire Alarm Fees	900	400	900	2,000
Lot Mowing	35,510	25,700	35,500	35,500
Glass Membership	44,767	50,000	44,800	44,800
Copying Fees	19,059	12,900	19,000	16,000
Library Non Resident Fees	11,971	13,100	12,500	12,500
Library Lost Books	1,855	1,600	1,800	1,800
Library Video Fines	26,202	20,300	26,200	26,200
Non Resident Internet Use	5,022	3,600	5,000	5,000
Open Records	38,368	27,300	38,400	38,400
1/2 Cent Admin Costs	30,000	30,000	30,000	30,000
OH Reimb Fund 502	574,000	591,220	591,220	608,957
OH Reimb Fund 560	181,670	187,151	187,150	192,765
OH Reimb Fund 211	-	-	-	41,840
Softball Fees	120,758	110,000	115,000	132,470
Basketball Fees	4,595	4,200	4,600	4,600
Volleyball Fees	5,075	4,200	5,000	5,000
Tournament Fees	10,040	6,000	9,000	9,000
Other Sports Fees	20,824	19,400	20,000	20,000

Field Rental	33,865	24,300	24,300	24,300
Field Maintenance	6,880	8,200	20,000	20,000
TOTAL CURRENT SERVICES	\$1,196,257	\$1,164,371	\$1,214,170	\$1,303,432

GENERAL FUND REVENUES

FISCAL YEAR 2009-2010

	ACTUAL	AMENDED BUDGET	PROJECTED	BUDGET
	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
INTERGOVERNMENTAL				
Debt Service	132,724	-	8,000	-
State/Federal Grants	1,444	-	-	-
Solid Waste	4,002	-	-	-
TOTAL INTERGOVERNMENTAL	\$138,170	-	\$8,000	-
OTHER AGENCIES				
State Government	13,687	20,000	20,000	15,000
DEA Task Force	58,215	54,000	54,000	54,000
Pr Yr Inc fm Restitution	183	400	200	200
Auto Theft Task Force	86,666	58,000	58,000	58,000
School Crossing Guards	175,000	202,524	202,520	202,520
Comprehensive Traffic	67,389	32,000	32,000	32,000
Click it or Ticket	7,348	11,000	7,300	7,300
County - Haz Mat	5,000	5,000	5,000	5,000
Justice Assistance 05/06	48,000	-	-	-
Justice Assistance 06/07	402	31,850	32,070	-
Justice Assistance 07/08	-	55,030	-	55,700
Justice Assistance 08/09	-	15,950	-	15,950
Justice Assistance 09/10	-	-	-	225,000
Justice Assistance 09/10 Competition	-	-	-	253,000
Body Armor Grant	16,647	9,000	9,000	9,000
Child Safety Car Registration	48,119	50,000	48,100	48,100
TOTAL OTHER AGENCIES	\$526,656	\$544,754	\$468,190	\$ 980,770
MISCELLANEOUS				
Miscellaneous	81,053	100,000	90,000	100,000
Unclaimed Property Revenue	11,505	12,300	18,900	17,800
Return Checks	2,743	1,800	2,600	2,600
Contrib. For Construction	3,063	-	2,700	2,700

Methane Gas Sales	-	75,000	35,000	35,000
Sale of Equipment	10,713	4,000	6,000	3,486
Junked Vehicle Revenue	1,689	800	400	400
Funeral Escort	-	-	-	52,000
TOTAL MISCELLANEOUS	\$110,766	\$193,900	\$155,600	\$213,986
TOTAL GENERAL FUND REVENUES	\$55,163,356	\$56,738,539	\$56,176,952	\$57,280,610

GENERAL FUND EXPENDITURES

FISCAL YEAR 2009-2010

	ACTUAL FY2007-2008	AMENDED BUDGET FY2008-2009	PROJECTED FY2008-2009	BUDGET FY2009-2010
GENERAL GOVERNMENT				
General Government	5,191,808	5,590,865	5,463,533	5,009,778
Finance	1,365,328	1,004,854	993,830	1,021,181
Legal	499,884	694,664	679,038	723,934
Communications	-	238,707	238,707	235,157
Human Resources	-	233,675	202,483	216,480
TOTAL GENERAL GOVERNMENT	\$7,057,019	\$7,762,765	\$7,577,591	\$7,206,530
PUBLIC SAFETY				
Police Services	20,289,498	21,247,982	21,050,405	21,742,859
DEA Task Force	60,222	61,411	61,411	65,262
Auto Theft Task Force	95,835	95,572	93,745	96,689
L.E. Education Grant	9,585	20,000	15,700	20,000
Justice Assistance 2007-2008	-	-	-	56,070
Justice Assistance 2008-2009	-	-	-	16,000
Justice Assistance 2009-2010	-	-	-	225,807
Justice Assistance Comp 2009-2010	-	-	-	253,064
Fire Services	12,108,283	13,829,561	13,742,954	13,916,174
TOTAL PUBLIC SAFETY	\$32,563,423	\$35,254,526	\$34,964,215	\$36,391,925
PUBLIC SERVICES				
Capital Projects Admin	270,563	250,957	252,121	-
Engineering Services	251,025	-	-	-
Streets	2,991,671	938,315	921,079	746,741
Traffic Operations	-	2,066,730	2,066,730	2,139,583
Code Enforcement	2,597,567	2,548,148	2,471,121	2,527,372

GENERAL FUND EXPENDITURES

FISCAL YEAR 2009-2010

	ACTUAL	AMENDED BUDGET	PROJECTED	BUDGET
	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
Transit System	433,967	573,821	503,065	467,260
TOTAL PUBLIC SERVICES	\$6,695,073	\$6,542,694	\$6,342,516	\$6,270,184
PARKS & RECREATION				
Administration	2,408,544	2,429,203	2,429,203	2,465,304
Indoor Recreation	445,634	476,767	476,767	508,025
Outdoor Recreation	440,212	439,509	415,958	453,847
Median Maint/Arborist	295,204	316,697	316,697	354,342
TOTAL PARKS & RECREATION	\$3,589,594	\$3,662,176	\$3,638,625	\$3,781,518
LIBRARY	\$1,468,016	\$1,486,781	\$1,480,893	\$1,452,924
MUNICIPAL COURT				
Municipal Court	1,499,086	1,742,675	1,742,675	1,758,601
Court Security	127,014	133,197	133,197	130,343
Partners for Youth Program	170,661	153,725	151,576	288,585
TOTAL MUNICIPAL COURT	\$1,796,761	\$2,029,597	\$2,027,448	\$2,177,529
TOTAL GENERAL FUND EXPENDITURES	\$53,169,886	\$56,738,539	\$56,031,288	\$57,280,610

CITY COUNCIL

Service Point Focus

The City of Tyler operates under a Council-Manager form of government and consists of an at-large mayor and six single member district Council members. The Mayor is elected at large by a plurality vote and the six single member district Councilmembers are elected by majority vote. Each member is a resident of his/her district.

The Mayor and the City Council are elected for two year terms and receive no monetary compensation for their services on the City Council. The

Mayor represents the City at official functions, appoints advisory committees, and serves as a liaison with governmental agencies and civic groups.

The Mayor and Council members function as the policy-making body of the City's government, determining the overall goals, objectives, direction and oversight for City services; and adopting the annual operating budgets for all City departments. The City Council meets on the second and fourth Wednesday of each month at 9 a.m. in the City Council Chambers on the second floor of City Hall, located at 212 North Bonner Avenue.



CITY MANAGER

Service Point Focus

As the “nerve center” for the City of Tyler, the City Manager’s Office provides managerial oversight for daily operations and leadership management across all departments to sustain competitive improvements in both the quality and cost of all services delivered by the City of Tyler. This office is also responsible for internal auditing, business services auditing and budgeting.

City Manager Mark McDaniel brings more than 20 years of managerial and leadership experience to Tyler’s government. He provides daily guidance to key leaders and department leaders in order to effectively ensure implementation of the best business practices and prudent use of taxpayer funds.

SERVICE POINT EXPENDITURES

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	2,162,657	2,189,571	2,196,177	2,179,872
Supplies and Services	292,518	235,981	188,093	177,969
Sundry	2,491,295	2,575,545	2,564,850	2,388,373
Utilities	90,517	88,050	87,695	81,450
Maintenance	5,947	8,118	8,118	8,514
Capital Outlay	-	320,000	245,000	-
Transfer to Special Revenue 210	-	32,000	32,000	32,000
Transfer to Internal Svc. Fund 663	148,874	141,600	141,600	141,600
TOTAL APPROPRIATIONS	\$5,191,808	\$5,590,865	\$5,463,533	\$5,009,778

SERVICE POINT EMPLOYEES - CITY MANAGER’S OFFICE

<i>Regular Full-time Positions</i>	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010
City Manager	1	1	1	1	1
City Manager Designate	-	-	-	1	-
1) Deputy City Manager	1	1	1	-	-
2) Assistant City Manager	-	-	-	-	1
3) Administrative Secretary	-	-	-	1	-
4) Executive Secretary	-	-	-	-	1
5) Business Services Manager	1	1	1	-	-
Building Services Technician	1	-	-	-	-
6) Communications Director	-	-	0.93	-	-
Communications/Media Svcs Coordinator	1	0.93	-	-	-
Human Resources Director	-	-	-	1	1
Internal Auditor/Budget Director	1	1	1	1	1

SERVICE POINT EMPLOYEES - CITY MANAGER'S OFFICE

Regular Full-time Positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010
7) Marketing/PR Specialist	1	1	1	-	-
8) Redevelopment Specialist	-	-	1	1	-
9) and 10) Project Manager	-	-	-	1	-
TOTAL DEPARTMENT	7	5.93	6.93	7	5

- 1) Title change from Deputy City Manager to City Manager Designate during FY2007-2008;
- 2) Title change from City Manager Designate to Assistant City Manager during FY2008-2009;
- 3) One position upgraded from Clerical Specialist to Administrative Assistant during FY2007-2008;
Position transferred from Productivity Fund to General Fund during FY2007-2008;
- 4) Title change from Administrative Secretary to Executive Secretary during FY2008-2009;
- 5) Title change from Business Services Manager to Director of Budget and Human Resources during FY2007-2008;
- 6) Position transferred to Communications for FY2008-2009;
- 7) Position transferred to Communications for FY2008-2009;
- 8) Position Transferred to Neighborhood Services and title changed to Housing Eligibility Specialist;
- 9) Senior Eligibility Analyst title changed to Project Manager and transferred from Neighborhood Services to City Managers Office; and,
- 10) Position transferred to the Parks Department and title changed to Parks and Recreation Director.

FINANCE

Service Point Focus

The Finance Department provides several critical support services including general accounting, processing all payments to vendors, debt service management, banking and investments, grant accounting, maintaining fixed asset records, processing payroll and administration of benefits. Areas of delivery services are:

- § Processing and disbursement of all payments;
- § Managing all investments;
- § Monitoring and recording all revenues;
- § Preparing and publishing financial reports;
- § Developing and monitoring internal control processes;
- § Providing assistance to internal and external auditors;
- § Managing bonded indebtedness;

- § Providing budget support to all departments;
- § Preparing and maintaining fixed assets records;
- § Grant accounting and financial analysis;
- § Liaison to underwriters, investors, trustees and other parties in the sale of bonds;
- § Processing and disbursement of payroll and related liabilities; and,
- § Benefit analysis and administration.

Accomplishments for 2008-2009

- § Awarded the Certificate of Achievement for Excellence in Finance from the Government Finance Officers Association of the United States and Canada for the 22nd consecutive year;
- § Awarded the Distinguished Budget Presentation Award from the Government Finance Officers Association of the United States and Canada for the third consecutive year;

- § Implemented a Citywide cash management policy and required training; and,
- § Created GASB 43 OPEB (Other Post Employment Benefit) Trust in compliance with GAAP.

Major Budget Items for 2009-2010

- § Complete the implementation of GASB 45 Health Benefits reporting project;
- § Work with outside Investment Advisors to maximize security, liquidity and return on City Investments;
- § Prepare a request for proposals for external audit services for FY2009-2010;
- § Complete a health benefit rate and plan study for January 2011; and,

- § Complete a request for proposals for supplement benefit services for 2010 calendar year.

Goals for 2009-2010

- § Review and prepare monthly revenue and expense forecasts for management;
- § Implement electronic disbursements to vendors decreasing the average cost per check;
- § Update record retention procedures and review current records; and,
- § Assist in the implementation of functional audits for management.

FINANCE SERVICES

SERVICE POINT EXPENDITURES

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	803,587	517,387	506,420	550,920
Supplies and Services	257,654	254,558	253,550	218,190
Sundry	303,206	231,597	232,600	251,711
Utilities	881	1,312	1,260	360
Maintenance	-	-	-	-
TOTAL APPROPRIATIONS	\$1,365,328	\$1,004,854	\$993,830	\$1,021,181

SERVICE POINT EMPLOYEES - FINANCE DEPARTMENT

<i>Regular Full-time Positions</i>	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010
CFO/Director of Administrative Services	-	1	1	1	1
Accounting Manager	-	-	1	1	1
Accountant	1	1	1	1	1
Accountant III	1	1	1	1	1
Accounting Technician	4	4	3	3	3
Senior Accounting Technician	-	-	-	1	1
1) Senior Staff Services Specialist	-	-	1	-	-
2) Staff Services Specialist	-	-	1	-	-
TOTAL DEPARTMENT	6	7	9	8	8

SERVICE POINT EMPLOYEES - FINANCE DEPARTMENT

Regular Full-time Positions FY2005-2006 FY2006-2007 FY2007-2008 FY2008-2009 FY2009-2010

Finance combined with City Clerk and Staff Services during FY 2006-2007 to form Administrative Services. These departments split in FY2008-2009.

- 1) Title change from Senior Staff Services Specialist to Senior Accounting Technician during FY2007-2008
- 2) Title change from Staff Services Specialist to Senior Benefit Specialist during FY2007-2008 and transferred to Fund 661

* Accountant I dropped from Budget Book because it has not been authorized since FY2003-2004

PERFORMANCE BENCHMARKS	ACTUAL FY2007-2008	BUDGET FY2008-2009	PERIOD ENDING JUNE 2009
Number of accounts payable checks prepared	19,377	20,300	15,306
Average cost per accounts payable item	\$5.77	\$5.00	\$5.53
Percentage of net wages distributed by direct deposit	79%	70%	82%
Number of fixed asset records maintained	582	400	228
Active employees as a percentage of health participants	90%	85%	72%

LEGAL SERVICES

Service Point Focus

The Legal/Risk Department guides City Council members and other City departments by providing defensible and law-abiding direction for decision making. Legal staff prepares and/or reviews all ordinances and resolutions, contracts and other documents. Risk staff processes insurance documents and insurance claims, tracks loss information and coordinates report distribution. City Clerk staff handles elections, records management, general information duties, and City Council meeting support including Minutes and agenda records. Legal and Risk staff members are responsible for:

- § Providing formal and informal legal opinions, including legal advice and counsel to the Mayor, City Council, City Manager and City departments;
- § Overseeing Municipal Court prosecution;
- § Attending City board meetings;
- § Ensuring compliance with State open meetings law;

- § Reviewing public information requests and subpoenas;
- § Reviewing documents and contracts;
- § Creating documents including policies, contracts and code amendments;
- § Reviewing and maintaining the City Code;
- § The prosecution of municipal issues;
- § The defense and coordination of lawsuits;
- § Coordinating property and casualty claims;
- § Coordinating worker’s compensation claims;
- § Loss information coordination
- § Risk management coordination;
- § Subrogation;
- § Permanent records management, preservation and storage; and,
- § Municipal/joint elections coordination.

Accomplishments for 2008-2009

- § The adoption of ordinances amending provi-

sions in the Unified Development Code relating to tree landscape requirements, zoning, use regulations, streets and thoroughfares, subdivision design and improvements, development standards, parking and administration and enforcement;

- § The adoption of ordinances related to Code Enforcement for the enhanced enforcement of junked vehicles and right-of-way maintenance; and to ease enforcement by adding “Right of Entry to Inspect” provisions;
- § Training was conducted and materials developed for two City University classes: 1) Courtroom testimony techniques and 2) Records Retention training;
- § The implementation of new procedures by the City Clerk’s Office which standardize the inspection and monitoring of departments’ record retention standards; and,
- § The implementation of City Clerk Desk technology; City Clerk staff and client departments

have completed the transition onto the new City Clerk work request and tracking system.

Goals for 2009-2010

- § Secure, through bid proposal and selection process, comprehensive and affordable property and casualty insurance coverage for the City;
- § Complete the update of the disease borne exposure policy and forms and provide training to high-risk departments (including police and fire personnel);
- § Continue reviewing departmental records retention standards; certify specific departments to be “records retention sites” and identify specific staff as departmental “Custodians of Records”; and,
- § Continue to examine outcomes from the use of Legal Desk and City Clerk Desk technologies to determine the extent of improvement to department operations.

LEGAL SERVICES

SERVICE POINT EXPENDITURES

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	391,134	550,236	529,766	576,867
Supplies and Services	90,572	113,702	117,852	106,597
Sundry	12,534	23,444	23,444	32,494
Utilities	221	220	220	220
Maintenance	-	-	694	694
Capital Outlay	5,423	7,062	7,062	7,062
TOTAL APPROPRIATIONS	\$499,884	\$694,664	\$679,038	\$723,934

SERVICE POINT EMPLOYEES - LEGAL DEPARTMENT

Regular Full-time Positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010
City Attorney	1	1	1	1	1
City Clerk	-	-	-	1	1
Deputy City Attorney	1	1	1	1	1
Assistant City Attorney	1	1	1	-	-

<i>Regular Full-time Positions</i>	<i>FY2005-2006</i>	<i>FY2006-2007</i>	<i>FY2007-2008</i>	<i>FY2008-2009</i>	<i>FY2009-2010</i>
Legal Secretary	1	1	1	1	1
1)Risk Analyst	1	1	-	1	-
Legal/Risk/City Clerk Secretary	-	-	-	-	1
Senior Assistant City Attorney	-	-	-	1	1
Support Services Tech I	-	-	-	1	1
TOTAL DEPARTMENT	5	5	4	7	7

1) Title change from Risk Analyst to Legal/Risk/City Clerk Secretary during FY2008-2009.

PERFORMANCE BENCHMARKS	ACTUAL 2007-2008	BUDGET 2008-2009	PERIOD ENDING JUNE 2009
Number of bench trials handled by outside prosecutors	205	212	175
Percentage of bench trials to all trials	81%	80%	82%
Number of jury trials handled by outside prosecutors	48	53	39
Percentage of jury trials to all trials	19%	20%	18%
Average cost of in-house services	\$66.97	\$91.43	\$119.38
Average cost of services provided by outside sources	\$161.87	\$171.04	\$131.04
Number of ordinances prepared or reviewed	161	165	100
Number of resolutions prepared or reviewed	32	36	29

COMMUNICATIONS DEPARTMENT

Service Point Focus

The Communications Department works with all City departments and the City Council to provide current information to citizens about services and programs to enhance transparency in local government. The Communications Department keeps Tyler residents informed by utilizing media placements (through placed interviews, media responses and press releases), the City of Tyler website, City of Tyler Government Access Channel (Suddenlink-Channel 3), various social networking sites, advertisements and grassroots communications by placing the Mayor, City Council and City staff at a myriad of speaking engagements throughout the City. The Communications department is also responsible for:

§ Creating and implementing both internal and

external strategic communications plans;

- § Developing and implementing action plans to promote the City brand;
- § Submitting articles to local and statewide publications;
- § Providing strategic oversight and management for the City University and Lean Sigma initiatives;
- § Training staff in other City departments to maintain the content of the City of Tyler website;
- § Maintaining and updating the programming for Suddenlink-Channel 3;
- § Distributing press releases to all local media outlets;

- § Acting as a liaison between media outlets City staff;
- § Coordinating with Mayor, City Council Members and City staff, to have a City presence at community events;
- § Updating the City's website and social networking sites;
- § Producing and distributing an annual report to citizens of Tyler;
- § Planning and marketing special events;
- § Sending out My Tyler e-mail newsletter;
- § Writing and distributing the monthly employee newsletter; and
- § Providing media training to City employees

launch of the Ask the Mayor web page as well as Council meetings online;

- § Awarded the TAMI award for best one time program for the Goodman Video from the Texas Association of Municipal Information Officers;
- § Named as a finalist for the 2009 Awards for Municipal Excellence best communication plan from the National League of Cities for the Smoking Ordinance Communication Plan; and
- § Named as a finalist in the statewide TAMI awards for the Rose Garden Map developed for the Tyler Rose Garden.

Accomplishments for 2008-2009

- § Completion of the construction of a television-recording studio;
- § Development and launch of the City Intranet (internal web site) to strengthen internal communications;
- § Launch City University internal training program;
- § Launch Lean Sigma program;
- § Implementation of the Called to SERVE internal communications plan;
- § Enhancement of transparency efforts through

Goals for 2009-2010

- § Begin creating programming for Suddenlink-Channel 3 in house;
- § Complete a video package for the Tyler Rose Garden;
- § Evolve the annual report into an E-report as a green and cost savings initiative;
- § Enhance use of social marketing;
- § Provide public involvement training to Department leaders;
- § Continue launch of Lean Sigma and Leadership Academy; and
- § Develop a comprehensive Parks Guide brochure.

COMMUNICATIONS DEPARTMENT

SERVICE POINT EXPENDITURES

	FY2007-2008		FY2008-2009		FY2008-2009		FY2009-2010	
	ACTUAL		BUDGET		PROJECTED		BUDGET	
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	-	160,388	160,388		160,388		148,833	
Supplies and Services	-	66,768	66,768		66,768		74,075	
Sundry	-	9,761	9,761		9,761		11,889	
Utilities	-	1,790	1,790		1,790		360	
TOTAL APPROPRIATIONS	-	\$238,707	\$238,707		\$238,707		\$235,157	

SERVICE POINT EMPLOYEES - COMMUNICATIONS DEPARTMENT

<i>Regular Full-time Positions</i>	<i>FY2005-2006</i>	<i>FY2006-2007</i>	<i>FY2007-2008</i>	<i>FY2008-2009</i>	<i>FY2009-2010</i>
1) Communications Director	-	-	-	0.93	0.93
2) Marketing/PR Specialist	-	-	-	1	1
3) and 4) Lean Sigma Black Belt	-	-	-	1	-
TOTAL DEPARTMENT	-	-	-	2.93	1.93

- 1) POSITION TRANSFERRED FROM CITY MANAGER IN FY2008-2009; SEVEN PERCENT OF POSITION PAID BY STORM-WATER;
- 2) POSITION TRANSFERRED FROM CITY MANAGER IN FY2008-2009;
- 3) POSITION TRANSFERRED FROM ENGINEERING TO COMMUNICATIONS AND TITLE CHANGED FROM CAPITAL PROJECT COORDINATOR TO LEAN SIGMA MASTER BLACK BELT DURING FY2008-2009; AND,
- 4) POSITION TRANSFERRED TO PRODUCTIVITY FUND IN FY2009-2010.

PERFORMANCE BENCHMARKS	2007-2008	2008-2009	JUNE 2009
Develop strong media relationships; use press releases, pitches, press conferences and media responses strategically to leverage positive media exposure. (Measured by net score of 1-10)	8.854	7.5	8.98
Number of e-newsletter subscribers	3243	3000	4458
Number of daily visitors to web	3752	3300	3710
Evaluate/edit existing collateral materials throughout the City and make recommendations to brand during the next reprinting.	26/yr.	20/yr.	60/yr.
Add an additional program to Channel 3 each quarter that promotes City services, explains a process or celebrates a success.	2/qtr.	3/qtr.	4/qtr.

HUMAN RESOURCES DEPARTMENT

Service Point Focus

The Human Resource Department supports the needs of the City by proposing, implementing and administering City policies and programs that support the City's staffing and employment relations needs. The goal of the Human Resource department is to ensure each employee is employed in a work environment that treats them fairly and equally, without regard to race, sex, and/or religion, while abiding by all guidelines and laws. The Human Resources Department is responsible for:

- § Recruitment;
- § New employee orientation;
- § Civil Service and non-Civil Service human re-

- source administration;
- § Compensation, classification and leave of absence benefit administration;
- § Employee relations;
- § Ensure compliance with employment laws and regulations;
- § Position control; and,
- § Assure compliance with all Department of Transportation regulations concerning CDL employees.

Accomplishments for 2008-2009

- § Developed a system to perform background checks, criminal history checks, financial his-

tory checks, sex offender checks and education verification in house;

- § Executed five contracts with outside agencies for temporary workers and developed a system for departments to acquire temporary workers through Human Resources;
- § Implemented a new process for processing new CDL employees;
- § Implemented new process for conducting random drug and alcohol screenings;
- § Began actively utilizing online head hunter services; and,
- § Developed a comprehensive recruitment brochure.

Major Budget Items for 2009-2010

- § Pay and Classification Plan Study implementation; and,
- § Applicant assessment software.

Goals for 2009-2010

- § Develop a new working relationship with the Texas Workforce Commission;
- § Expand and improve recruitment efforts; and,
- § Improve responsiveness, efficiency and effectiveness of the Personnel Action Form (PAF) process through the implementation of Lean Sigma principles.

HUMAN RESOURCES DEPARTMENT

SERVICE POINT EXPENDITURES

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	-	192,335	135,523	164,942
Supplies and Services	-	9,912	35,532	16,307
Sundry	-	31,278	31,278	35,081
Utilities	-	150	150	150
TOTAL APPROPRIATIONS	-	\$233,675	\$202,483	\$216,480

SERVICE POINT EMPLOYEES - HUMAN RESOURCES DEPARTMENT

	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010
<i>Regular Full-time Positions</i>					
1) Human Resource Manager	-	-	1	1	1
2) Staff Services Director	1	1	-	-	-
Human Resource Representative	-	-	-	1	2
Senior Clerk	1	1	1	1	1
Senior Staff Services Specialist	1	1	-	-	-
3) Staff Services Representative	1	1	1	-	-
Staff Services Specialist	1	1	-	-	-
<i>Regular Part-time Positions</i>					
4) Human Resource Representative	-	-	-	1	-
Staff Services Representative	1	1	-	-	-
TOTAL DEPARTMENT	6	6	3	4	4

SERVICE POINT EMPLOYEES - HUMAN RESOURCES DEPARTMENT

Regular Full-time Positions

FY2005-2006

FY2006-2007

FY2007-2008

FY2008-2009

FY2009-2010

HUMAN RESOURCES COMBINED WITH CITY CLERK AND FINANCE DURING FY2006-2007 TO FORM ADMINISTRATIVE SERVICES; THESE DEPARTMENTS HAVE SPLIT IN FY2008-2009;

1) AND 2) STAFF SERVICES DIRECTOR TITLE CHANGED TO HUMAN RESOURCES MANAGER DURING FY2007-2008;

3) TITLE CHANGED TO HUMAN RESOURCE REPRESENTATIVE DURING FY2007-2008 AND TRANSFERRED FROM FUND 761 (RETIREE BENEFITS) DURING FY2008-2009; AND,

4) PART-TIME HUMAN RESOURCE REPRESENTATIVE WAS RECLASSIFIED AS A FULL-TIME HUMAN RESOURCES REPRESENTATIVE DURING FY2008-2009.

*THIS DEPARTMENT WAS FORMERLY KNOWN AS STAFF SERVICES.

POLICE DEPARTMENT

Service Point Focus

The Police Department is responsible for improving the quality of life by providing professional police service through a community partnership. The Tyler Police Department is committed to excellence and has been Nationally Certified as an Accredited Law Enforcement Agency. The Tyler Police Department provides services across six beats within the City through the following programs

- § Patrol operations, including motorcycle, bicycle and canine units;
- § Criminal investigations and analysis;
- § Burglar alarm permitting;
- § Community response team;
- § Traffic operations;
- § SWAT team;
- § Property and evidence maintenance;
- § Communications;
- § Crisis negotiations;
- § Liaison to District Attorney's office;
- § Pawn shop liaison;
- § Narcotics investigations;
- § Intelligence investigations;
- § Crime Stoppers investigations;
- § Crime scene processing;

- § Internal affairs investigations;
- § Public Information/Citizens Police Academy;
- § Public Service Officer (PSO) Program;
- § Honor guard;
- § Polygraph services;
- § Fiscal and regulatory services;
- § Volunteers in Policing; and,
- § Law Enforcement Academy.

Accomplishments for 2008-2009

- § Enhanced the training facilities at the Police Department firing range by adding restrooms and a classroom;
- § Improved evening shift traffic enforcement during high traffic volume by adding officers and a supervisor; and,
- § The Police Department achieved their fourth National Re-Accreditation.

Major Budget Items for 2009-2010

- § Add two additional motorcycle officers and a supervisor to establish an Evening Shift Traffic Unit;
- § Added a hybrid Public Service Officer vehicle to the fleet; and,
- § Add a 16 digital video camera system to the traffic unit motorcycles.

Goals for 2009-2010

§ Maximize citizen safety through effective and efficient utilization of all police services; and,

§ Utilize grant funding to obtain additional officers and equipment for the Police Department.

POLICE DEPARTMENT

SERVICE POINT EXPENDITURES

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	17,304,838	17,874,438	17,953,132	18,704,968
Supplies and Services	949,817	1,103,378	878,256	923,946
Sundry	706,599	821,473	766,443	865,739
Utilities	213,150	232,106	223,387	196,531
Maintenance	1,087,040	1,148,008	1,160,608	1,050,675
Capital Outlay	28,054	68,579	68,579	1,000
TOTAL APPROPRIATIONS	\$20,289,498	\$21,247,982	\$21,050,405	\$21,742,859

SERVICE POINT EMPLOYEES - POLICE DEPARTMENT

Regular Full-time Positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010
Police Chief	1	1	1	1	1
Assistant Police Chief (CS)	2	2	2	2	2
1) City Volunteer Coordinator	-	-	-	-	1
Deputy Police Chief (CS)	1	1	1	1	1
Police Lieutenant (CS)	5	5	5	5	5
2) Police Sergeant (CS)	26	26	26	27	27
3) Police Officer (CS)	146	146	148	150	150
Administrative Secretary	-	-	-	2	2
Burglar Alarm Coordinator	1	1	1	1	1
Crime/Traffic Analyst	1	1	1	1	1
Crimestopper Coordinator	1	1	1	1	1
Data Management Supervisor	1	1	1	1	1
4) Data Management Specialist	10	10	10	10	7
5) Director of Volunteer Services	-	-	1	-	-
Identification Technician	1	1	1	1	1
IT Specialist I	-	-	-	1	1
Property and Evidence Specialist	2	2	2	2	2

SERVICE POINT EMPLOYEES - POLICE DEPARTMENT

<i>Regular Full-time Positions</i>	<i>FY2005-2006</i>	<i>FY2006-2007</i>	<i>FY2007-2008</i>	<i>FY2008-2009</i>	<i>FY2009-2010</i>
Police Services Coordinator	1	1	1	1	1
PS Communications Supervisor	3	3	3	3	3
PS Telecommunicator II	18	18	21	21	21
Public Service Officer	6	6	9	9	9
Secretary	1	1	1	1	1
Senior PS Telecommunicator II	3	3	3	3	3
6) Senior Secretary	3	3	3	1	1
7) Vehicle Fleet Specialist	1	1	1	-	-
5) 8) & 9) VIP Coordinator	1	1	-	1	-
<i>Regular Part-time Positions</i>	<i>FY2005-2006</i>	<i>FY2006-2007</i>	<i>FY2007-2008</i>	<i>FY2008-2009</i>	<i>FY2009-2010</i>
Courier	1	1	1	1	1
10) Technology Intern	-	-	1	1	1
TOTAL DEPARTMENT	236	236	245	248	245

(CS) - Indicates Civil Service Position

- 1) Title changed to City Volunteer Coordinator during FY2009-2010;
- 2) One additional position approved for FY2008-2009;
- 3) Two additional positions approved for FY2008-2009;
- 4) One position transferred to Risk and title changed to Loss Control Technician during FY2008-2009; one position transferred to Parks and Recreation, title changed to Recreation Specialist and position changed to part-time during FY2008-2009; one position frozen for FY2009-2010;
- 5) Title changed to Director of Volunteer Services during FY2007-2008;
- 6) Two positions upgraded to Administrative Secretary during FY2007-2008;
- 7) One position upgraded to IT Specialist I during FY2007-2008;
- 8) Title changed back to VIP Coordinator FY2008-2009;
- 9) Title changed to Director of Volunteer Services during FY2007-2008; and,
- 10) One position approved for FY2007-2008 which was not in previous budget book.

JUSTICE ASSISTANCE GRANT - 0308**SERVICE POINT EXPENDITURES**

	<i>FY2007-2008</i>	<i>FY2008-2009</i>	<i>FY2008-2009</i>	<i>FY2009-2010</i>
	<i>ACTUAL</i>	<i>BUDGET</i>	<i>PROJECTED</i>	<i>BUDGET</i>
	<i>EXPENDITURES</i>	<i>APPROPRIATIONS</i>	<i>EXPENDITURES</i>	<i>APPROPRIATIONS</i>
Capital Outlay	-	-	-	56,070
TOTAL APPROPRIATIONS	-	-	-	\$56,070

JUSTICE ASSISTANCE GRANT - 0309

SERVICE POINT EXPENDITURES

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Capital Outlay	-	-	-	16,000
TOTAL APPROPRIATIONS	-	-	-	\$16,000

DEA TASK FORCE

SERVICE POINT EXPENDITURES

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	60,222	61,411	61,411	65,262
TOTAL APPROPRIATIONS	\$60,222	\$61,411	\$61,411	\$65,262

SERVICE POINT EMPLOYEES - DEA TASK FORCE

Regular Full-time Positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010
Secretary	1	1	1	1	1
TOTAL DEPARTMENT	1	1	1	1	1

AUTO THEFT TASK FORCE

SERVICE POINT EXPENDITURES - AUTO THEFT TASK FORCE

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	88,349	90,464	88,637	91,698
Supplies and Services	7,486	5,108	5,108	4,991
TOTAL APPROPRIATIONS	\$95,835	\$95,572	\$93,745	\$96,689

SERVICE POINT EMPLOYEES

Regular Full-time Positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010
Police Officer (CS)	1	1	1	1	1
TOTAL DEPARTMENT	1	1	1	1	1

(CS) INDICATES CIVIL SERVICE POSITION

LAW ENFORCEMENT EDUCATION

SERVICE POINT EXPENDITURES

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Services	9,585	20,000	15,700	20,000
TOTAL APPROPRIATIONS	\$9,585	\$20,000	\$15,700	\$20,000

JUSTICE ASSISTANCE GRANT - 0318

SERVICE POINT EXPENDITURES

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Capital Outlay	-	-	-	225,807
TOTAL APPROPRIATIONS	-	-	-	225,807

JUSTICE ASSISTANCE GRANT - 0319

SERVICE POINT EXPENDITURES

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Capital Outlay	-	-	-	253,064
TOTAL APPROPRIATIONS	-	-	-	\$253,064

PERFORMANCE BENCHMARKS	ACTUAL FY2007-2008	BUDGET FY2008-2009	PERIOD ENDING JUNE 2009
Number of sworn officers	178	187	185
Number of homicides	4	4	4
Number of sexual assaults	66	66	33
Number of robberies	123	123	89
Number of aggravated assaults	312	312	217
Number of burglaries	1012	1012	811
Number of thefts	3264	3264	3046
Number of auto thefts	160	160	204
Emergency mobile response time	5:29	5:00	5:30
Immediate mobile response time	9:21	9:00	9:24
Delayed mobile response time	24:19	40:00	25:19

FIRE DEPARTMENT

Service Point Focus

The Tyler Fire Department is dedicated to protecting lives and property from fire and other hazards through incident mitigation, education, and prevention. Four service divisions including administration, prevention, maintenance and suppression are responsible for approximately 50 square miles of incorporated City parcels and protecting an estimated 101,000 citizens.

The administration division is responsible for direction and control of the department, purchasing and finance and emergency management for the City of Tyler. The maintenance division is responsible for oversight of the department's apparatus preventive maintenance program, apparatus maintenance and repair, maintenance and repair of self-contained breathing apparatus and SCBA/air support at fire scenes. The prevention division is responsible for enforcement of fire codes in the City of Tyler, investigation at all suspicious fires and management of the public fire prevention program. The suppression division, the largest of the four divisions, is responsible for manning each fire company with three shifts of firefighters and emergency personnel. As a part of the suppression division, training staff members maintain a diligent program of continuing education efforts, advanced training activities and state mandated reporting.

The Fire Department is responsible for:

- § Fire suppression;
- § Fire prevention;
- § Fire investigation;
- § Safety education;

- § Technical rescue response;
- § Hazardous materials incident response;
- § Mutual aid response;
- § Code enforcement; and,
- § Emergency management operations.

Accomplishments for 2008-2009

- § Designated as a certified "first responder" department from the Department of state Health Services;
- § Acquired property for the relocation of Fire Station No. 5;
- § Updated Fire Department Six-Year Services Plan; and,
- § Hired Six new Fire Recruits.

Major Budget Items 2009-2010

- § Fire Apparatus Lease Agreement;
- § Acquisition of property for relocation of Fire Station No. 5; and,
- § Additional outdoor warning sirens.

Goals for 2009-2010

- § Update Fire Department Six-Year Service Plan;
- § Evaluate the potential for improvement of the Insurance Services Office (ISO) rating for the City of Tyler,
- § Locate and acquire property for future Fire Station No. 11; and
- § Hire six new Fire Recruits to complete staffing of Ladder 1 and Ladder 2.

FIRE SERVICES

SERVICE POINT EXPENDITURES

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	10,995,515	12,002,688	11,940,786	12,679,062
Supplies and Services	357,973	497,711	405,105	420,137
Sundry	209,964	325,574	325,574	395,206
Utilities	141,175	133,258	141,104	134,258
Maintenance	327,706	314,716	375,146	287,511
Capital Outlay	75,950	555,614	555,239	-
TOTAL APPROPRIATIONS	\$12,108,283	\$13,829,561	\$13,742,954	\$13,916,174

SERVICE POINT EMPLOYEES - FIRE

<i>Regular Full-time Positions</i>	<i>FY2005-2006</i>	<i>FY2006-2007</i>	<i>FY2007-2008</i>	<i>FY2008-2009</i>	<i>FY2009-2010</i>
Fire Chief	1	1	1	1	1
Assistant Fire Chief (CS)	1	1	1	1	1
Fire Training Chief (CS)	1	1	1	1	1
District Chief (CS)	4	4	4	6	6
1) Senior Captain (CS)	6	6	6	-	-
Fire Captain (CS)	22	25	28	38	38
2) Fire Mechanic (CS)	1	1	1	-	-
Fire Inspector/Investigator (CS)	6	6	6	6	6
Fire Driver/Engineer (CS)	30	33	33	36	36
3) Firefighter (CS)	60	66	63	60	66
Administrative Assistant	-	-	-	1	1
4) Administrative Secretary	1	1	1	1	1
Emergency Management Assistant	-	1	1	1	1
Fire Apparatus Technician	1	1	1	1	1
Fire Marshal	1	1	1	1	1
5) Senior Secretary	1	1	1	1	1
TOTAL DEPARTMENT	136	149	149	155	161

SERVICE POINT EMPLOYEES - FIRE CONTINUED

(CS) - Indicates Civil Service Position

- 1) Two positions were upgraded to District Chief during FY2007-2008; four positions were downgraded to Fire Captain during FY2007-2008;
- 2) One position was downgraded to Senior Secretary during FY2007-2008;
- 3) Six positions were upgraded to Fire Captain during FY2007-2008; three positions were upgraded to Fire Driver/Engineer during FY2007-2008; six additional positions approved for FY2008-2009; six positions added during FY2009-2010
- 4) One position was upgraded to Administrative Assistant during FY2007-2008; and,
- 5) One position was upgraded to Administrative Secretary during FY2007-2008.

PERFORMANCE BENCHMARKS	ACTUAL FY2007-2008	BUDGET FY2008-2009	PERIOD ENDING JUNE 2009
Average percentage response time to emergency calls under 5 minutes	67.30%	70.00%	72.21%
Average response time to emergency calls in minutes and seconds	4:40	4:00	4:15
Total number of structure fires	121	-	95
Percentage of 240 required continuing education hours completed per fire suppression person	102%	100%	89%

LIBRARY

Service Point Focus

The Tyler Public Library helps meet the information, education and recreation needs of a diverse and growing community by providing a full range of print, audiovisual and digital resources along with assistance and programming to promote the use of those resources. Staff members are responsible for:

- § Selecting, acquiring, preparing, housing and distributing materials in fiction, non-fiction, children’s, young adult and audio-visual collections;
- § Providing a reference collection and assistance in using it;
- § Providing a Genealogy and Local History collection;
- § Offering interlibrary loan service;

- § Maintaining an online catalog of holdings;
- § Providing public Internet access workstations;
- § Providing story times and other events for children;
- § Providing a schedule of entertaining and informative programs for adults;
- § Providing books-by-mail for the home bound;
- § Providing access to public information; and,
- § Providing access to statewide information databases.

Accomplishments for 2008-2009

- § Conducted a successful summer reading program for several thousand children incorporating guest performers and special events;
- § Provided year-round weekly programs for toddlers and pre-school children;

- § Scheduled numerous programs for adults on current topics;
- § Added over 13,000 items to the circulating collection; and,
- § Completed placement of atrium and lobby furnishings for enhanced promotional display and patron convenience.

Major Budget Items for 2009-2010

- § \$120,000 allocated for purchase of new library materials.

Goals for 2009-2010

- § Complete library master plan process;
- § Complete interior signage project; and,
- § Implement “Big Read Tyler 2010” reading encouragement initiative.

LIBRARY SERVICES

SERVICE POINT EXPENDITURES

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	1,008,279	1,025,061	996,685	1,021,763
Supplies and Services	98,079	85,000	107,187	48,419
Sundry	111,553	124,501	124,333	139,958
Utilities	83,620	88,425	88,621	90,705
Maintenance	33,488	40,794	41,082	29,579
Capital Outlay	132,997	123,000	122,985	122,500
TOTAL APPROPRIATIONS	\$1,468,016	\$1,486,781	\$1,480,893	\$1,452,924

SERVICE POINT EMPLOYEES - LIBRARY

Regular Full-time Positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010
City Librarian	1	1	1	1	1
Access Librarian	1	1	1	1	1
Resource Librarian	1	1	1	1	1
Circulation Supervisor	1	1	1	1	1
1) Access Associate	3	3	3	2	2
Administrative Assistant	-	-	1	1	1
Cataloging Specialist	2	2	2	2	2
2) Circulation Technician	4	4	4	3	3
Collection Associate	1	1	1	1	1
Custodian	2	2	2	2	2
Library Assistant	2	2	2	2	2
Outreach Technician	1	1	1	1	1

SERVICE POINT EMPLOYEES - LIBRARY

<i>Regular Full-time Positions</i>	<i>FY2005-2006</i>	<i>FY2006-2007</i>	<i>FY2007-2008</i>	<i>FY2008-2009</i>	<i>FY2009-2010</i>
Programming Associate	1	1	1	1	1
Senior Secretary	1	1	-	-	-
<i>Regular Part-time Positions</i>	<i>FY2005-2006</i>	<i>FY2006-2007</i>	<i>FY2007-2008</i>	<i>FY2008-2009</i>	<i>FY2009-2010</i>
1) Access Associate	4	4	4	6	6
2) Circulation Technician	11	11	11	13	13
Custodian	1	1	1	1	1
Graphics Technician	1	1	1	1	1
3) Outreach Technician	1	1	1	-	-
Project Specialist	1	1	1	1	1
<i>Substitute Positions</i>	<i>FY2005-2006</i>	<i>FY2006-2007</i>	<i>FY2007-2008</i>	<i>FY2008-2009</i>	<i>FY2009-2010</i>
Access Associate	4	4	4	4	4
Circulation Technician	4	4	4	4	4
Graphics Technician	1	1	1	1	1
Outreach Technician	3	3	3	3	3
TOTAL DEPARTMENT	40	40	40	41	41

- 1) One full-time position split into two part-time positions for FY2008-2009;
 2) One full-time position split into two part-time positions for FY2008-2009; and,
 3) One position was eliminated for FY2008-2009.

PERFORMANCE BENCHMARKS	ACTUAL FY2007-2008	BUDGET FY2008-2009	PERIOD ENDING JUNE 2009
Total number of volumes owned	241,164	251,701	249,616
Number of books	196,334	204,834	202,986
Number of magazine and AV items	13,860	15,284	15,116
Number of electronic books	28,281	28,281	28,281
Total loans	220,139	241,390	194,001
Number of events offered in Library	306	300	248
Total visits	165,201	211,525	173,431

PARKS AND RECREATION

Service Point Focus

The Parks and Recreation Department provides oversight for the City's open spaces, athletic complexes and recreationally oriented programs for the use by all citizens. Staff members diligently maintain a proactive maintenance program for over 25 park areas including oversight of maintenance activities on 23 playgrounds, traffic islands and medians, landscaping at City buildings and cemeteries and the downtown square. They also provide for the propagation of seasonal and perennial plant materials utilized in the Parks beautification programs, as well as the maintenance of over \$2,000,000 worth of trees in the Parks system.

The Parks and Recreation Department is responsible for:

- § Baseball, softball, basketball, volleyball and tennis recreation team programs;
- § Arts and crafts programs and festivals;
- § Municipal Rose Garden operations;
- § Rose Garden Center operations;
- § Glass Recreation Center operations;
- § Goodman Museum operations;
- § Senior Citizen Center operations;
- § Harvey Convention Center operations;
- § Rose Garden special activities;
- § Swimming and fitness programs;
- § Athletic tournaments;
- § Polar Bear Golf Classic;
- § Concerts in the Park; and,
- § Movies in the Park.

Accomplishments for 2008-2009

- § Convert under-utilized baseball field into three girls fast pitch softball fields at Faulkner Park;
- § Recipient of \$100,000 Major League Baseball, "Baseball Tomorrow Fund" grant;
- § Received donations for parks equipment, events and programming;
- § Host State Qualifying softball tournaments;
- § Host African-American State Softball Tournament;
- § Competitively bid out a portion of Park mowing;
- § Utilize RecTrac software to streamline Tourism bookings;
- § Utilize MaxiCom software to streamline park irrigation;
- § Upkeep of South Tyler Trail Extension;
- § Park Maintenance employees become Certified Pool Operators and Certified Playground Inspectors;
- § Increase recreation programs in number and diversity;
- § Begin installation of new restrooms in 13 City Parks; and
- § Installation of Earthkind Rose Garden at Goodman/LeGrand Park.

Major Budget Items 2009-2010

- § Parks Master Plan;
- § New Disc Golf Course;
- § Resurface tennis courts; and,
- § Sidewalk improvements for Rose Garden.

PARKS MAINTENANCE AND ADMINISTRATION

SERVICE POINT EXPENDITURES

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	806,233	840,910	719,073	760,686
Supplies and Services	283,928	300,850	369,420	398,362
Sundry	74,096	98,816	99,041	92,688
Utilities	658,045	623,710	652,149	645,350
Maintenance	577,137	564,917	585,745	568,218
Capital Outlay	9,105	-	3,775	-
TOTAL APPROPRIATIONS	\$2,408,544	\$2,429,203	\$2,429,203	\$2,465,304

SERVICE POINT EMPLOYEES - PARKS MAINTENANCE AND ADMINISTRATION

<i>Regular Full-time Positions</i>	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010
1) Parks and Recreation Director	-	-	-	1	1
Parks and Recreation Operation and Services Manager	1	1	1	1	1
Parks Maintenance Supervisor	1	1	1	1	1
Crew Leader	4	4	4	4	4
Grounds Technician	1	1	1	1	1
Groundskeeper	6	6	6	6	6
Hardscape Technician	1	1	1	1	1
2) Laborer	8	8	8	8	8
3) Senior Clerk	1	1	1	-	-
Senior Secretary	-	-	-	1	1
TOTAL DEPARTMENT	23	23	23	24	24

- 1) Position transferred from City Manager's Office and title changed during FY2008-2009;
- 2) Three laborer positions frozen in FY2009-2010; and,
- 3) One position upgraded to Senior Secretary during FY2007-2008.

INDOOR RECREATION

SERVICE POINT EXPENDITURES

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	333,276	367,380	351,996	391,472
Supplies and Services	71,189	65,802	81,383	73,105
Sundry	13,149	15,414	15,314	13,822
Utilities	1,623	1,640	1,931	200
Maintenance	25,058	26,531	26,143	29,426
Capital Outlay	1,339	-	-	-
TOTAL APPROPRIATIONS	\$445,634	\$476,767	\$476,767	\$508,025

SERVICE POINT EMPLOYEES - INDOOR RECREATION

<i>Regular Full-time Positions</i>	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010
1) Special Events/Recreation Supervisor	1	1	1	1	-
2) Special Events/Recreation Manager	-	-	-	-	1
Recreation Center Supervisor	1	1	1	1	1
Recreation Operation Supervisor	1	1	1	1	1
Custodian	2	2	2	2	2
Recreation Specialist	2	2	3	3	3
<i>Regular Part-time Positions</i>	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010
Clerk	2	2	2	2	2
Custodian	1	1	1	1	1
TOTAL DEPARTMENT	10	10	11	11	11

1) & 2) TITLE CHANGE FROM SPECIAL EVENTS/RECREATION SUPERVISOR TO SPECIAL EVENTS/RECREATION MANAGER DURING FY2008-2009.

OUTDOOR RECREATION

SERVICE POINT EXPENDITURES

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	124,186	141,349	118,972	150,837
Supplies and Services	315,800	296,660	295,736	302,010
Utilities	204	-	-	-
Maintenance	22	1,500	1,250	1,000
TOTAL APPROPRIATIONS	\$440,212	\$439,509	\$415,958	\$453,847

SERVICE POINT EMPLOYEES - OUTDOOR RECREATION

<i>Regular Full-time Positions</i>	<i>FY2005-2006</i>	<i>FY2006-2007</i>	<i>FY2007-2008</i>	<i>FY2008-2009</i>	<i>FY2009-2010</i>
Activity Specialist	1	1	1	1	1
<i>Regular Part-time Positions</i>	<i>FY2005-2006</i>	<i>FY2006-2007</i>	<i>FY2007-2008</i>	<i>FY2008-2009</i>	<i>FY2009-2010</i>
1) Recreation Specialist	-	-	-	-	1
<i>Temporary Positions</i>	<i>FY2005-2006</i>	<i>FY2006-2007</i>	<i>FY2007-2008</i>	<i>FY2008-2009</i>	<i>FY2009-2010</i>
Pool Manager	3	3	3	3	3
Lifeguard	14	14	14	14	14
Playground Leader	12	12	12	12	12
TOTAL DEPARTMENT	30	30	30	30	31

1) DATA MANAGEMENT POSITION TRANSFERRED TO THE PARKS DEPARTMENT TO CREATE A PART-TIME RECREATION SPECIALIST POSITION DURING FY2009-2010.

MEDIAN MAINTENANCE ARBORIST

SERVICE POINT EXPENDITURES

	<i>FY2007-2008</i>	<i>FY2008-2009</i>	<i>FY2008-2009</i>	<i>FY2009-2010</i>
	<i>ACTUAL</i>	<i>BUDGET</i>	<i>PROJECTED</i>	<i>BUDGET</i>
	<i>EXPENDITURES</i>	<i>APPROPRIATIONS</i>	<i>EXPENDITURES</i>	<i>APPROPRIATIONS</i>
Salaries and Benefits	163,148	173,372	170,297	174,095
Supplies and Services	123,362	136,365	133,165	141,243
Sundry	3,724	4,000	3,738	4,000
Utilities	-	960	857	-
Maintenance	1,981	2,000	8,640	35,004
Transfer to Special Revenue 285	2,989	-	-	-
TOTAL APPROPRIATIONS	\$295,204	\$316,697	\$316,697	\$354,342

SERVICE POINT EMPLOYEES

<i>Regular Full-time Positions</i>	<i>FY2005-2006</i>	<i>FY2006-2007</i>	<i>FY2007-2008</i>	<i>FY2008-2009</i>	<i>FY2009-2010</i>
Arborist/Urban Forester	-	-	1	1	1
Crew Leader	-	-	1	1	1
Laborer	-	-	3	3	3
TOTAL DEPARTMENT	-	-	5	5	5

<i>PERFORMANCE BENCHMARKS</i>	<i>ACTUAL FY2007-2008</i>	<i>BUDGET FY2008-2009</i>	<i>PERIOD ENDING JUNE 2009</i>
Park acreage maintained (seven day mowing cycle)	856.35	856.35	856.35
Mowing cycle of athletic fields	41	40	43
Number of fields maintained	3	3	3
Rose bushes planted (replacements and new)	1,500	1,500	2,077
Color bed plantings (number of plants installed)	8,849	9,000	17,834

PERFORMANCE BENCHMARKS	ACTUAL FY2007-2008	BUDGET FY2008-2009	PERIOD ENDING JUNE 2009
Medians maintained and/or mowed	38	34	38
Trees planted (by TREES Committee and City staff)	555	50	254
Hazardous trees removed	67	67	95
Adult recreation softball teams	592	470	468
Summer Playground Program participants	14,000	14,350	16,927
Glass Recreation Center members	4,009	4,750	3,384
Fall Festival participants	900	900	900
Holiday in the Park participants	10,000	10,000	10,000
Valentine's Daddy/Daughter Dance	400	400	400
Cemetery lot sales (including burials)	\$15,976	\$15,000	\$5,389
Mausoleum space sales	\$99,400	\$75,000	\$54,000
Harvey Convention Center rental revenue	\$239,760	\$240,000	\$194,369
Rose Garden Center rental revenue	\$98,943	\$100,000	\$71,292
Goodman/LeGrand visitors	4,422	5,225	7,452

ENGINEERING SERVICES

Service Point Focus

Engineering Services is comprised of the Engineering, the Half-Cent Sales Tax Fund Administration, the Traffic Engineering and the Property and Facilities divisions. Engineering Services staff provides executive and administrative management of the four departments. Staff provides planning, personnel administration, personnel development, records management, contract administration, major capital infrastructure maintenance, additions and/or replacement activities as well as planning for the most efficient funding for these activities. Engineering.

Engineering

Engineering is responsible for capital improvement projects to ensure effective and efficient implementation of Half-Cent Sales Tax. Engineering staff provides civil engineering design and construction

oversight as well as providing design and construction oversight of maintenance and emergency repair projects of City streets, some drainage structures and concrete work in the right-of-way within the city limits. This department provides infrastructure development support services through:

- § The administration of Half-Cent Sales Tax Fund;
- § Half-Cent Sales Tax Projects design oversight;
- § Half-Cent Sales Tax Projects construction oversight;
- § Project surveying/construction staking;
- § Street condition rating and grading;
- § Valley gutter placement;
- § Inlet box reconstruction;
- § Asphalt overlay oversight; and,
- § Sidewalk repair oversight.

Half-Cent Sales Tax

The City engineer and engineering staff provides maintenance management of City-owned facilities and administers the Half-Cent Sales Tax Program, which provides approximately \$12 million annually for numerous infrastructure projects including drainage, streets, public safety, parks and airport improvements. The Half-Cent Sales Tax Program is directed by the Half-Cent Sales Tax Board who, along with the City Council, governs the priority scheduling of the extensive list of projects.

Accomplishments for 2008-2009

- § Master Drainage Plan;
- § South Tyler Pedestrian and Bike Trails extension;
- § Grande Boulevard Phase II and III construction;
- § Lake Placid extension between Noonday and SH 155 Right-of-Way acquisition;
- § Town Park Drive extension to SH 155 Right-of-Way acquisition;
- § New Sunnybrook between SH 155 and Loop 323; Right-of-Way acquisition;
- § Irish Meadows drainage improvements;
- § Black Fork Creek Tributary BF-25 channel improvements between Courtney to Golden Road;

- § West Mud Creek Tributary C-2 Old Bullard to Broadway channel improvements (One segment);
- § Sidewalk improvements on TxDOT highways;
- § Traffic signal improvements;
- § Passenger Boarding Bridges;
- § Begin construction of Perimeter Maintenance Road III;
- § Design for 06-07 ENVVA for Runway 4/22 RSA and RVZ clearing and,
- § Complete design for Runway 17/35 overlay and construction of Taxiway J.

Goals for 2009-2010

- § The following projects are anticipated to begin in FY2009-2010:
- § Complete construction on Grande Boulevard Phase II and III;
- § Begin construction on New Sunnybrook between SH 155 and Loop 323;
- § Complete construction on Old Omen Road reconstruction between University and CR 2021;
- § Complete installation of 13 new park restrooms;
- § Complete construction on Perimeter Maintenance Road III; and
- § Complete construction of Runway 17/35 overlay and construction of Taxiway J.

ENGINEERING

SERVICE POINT EXPENDITURES

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	1,424,937	530,349	525,990	359,570
Supplies and Services	360,732	51,944	35,452	57,921
Sundry	74,657	35,244	35,186	32,210
Utilities	6,145	3,310	6,320	150
Maintenance	814,325	142,468	143,131	146,890
Capital Outlay	409,900	-	-	-
Transfer to Special Revenue	125,000	175,000	175,000	150,000
Transfer to Enterprise Fund	27,000	-	-	-
TOTAL APPROPRIATIONS	\$3,242,696	\$938,315	\$921,079	\$746,741

SERVICE POINT EMPLOYEES - ENGINEERING

<i>Regular Full-time Positions</i>	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010
City Engineer	1	1	1	1	1
1) Administrative Assistant	-	-	0.86	-	-
2) Capital Budget Analyst	-	-	-	0.86	0.86
3) Engineering Technician	2	1.62	1.62	1.60	1.60
4) Projects Coordinator	1	1	1	-	-
Project Engineer	2	1	1	1	1
Senior Secretary	1	0.86	1	-	-
5) Survey Crew Chief	1	1	1	1	1
6) Survey Crew Member	1	1	1	1	1
7) Survey Instrument Operator	1	1	1	1	-
8) Utilities Construction Inspector	4	3.84	3.84	-	-
TOTAL DEPARTMENT	14	12.32	13.32	7.46	6.46

- 1) One position reclassified to Capital Budget Analyst during FY2007-2008;
- 2) One position with 14% paid by Storm Water Management;
- 3) Two positions, one with 40% paid by Storm Water Management;
- 4) Position transferred to Communications and title changed to Lean Sigma Master Black Belt during FY2008-2009.
- 5) Position frozen during FY2009-2010;
- 6) Position frozen during FY2009-2010;
- 7) Position moved to Property and Facility, reclassified and title changed to City Courier during FY2009-2010; and
- 8) Four positions transferred to Development Services during FY2007-2008.

ENGINEERING

PERFORMANCE BENCHMARKS	ACTUAL FY2007-2008	BUDGET FY2008-2009	PERIOD ENDING JUNE 2009
Total number of projects under design	11	10	10
Total cost of projects under design	\$4,812,505	\$2,869,188	\$506,2203
Total number of projects under construction	7	11	11
Total cost of projects under construction	\$2,515,443	\$49,898,692	\$18,655,652
Total value of five-year Half-Cent program	\$92,657,953	\$77,961,869	\$77,004,677
Slurry Seal expenditures	\$136,620	\$125,000	
Slurry Seal coverage (lane miles)	3.02	2.4	
Asphalt Overlay expenditures	\$673,797	\$800,000	
Asphalt Overlay coverage (lane miles)	3.94	11.22	
ADA and Drainage improvements expenditures	\$154,841	\$182,616	
ADA sidewalks installed (linear feet)	1003.8	1000	45
ADA curbs and gutters installed (linear feet)	1907	1000	24
Number of ADA ramps installed	5	5	-
CDBG Project expenditures	\$332,867	\$283,000	\$199,423
CDBG curbs and gutters installed (linear feet)	2,941	4,200	2,535

STREET DEPARTMENT

Service Point Focus

The Street Department is responsible for coordinating efforts with Engineering Services to set-up and manage the Micro Paver Pavement Maintenance Management System. This software program allows the departments to accurately rate road conditions and track their life span. Additionally, the Street Department is responsible for:

- § Monitoring and establishing City Street Conditional Ratings to ensure the best quality streets for the City;
- § Monitoring and evaluating the City's infrastructure drainage system to better provide an optimal drainage system;
- § Establishing a Right-of-Way mowing cycle that optimizes aesthetics and cost effectiveness with an emphasis on eliminating visual obstructions, mitigating rubbish accumulations and promoting the City's natural beauty; and,

- § Establishing a street sweeping cycle to utilize cost and effective methods, with an emphasis on eliminating unsightly trash to show off the City's rustic ambiance.

Accomplishments for FY2008-2009

- § Asphalt overlay and base repairs at Lake Tyler;
- § Asphalt overlay at Rose Rudman parking area;
- § Repaired utility cuts and base repair on Cumberland Road;
- § Built parking area at Police Shooting Range;
- § Asphalt overlay on Ninth Street;
- § Bus Shelter repairs;
- § Crack seal on City streets; and,
- § Base repairs at the Oakwood complex.

Goals for FY2009-2010

- § Evaluate 464 miles of City streets for current Conditional Ratings;
- § Address all 5962 Storm Water inlet boxes for repairs and cleaning, to help eliminate debris in channels;
- § Mow and maintain 1,716 miles of Right-of-Way within the City limits; and,
- § Complete 13 street sweeping cycles that consist of 20,000 miles of curb and guttered streets.

STREETS

SERVICE POINT EXPENDITURES

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	-	1,139,852	986,892	1,106,551
Supplies and Services	-	221,500	305,511	194,904
Sundry	-	28,485	28,485	56,357
Utilities	-	21,990	9,000	19,600
Maintenance	-	654,903	736,842	762,171
TOTAL APPROPRIATIONS	-	\$2,066,730	\$2,066,730	\$2,139,583

SERVICE POINT EMPLOYEES - STREET DEPARTMENT

<i>Regular Full-time Positions</i>	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010
Street Manager	1	1	1	1	1
Street Supervisor	-	1	-	-	-
Clerk	1	1	-	-	-
Code Enforcement Officer I	1	0.90	-	-	-
Code Services Officer	1	1	-	-	-
Crew Leader	4	4	4	4	4
1) Equipment Operator I	5	5	1	5	5
Equipment Operator II	8	7.80	7	7	7
Foreman II	3	1	1	1	1
Laborer	5	5	4	4	4
Semi-Skilled Laborer	2	2	3	3	3
2) Senior Clerk	1	1	1	-	-
Senior Secretary	1	0.86	1	1	1
Street Surface Technician	1	1	1	1	1
Truck Driver	4	4	3	3	3
TOTAL DEPARTMENT	38	36.56	27	30	30

- 1) Four positions transferred to Environmental Services during FY2007-2008 and transferred back during FY2008-2009; and
- 2) Position transferred to Code Enforcement during FY2007-2008.

TRAFFIC ENGINEERING

Service Point Focus

Traffic Engineering is charged with the responsibility of roadway safety. Staff members promote the safe, convenient and efficient movement of people, goods and services throughout the City by planning, designing, installing, maintaining and repairing all traffic control devices on City streets. The Department provides service support in the areas of:

- § Manufacturing, installation, and maintenance of City street signs;
- § Installation and maintenance of City street pavement markings;
- § Maintenance and repair of traffic signals;
- § Analysis and implementation of signal timing plans;
- § Planning for current and future traffic control needs;
- § Mitigating traffic congestion;
- § Conducting speed studies, traffic signal studies, and stop sign warrant studies;
- § Ensuring street lights are efficiently placed and installed and maintained in a timely manner;
- § Oversight of the public school crossing guard program; and,
- § Installation, maintenance and policing parking meters.

Accomplishments for FY2008-2009

- § Purchase of new of parking meters as part of a multi-year phased program;

- § Systematic signal timing update as part of rotating three-year cycle;
- § Central business district traffic signal equipment update;
- § Upgraded signal communication systems;
- § Upgraded selected signals to Flashing Yellow Arrow display; and,
- § Installed Adaptive Control System on SW Loop 323 system.

Major Budget Items for FY 2009-2010

- § Electrical service for all traffic signals and streetlights;
- § Expand Adaptive control system into other areas of town; and,
- § Upgrade Signal Communications systems.

Goals for FY 2009-2010

- § Continue upgrading signal communications systems;
- § Upgrading downtown signal equipment;
- § Purchase of parking meters as part of a multi-year phased program;
- § Continue signal timing update as part of rotating three-year cycle; and,
- § Continue upgrading selected traffic signals to Flashing Yellow Arrow display.

TRAFFIC ENGINEERING

SERVICE POINT EXPENDITURES

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	694,210	769,670	670,438	772,383
Supplies and Services	153,097	147,299	141,034	154,331
Sundry	69,257	71,713	71,713	53,660
Utilities	1,427,644	1,349,104	1,348,760	1,347,340
Maintenance	176,665	187,962	216,796	199,658
Capital Outlay	76,694	22,400	22,380	-
TOTAL APPROPRIATIONS	\$2,597,567	\$2,548,148	\$2,471,121	\$2,527,372

SERVICE POINT EMPLOYEES - TRAFFIC ENGINEERING

<i>Regular Full-time Positions</i>	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010
Traffic Engineer	1	1	1	1	1
1) Associate Traffic Engineer	1	0.85	0.85	0.85	0.85
Parking Patrol	2	1	2	2	2
2) Senior Secretary	1	0.76	0.76	0.76	0.76
Traffic Engineering Technician	1	-	-	-	-
Traffic Marker	3	3	2	2	2
Traffic Marker II	-	-	1	1	1
Traffic Operations Supervisor	1	1	1	1	1
3) Traffic Sign Crew Leader	1	1	1	-	-
Traffic Sign Supervisor	-	-	-	1	1
Traffic Signal Technician	3	3	3	3	3
<i>Regular Part-time Positions</i>	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010
Parking Patrol	-	2	-	-	-
<i>Temporary Positions</i>	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010
School Crossing Guard	35	35	40	40	40
TOTAL DEPARTMENT	49	48.61	52.61	52.61	52.61

- 1) One position with 15% paid by Storm Water Management;
- 2) One position with 24% paid by Storm Water Management; and,
- 3) Title changed to Traffic Sign Supervisor during FY2007-2008.

PERFORMANCE BENCHMARKS	ACTUAL	BUDGET	PERIOD ENDING
	FY2007-2008	FY2008-2009	JUNE 2009
Cost per sign installed or replaced	\$29.33	\$29.00	\$30.55
Number of street lights	6,941	7,000	6,941
Cost per streetlight per month	\$15.71	\$15.28	\$15.82

PERFORMANCE BENCHMARKS	ACTUAL	BUDGET	PERIOD ENDING
	FY2007-2008	FY2008-2009	JUNE 2009
Number of traffic signals	133	133	133
Number of Stop signs or Yield signs replaced	149	150	154
Number of street name signs replaced	716	700	390
Number of responses to trouble calls	549	700	618
Crash rate at signalized intersections (per million vehicles)	0.81	1.00	0.85
Number of signals converted to Flashing Yellow Arrows	8	10	7
Number of timing adjustments made at signalized intersections	85	45	31
Cost per streetlight per month	\$12.28	\$12.28	\$12.63

CODE ENFORCEMENT

Accomplishments for 2008-2009

- § A chief code enforcement officer was hired to serve as second in command to the code enforcement manager;
- § The City was divided into 10 zones giving each of the five officers two zones; one in north Tyler and one in south Tyler; and
- § The department received a grant from the East Texas Council of Governments to purchase surveillance equipment to be used at illegal dump sites;
- § A utility bill insert about the unimproved parking ordinance was sent to every City of Tyler resident; and,

§ Two hundred and thirty-three sign violations have been worked.

Major Budget Items for 2009-2010

§ A Code Enforcement pickup truck will be replaced through the amortization program.

Goals for 2009-2010

- § Concentrate efforts on enforcing the outdoor storage and display ordinance;
- § Bring commercial lots into compliance for high vegetation violations; and,
- § Maintain mowing of 200 City lots.

CODE ENFORCEMENT

SERVICE POINT EXPENDITURES

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	250,425	386,401	340,932	342,195
Supplies and Services	70,338	65,905	45,396	24,686
Sundry	13,337	61,681	55,181	37,069
Utilities	4,467	11,175	5,197	800
Maintenance	75,471	48,659	56,359	62,510
Capital Outlay	19,929	-	-	-
TOTAL APPROPRIATIONS	\$433,967	\$573,821	\$503,065	\$467,260

SERVICE POINT EMPLOYEES - CODE ENFORCEMENT

<i>Regular Full-time Positions</i>	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010
Code Enforcement Manager	-	-	-	1	1
1) Environmental Coordinator	-	-	1	-	-
Chief Code Enforcement Officer	-	-	-	1	1
Code Enforcement Officer I	-	-	3	3	3
2) Code Services Officer	-	-	1	1	1
3) Equipment Operator I	-	-	4	-	-
4) Equipment Operator II	-	-	2	1	1
5) Laborer	-	-	1	-	-
6) Senior Clerk	-	-	-	1	1
TOTAL DEPARTMENT	-	-	12	8	8

- 1) Title change from Environmental Coordinator to Code Enforcement Manager during FY2007-2008;
- 2) One position upgraded to Chief Code Enforcement Officer during FY2008-2009;
- 3) Four positions transferred to Streets during FY2007-2008;
- 4) One position transferred to Streets during FY2007-2008;
- 5) One position upgraded to Code Services Officer during FY2008-2009; and,
- 6) Position transferred from Streets during FY2007-2008.

*This department was formerly known as Environmental Services.

PERFORMANCE BENCHMARKS	ACTUAL FY2007-2008	BUDGET FY2008-2009	PERIOD ENDING JUNE 2009
Weed and Debris lots inspected	3,425	3,000	2,224
Junk Vehicle violations	1,009	800	774

MUNICIPAL COURT

Service Point Focus

The goal of the Municipal Court is to provide a forum for justice to ensure that all citizens are treated fairly and equally, without regard to race, sex and religion, while abiding by all applicable guidelines and laws. The Municipal Court functions to administer fair and impartial justice in accordance with applicable statutes, ordinances, and City regulations by conducting trials and hearings to dispose of traffic, misdemeanor and parking violations. Staff members of the Court are responsible for:

- § Scheduling, hearing, and disposing of all cases brought for trial;
- § Establishing and administering court procedures as required by State law;

- § Maintaining all records and dockets;
- § Accounting for payment of fines; and,
- § Serving warrants.

Accomplishments for 2008-2009

- § Implemented the use of the license plate recognition camera systems to assist in the service of warrants and parking enforcement;
- § Developed a plan and coordinated the relocation of the Partners for Youth Program to the new Partners for Youth Building; and,
- § Implement the use of the State Omnibase Program which place holds on people's driver licenses that have warrants pending.

Major Budget Items 2009-2010

- § Upgrade the technology system in the courtroom including video arraignment equipment; and,
- § Implement video cameras on the police motorcycles; video to be used in Court trials.

Goals for 2009-2010

- § Implement a new fine tier system for the court to encourage quicker compliance with citations and reduce the number of warrants printed.

MUNICIPAL COURT ADMINISTRATION

SERVICE POINT EXPENDITURES

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	565,758	735,681	612,763	729,434
Supplies and Services	852,081	725,357	848,285	756,488
Sundry	11,395	216,954	216,725	214,549
Utilities	23,595	14,023	15,109	12,750
Maintenance	46,257	46,460	45,593	45,380
Capital Outlay	-	4,200	4,200	-
TOTAL APPROPRIATIONS	\$1,499,086	\$1,742,675	\$1,742,675	\$1,758,601

SERVICE POINT EMPLOYEES - MUNICIPAL COURT ADMINISTRATION

<i>Regular Full-time Positions</i>	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010
Municipal Court Administrator	1	1	1	1	1
Administrative Assistant	-	-	1	1	1
Administrative Secretary	-	1	-	-	-
Bailiff	1	-	-	-	-
City Marshal	1	1	1	1	1
Court Clerk	2	-	-	-	-
Court Technician	1	1	1	1	1
Deputy City Marshal	5	3	-	-	-
Deputy City Marshal I	-	3	3	3	3
1) Deputy City Marshal II	-	-	3	3	3
2) Deputy Court Clerk	7	9	8	9	9
Juvenile Case Coordinator	-	-	1	1	1
Juvenile Program Coordinator	-	-	1	1	1
Senior Deputy Court Clerk	3	3	2	2	2
Senior Secretary	1	-	-	-	-
3) Teen Court Coordinator	-	-	-	1	1
TOTAL DEPARTMENT	22	22	22	24	24

- 1) One Position frozen during FY2009-2010;
- 2) One additional position approved during FY2008-2009; and,
- 3) One position added for during FY2008-2009.

MUNICIPAL COURT SECURITY

SERVICE POINT EXPENDITURES

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	98,464	127,413	62,913	126,643
Supplies and Services	24,572	3,084	67,656	1,000
Sundry	200	200	159	200
Maintenance	3,778	2,500	2,316	2,500
Capital Outlay	-	-	153	-
TOTAL APPROPRIATIONS	\$127,014	\$133,197	\$133,197	\$130,343

MUNICIPAL COURT PARTNERS FOR YOUTH PROGRAM

SERVICE POINT EXPENDITURES

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	92,982	153,725	99,526	123,585
Services	77,679	-	52,050	165,000
TOTAL APPROPRIATIONS	\$170,661	\$153,725	\$151,576	\$288,585

PERFORMANCE BENCHMARKS	ACTUAL	BUDGET	PERIOD ENDING
	FY2007-2008	FY2008-2009	JUNE 2009
Number of municipal prisoners housed in Smith County Jail	1,017	2,000	1,812
Average cost of municipal prisoner per stay	\$136	\$200	\$124
Number of plea offers made	935	1,000	851
Maintain a percentage of class participants completing Partner's for Youth	70%	80%	87%
Number of non-parking related trials	55,205	50,000	39,766
Net revenue collected on cases with finding of guilty	\$6,057,869	\$6,569,727	\$5,063,676

TYLER TRANSIT

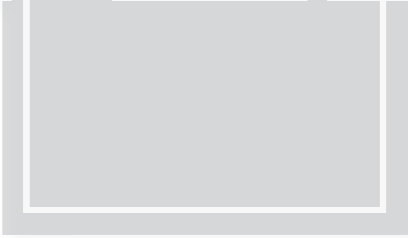
SERVICE POINT EXPENDITURES

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Transfer to Special Rev	420,843	415,680	380,521	389,228
TOTAL APPROPRIATIONS	\$420,843	\$415,680	\$380,521	\$389,228



CITY OF

TYLER

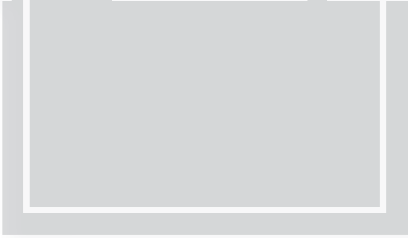


A Natural Beauty

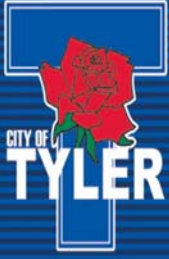


CITY OF

TYLER



A Natural Beauty



CAPITAL PROJECTS



FISCAL YEAR 2009-2010

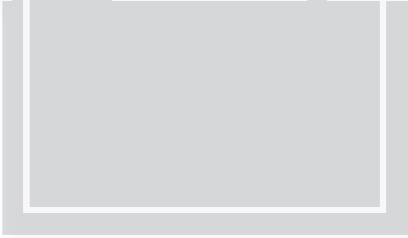


MAINTAINING MOMENTUM IN UNCERTAIN TIMES



CITY OF

TYLER



A Natural Beauty

GENERAL CAPITAL PROJECTS FUND (102)
REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE

FISCAL YEAR 2009-2010

	ACTUAL FY2007-2008	AMENDED BUDGET FY2008-2009	PROJECTED FY2008-2009	BUDGET FY2009-2010
Ball Field Reserve	100,000	150,000	150,000	-
Unreserved Fund Balance	2,630,413	1,903,080	1,903,080	1,123,379
BEGINNING FUND BALANCE / WORKING CAPITAL	\$2,730,413	\$2,053,080	\$2,053,080	\$1,123,379
REVENUES				
Interest Earnings	110,380	24,000	29,000	5,000
Miscellaneous	195,969	89,940	518,680	-
Transfer from Other Funds	1,788,000	815,576	815,576	1,722,940
TOTAL REVENUES	\$2,094,349	\$929,516	\$1,363,256	\$1,727,940
EXPENDITURES				
Area Development Plans	-	-	-	150,000
TIF/TIRZ	103,231	70,000	70,000	-
CIP Prioritization Project	47,950	32,050	41,400	-
Fire Truck and Capital Items	508,098	70,000	70,000	517,614
Library Projects	55,985	40,000	37,100	-
Misc. Projects	230,777	14,940	14,940	-
Parks Improvements Projects	502,670	363,000	412,500	30,000
Street Improvement Program	687,304	902,000	902,000	1,000,000
Traffic Management Enhancements	308,400	1,226,489	730,900	547,000
Code Enforcement Projects	-	14,117	14,117	-
Neighborhood Services Building	327,267	-	-	-
Contingency	-	100,000	-	100,000
TOTAL EXPENDITURES	\$2,771,682	\$2,832,596	\$2,292,957	\$2,344,614
Ball Field Reserve	150,000	150,000	-	-
Unreserved Fund Balance	1,903,080	-	1,123,379	506,705
ENDING FUND BALANCE / WORKING CAPITAL	\$2,053,080	\$150,000	\$1,123,379	\$506,705

GENERAL GOVERNMENTAL SERVICES

SERVICE POINT EXPENDITURES

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Services	47,950	32,050	41,400	150,000
Sundry	189,212	170,000	70,000	100,000
Capital Outlay	144,796	14,940	14,940	-
TOTAL APPROPRIATIONS	\$381,958	\$216,990	\$126,340	\$250,000

FIRE SERVICES

SERVICE POINT EXPENDITURES

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Sundry	-	54,000	54,000	-
Capital Outlay	508,098	16,000	16,000	517,614
TOTAL APPROPRIATIONS	\$508,098	\$70,000	\$70,000	\$517,614

LIBRARY SERVICES

SERVICE POINT EXPENDITURES

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Capital Outlay	55,985	40,000	37,100	-
TOTAL APPROPRIATIONS	\$55,985	\$40,000	\$37,100	-

PARKS MAINTENANCE AND ADMINISTRATION

SERVICE POINT EXPENDITURES

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Capital Outlay	502,670	363,000	412,500	30,000
TOTAL APPROPRIATIONS	\$502,670	\$363,000	\$412,500	\$30,000

ENGINEERING SERVICES

SERVICE POINT EXPENDITURES

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Capital Outlay	687,304	902,000	902,000	1,000,000
TOTAL APPROPRIATIONS	\$687,304	\$902,000	\$902,000	\$1,000,000

TRAFFIC OPERATIONS

SERVICE POINT EXPENDITURES

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Services	59,103	-	-	-
Capital Outlay	249,297	1,226,489	730,900	547,000
TOTAL APPROPRIATIONS	\$308,400	\$1,226,489	\$730,900	\$547,000

CODE ENFORCEMENT

SERVICE POINT EXPENDITURES

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Sundry	-	14,117	14,117	-
TOTAL APPROPRIATIONS	-	\$14,117	\$14,117	-

COMMUNITY DEVELOPMENT ADMINISTRATION

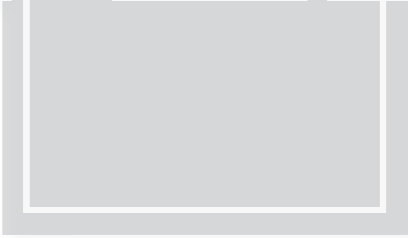
SERVICE POINT EXPENDITURES

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Capital Outlay	327,267	-	-	-
TOTAL APPROPRIATIONS	\$327,267	-	-	-

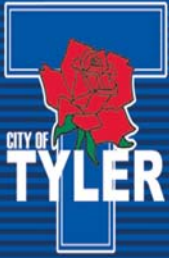


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DEVELOPMENT SERVICES



FISCAL YEAR 2009-2010



MAINTAINING MOMENTUM IN UNCERTAIN TIMES



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DEVELOPMENT SERVICES FUND (202)
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

FISCAL YEAR 2009-2010

	ACTUAL FY2007-2008	AMENDED BUDGET FY2008-2009	PROJECTED FY2008-2009	BUDGET FY 2009-2010
BEGINNING FUND BALANCE / WORKING CAPITAL	\$403,710	\$323,998	\$323,998	\$114,176
REVENUES				
Building Permits	501,187	410,000	502,000	477,000
Electrical Permits	278,558	260,000	165,000	165,000
Plumbing Permits	181,584	175,000	100,000	100,000
Zoning Permits	30,015	30,857	25,000	25,000
Mechanical Permits	81,595	65,000	60,000	60,000
Cert. of Occupancy Fees	19,840	19,000	15,000	15,000
Sign Permits	23,065	20,000	15,000	15,000
Contractor License	40,300	30,000	40,000	40,000
House Moving Permits	270	1,000	1,000	1,000
Permits Fee-Clearing	750	1,000	800	800
Interest Earnings	24,566	25,000	14,000	4,000
Maps, Plans and Specs Fee	48	300	100	100
Copy/Printing Fees	69	100	100	100
Platting Fees	34,767	30,000	20,000	20,000
Contractor Testing Fees	112,839	115,000	30,000	30,000
Grant Revenue	4,000	-	-	-
TOTAL REVENUES	\$1,333,453	\$1,182,257	\$988,000	\$953,000
EXPENDITURES				
Planning & Zoning	392,967	421,583	379,559	410,110
Development Services	1,270,198	1,274,814	1,168,263	909,228
TOTAL EXPENDITURES	\$1,663,165	\$1,696,397	\$1,547,822	\$1,319,338
Transfer In	250,000	350,000	350,000	300,000
General Fund (101)	125,000	175,000	175,000	150,000
Utilities Fund (502)	125,000	175,000	175,000	150,000
(Transfer Out)	-	-	-	-
ENDING FUND BALANCE / WORKING CAPITAL	\$323,998	\$159,858	\$114,176	\$47,838

DEVELOPMENT SERVICES

Service Point Focus

The Development Services Department was created in the fall of 2005 in an effort to streamline and enhance the ever-growing development needs of a rapidly expanding and dynamic community. This department is comprised of the Building Inspection Division, which includes the chief building official and certified, multi-discipline inspectors and the Development Services Division, which includes licensed professional civil engineers, permitting technicians and document review specialists dedicated to ensuring the proper enforcement of building and safety codes, close adherence to municipal codes, and the efficient processing of development documents. Development Services is responsible for:

- § Enforcement of municipal codes for all construction and development;
- § Review of construction and development plans, plats, and zoning site plans;
- § Issuing permits for new and remodeling of residential construction;
- § Issuing permits for new and remodeling of commercial construction;
- § Issuing water and sewer tap permits;
- § Issuing contractor licenses and permits;
- § Inspection services of permitted residential and commercial construction; and,
- § Provide support to Development Review Committee to ensure quality control.

Accomplishments for 2008-2009

- § Expanded the credit card payment system for payment of permits on-line;
- § Improved turnaround time for permitting and review services;
- § Studied and reapportioned building permit fees to provide a fairer distribution of fees for new and remodel construction;

- § Expanded code enforcement capability to handle department code enforcement cases in-house;
- § Continued providing a high level of service despite freezing two full-time positions;
- § Monthly post permits issued report on-line;
- § Facilitate a better workspace for local media;
- § Successfully changed building inspector's regular hours of operations from 8 a.m. to 5 p.m., to 7 a.m. to 4 p.m.;
- § Successfully implemented a new permit fee for driveways, and at the same time reduced the cost for the concrete contractor license fee by charging a registration fee and,
- § Added minimum permit fees for other minor permits such as clearing and grading and development permits.

Major Budget Items for 2009-2010

- § Transferred utility construction inspectors (four full-time positions) and one permit clerk (one full-time position) from Development Services to Water Utilities; and,
- § Continue to leave frozen one building inspector position and one project engineer position.

Goals for 2009-2010

- § Maintain short turnaround time for permitting and review services;
- § Cross-train permit technicians to back up and assist the senior utilities specialist;
- § Implement the new Interactive Voice Response (IVR) system to handle all inspection requests for the Building Inspection Division;
- § Cross-train building inspectors to perform building site inspections formerly performed by utility construction inspectors;

- § Promote and assist the public to use the public access computers in the Development Services Department;
- § Implement an automated process for creating water/sewer tie-ins by utility construction inspectors that can be accessed with Geographical Information System (GIS) software;
- § Help promote other City of Tyler departments (i.e.: promoting roll off containers and other services for Solid Waste);
- § Provide opportunities for inspectors and technicians to meet or exceed requirements for certifications;
- § Provide training to qualified inspectors to do irrigation plan review and field inspections to meet state minimum requirements; and,
- § Encourage employees to attend City University classes so they enhance their job skills and performance.

DEVELOPMENT SERVICES

SERVICE POINT EXPENDITURES

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	990,418	984,902	1,003,597	773,133
Supplies and Services	174,234	168,305	54,459	42,678
Sundry	51,914	57,965	57,965	67,361
Utilities	8,306	9,678	9,678	-
Maintenance	45,326	53,964	42,564	26,056
TOTAL APPROPRIATIONS	\$1,270,198	\$1,274,814	\$1,168,263	\$909,228

SERVICE POINT EMPLOYEES - DEVELOPMENT SERVICES

Regular Full-time Positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010
Chief Building Official	1	1	1	1	1
Chief Electrical Inspector	1	1	1	1	1
Chief Plumbing/Mechanical Inspector	1	1	1	1	1
1) Building Inspector	2	2	3	3	3
Combination Inspector II	1	1	-	-	-
Development Services Engineer	-	1	1	1	1
Development Services Specialist	-	0.98	1	1	1
2) Permit Clerk	-	1	1	1	-
Permit Technician	1	1	1	1	1
Plans Examiner	1	1	1	1	1
3) Project Engineer	-	0.93	0.93	1	1
Senior Permit Technician	1	1	1	1	1
Senior Utilities Specialist	-	1	-	-	-

Senior Utilities Specialist II	-	-	1	1	1
4) Utilities Construction Inspector	-	-	-	4	-
<i>Regular Full-time Positions</i>	<i>FY2005-2006</i>	<i>FY2006-2007</i>	<i>FY2007-2008</i>	<i>FY2008-2009</i>	<i>FY2009-2010</i>
Permit Clerk	1	0	0	0	0
TOTAL DEPARTMENT	10	13.91	13.93	18	13

- 1) One position frozen for FY2009-2010;
- 2) Position transferred to Water Distribution during FY2009-2010;
- 3) One position frozen for FY2009-2010; and,
- 4) Four positions transferred to Storm Water during FY2009-2010.

PERFORMANCE BENCHMARKS	ACTUAL FY2007-2008	BUDGET FY2008-2009	PERIOD ENDING JUNE 2009
Number of plat reviews	99	220	83
Number of new subdivision reviews	71	35	25
Subdivision plans reviews average turn around time in days	12.1	15	8.9
Number of residential building plan reviews	318	600	110
Residential plans reviews average turn around in time in days	4.0	5	3.6
Number of commercial building plan reviews	80	100	67
Commercial plans reviews average turn around in time in days	6.0	10	8.8
Number of daily inspections performed per inspector	27.2	25	20.4
Number of inspections performed per year	23,194	25,000	12,806
Number of combination inspections performed per year	278	1,100	680
Testing fees revenues	112,839	115,000	26,869
Testing fees expenditures	114,878	110,000	6,920
Number of grading permits reviews	67	40	67
Number of final inspections completed	977	500	685

PLANNING AND ZONING

Service Point Focus

The Planning and Zoning Department is tasked with the mission to provide professional community planning services and zoning enforcement in order to anticipate and maintain a healthy, organized and prosperous business and residential environment. Through the oversight of the Metropolitan Planning Organization, staff administers short- and long-range transportation

and demographics planning. This department is also charged with providing professional oversight and support for the Planning and Zoning Commission, the Zoning Board of Adjustments and the Historical Preservation Board.

The Planning and Zoning Department is responsible for:

- § General zoning administration;
- § Zoning/Special Use permit application

- processing;
- § Subdivision regulation;
- § Annexation/Extra Territorial Jurisdiction (ETJ) issues oversight;
- § Comprehensive Plan (Tyler 21) administration;
- § Sign and landscape regulation;
- § Sexually oriented business regulation;
- § Plat review;
- § Tax abatement;
- § Economic development;
- § Tax increment financing;
- § Special studies management;
- § Master Street Plan management;
- § Certification oversight for designation of historically significant properties; and,
- § Implement key sections of Tyler 21.

MPO

Service Point Focus

The City of Tyler serves as the administrative agency of the Tyler Area Metropolitan Planning Organization (MPO). The Governor designates the MPO for all urban areas over 50,000 in population. Tyler was designated the MPO for the Tyler urban area in 1974. The MPO, in cooperation with the Texas Department of Transportation (TxDOT), is responsible for carrying out the urban transportation process as required by federal legislation. The MPO is intended to provide a forum for cooperative decision making concerning transportation issues by the principal elected officials of the general purposes local governments. The MPO provides continuity of various transportation planning and improvement efforts throughout the Tyler urban area. MPO staff provides oversight and support to two standing committees, the Policy Committee and the Technical Committee.

Accomplishments for 2008-2009

- § Historic Landmark;
- § Half Mile of History Project;
- § Completed the strategic annexation of the Texas National Guard;
- § Completed the annexation of the Cascades Development and Golf Course; and,
- § Completed renovations to the large conference room.

Goals for 2009-2010

- § Implement the Unified Development Code (UDC);
- § Assess the code's effectiveness biannually;
- § Begin strategic annexation identified in FY2008-2009;
- § Implement subject marker program; and,
- § Establish North End Historic area.

The transportation planning study area for the Tyler urbanized area includes the City of Tyler and several other developing areas such as Gresham, Lindale, New Chapel Hill, Noonday and Whitehouse. The Study Area Boundary is contiguous with the incorporated cities of Whitehouse on the southeast, New Chapel Hill on the east and Hideaway Lake and Lindale to the north. The study area is intended to include those areas outside the urbanized area most likely to experience urbanization during the 20-year planning horizon.

The MPO is charged with:

- § Projecting future transportation needs;
- § Recommending reasonable strategies based on needs and available resources;
- § Development of the biennial Unified Planning Work Program;

- § Development of the biennial Transportation Improvement Program; and,
- § Development of the Metropolitan Transportation Plan.

- § Conduct bike and pedestrian counts along with traffic counts;
- § Update Master Street Plan; and,
- § Completed 2010 land use census addresses.

Accomplishments for 2008-2009

- § Updated socioeconomic data sets;
- § Completed Regional Trail Plan;
- § Complete the long-range plan update;

Goals for 2009-2010

- § Unified Planning Work Program; and,
- § Transit Route Study.

PLANNING AND ZONING

SERVICE POINT EXPENDITURES

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	295,645	308,646	274,920	297,353
Supplies and Services	37,673	52,177	55,268	46,583
Sundry	27,974	43,588	33,982	51,890
Utilities	1,880	2,220	2,220	800
Maintenance	4,516	4,952	3,169	3,484
Capital Outlay	25,279	10,000	10,000	10,000
TOTAL APPROPRIATIONS	\$392,967	\$421,583	\$379,559	\$410,110

SERVICE POINT EMPLOYEES - PLANNING & ZONING

<i>Regular Full-time Positions</i>	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010
1) Director of Planning	0.70	0.70	0.70	0.70	0.70
2) GIS Planner/Developer	-	-	0.15	-	-
Planner	1	1	1	1	1
Planning Technician	1	1	1	1	1
Plat Examiner/Coordinator	-	1	-	-	-
3) and 4) Senior Planner	1	1	1.85	1.85	1.85
TOTAL DEPARTMENT	3.70	4.70	4.70	4.55	4.55

- 1) One position; 30% paid by MPO;
- 2) One position transferred to MPO during FY2007-2008;
- 3) Two positions; one with 15% paid by MPO; and,
- 4) One position frozen during FY2009-2010.

SERVICE POINT EMPLOYEES - MPO

<i>Regular Full-time Positions</i>	<i>FY2005-2006</i>	<i>FY2006-2007</i>	<i>FY2007-2008</i>	<i>FY2008-2009</i>	<i>FY2009-2010</i>
1) Director of Planning	0.30	0.30	0.30	0.30	0.30
2) GIS Planner/Developer MPO Planner	0.85	0.85	0.85	-	-
3) Senior GIS Analyst	-	-	-	0.96	0.96
4) Senior Planner	-	-	0.15	1.15	1.15
TOTAL DEPARTMENT	2.05	2.05	1.30	2.41	2.41

- 1) One position with 70% paid by Planning and Zoning;
- 2) Position reclassified to Senior Planner during FY2007-2008;
- 3) 96% of position transferred from Solid Waste - Administration during FY2008-2009 with four % paid by Solid Waste - Administration; and,
- 4) One position with 85% paid by Planning and Zoning.

PERFORMANCE BENCHMARKS	ACTUAL FY2007-2008	BUDGET FY2008-2009	PERIOD ENDING JUNE 2009
Number of historic home designations awarded	6	4	2
Number of plat items processed and percentage where staff recommendation matches P&Z recommendation	175 / 99%	80%	81 / 99%
Number of cases processed and percentage where staff recommendation matches P&Z recommendation	106 / 100%	80%	56 / 100%
Number of cases heard by Zoning Board of Adjustments (ZBA) and percentage where staff recommendation matches ZBA	20 / 95%	80%	12 / 100%
Percentage of cases tabled by Planning and Zoning Commission	<1%	<10%	1.79%
Number of public notices sent out	3776	2500	2584
Number of Annexations initiated	2	4	4
Number of Half Mile of History designations	5	8	9
Number of Subject Marker designations	*	4	0°
Number of Local Historic Overlay District designations	*	1	1
Number of Neighborhood Conservation District designations	*	1	1~
Number of Certificates of Appropriateness reviewed	6	4	2
Number of public training opportunities performed	*	*	8

* Indicates a new program as of 2009;

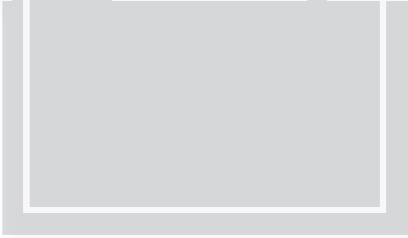
° Three Subject Markers have been submitted for consideration; expect approval during fourth quarter; and,

~ Cumberland Road in process (study phase).

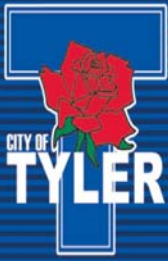


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WATER UTILITIES



FISCAL YEAR 2009-2010

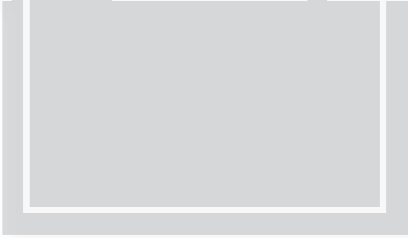


MAINTAINING MOMENTUM IN UNCERTAIN TIMES



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UTILITIES FUND (502)

REVENUES, EXPENDITURES, CHANGES IN WORKING CAPITAL

FISCAL YEAR 2009-2010

	ACTUAL FY2007-2008	AMENDED BUDGET FY2008-2009	PROJECTED FY2008-2009	BUDGET FY2009-2010
Unreserved Fund Balance	-	-	-	(515,427)
Storm Water Reserve	626,131	363,702	363,702	257,406
Operating Reserve	1,658,968	2,267,190	2,267,190	2,769,441
BEGINNING FUND BALANCE / WORKING CAPITAL	\$2,285,099	\$2,630,892	\$2,630,892	\$2,511,420
REVENUES				
Use of Money and Property	160,950	139,000	96,000	76,000
Charges for Current Services	23,851,027	26,261,000	25,435,780	27,704,262
Storm Water Revenue	1,189,104	1,274,498	1,274,498	1,350,968
Miscellaneous Income	106,205	113,110	118,550	121,250
TOTAL REVENUES	\$25,307,286	\$27,787,608	\$26,924,828	\$29,252,480
EXPENDITURES				
741 Administration	3,800,790	4,239,275	4,060,488	4,349,399
742 Water Office	1,134,073	1,162,541	1,145,148	1,173,625
743 Water Distribution	1,628,821	1,512,352	1,512,352	1,556,927
744 Water Plant	5,012,698	5,094,594	5,094,594	5,396,707
745 Waste Collection	1,372,820	1,283,853	1,241,862	1,294,701
746 Waste Treatment	4,339,735	4,531,886	4,493,309	4,478,477
747 Lake Tyler	677,536	1,356,494	915,189	970,501
748 Storm Water Management	1,409,518	1,442,730	1,380,794	1,506,522
TOTAL EXPENDITURES	\$19,375,991	\$20,623,725	\$19,843,736	\$20,726,859
Transfer In	-	-	-	-
(Transfer Out)	(5,585,502)	(7,500,564)	(7,200,564)	(8,018,426)
Dev. Services Fund (202)	(125,000)	(175,000)	(175,000)	(150,000)
Grants Fund for FEMA (285)	(42,015)	-	-	-
Utilities Capital Fund (503)	-	(1,450,000)	(1,450,000)	(796,374)
Productivity Fund (639)	(255,000)	(305,000)	(305,000)	(305,000)
Debt Service Fund (504)	(5,163,487)	(5,570,564)	(5,270,564)	(6,030,924)
Debt Service Reserve Fund (505)	-	-	-	(736,128)

UTILITIES FUND (502)

REVENUES, EXPENDITURES, CHANGES IN WORKING CAPITAL

FISCAL YEAR 2009-2010

	ACTUAL FY2007-2008	AMENDED BUDGET FY2008-2009	PROJECTED FY2008-2009	BUDGET FY2009-2010
Unreserved Fund Balance	-	-	(515,427)	33,712
Storm Water Reserve	363,702	195,470	257,406	101,852
Operating Reserve	2,267,190	2,098,741	2,769,441	2,883,051
ENDING FUND BALANCE / WORKING CAPITAL	\$2,630,892	\$2,294,211	\$2,511,420	\$3,018,615

UTILITIES FUND (502)

REVENUE DETAIL

	ACTUAL FY2007-2008	AMENDED BUDGET FY2008-2009	PROJECTED FY2008-2009	BUDGET FY2009-2010
Use of Money and Property				
Lake Tyler Lot Rental	52,951	45,000	50,000	50,000
Lake Tyler Marina	14,300	13,200	13,200	13,200
Barge Concession	889	800	800	800
Interest Earnings	92,810	80,000	32,000	12,000
TOTAL USE OF MONEY AND PROPERTY	\$160,950	\$139,000	\$96,000	\$76,000

CHARGES FOR CURRENT SERVICES

Meter Activation	424,279	344,600	275,680	365,276
Water Service	48,077	40,000	40,000	42,400
Sewer Service	28,373	29,000	29,000	30,740
Sewer Activation	16,370	19,500	12,000	12,000
EMS Billing Fees	3,213	3,600	3,600	3,600
Meter Set & Test Fees	100	19,000	18,000	19,000
Plug Fee	-	2,400	-	100
After Hrs/Addt Trip Fees	-	34,800	20,900	20,900
Storm Water Management Fees	1,189,104	1,274,498	1,274,498	1,350,968
Water Sales	14,487,897	16,574,900	15,824,900	17,410,394
Water Miscellaneous	110,906	104,600	105,000	110,800
Old Accounts	217	1,000	100	100
Reconnect Fees	132,376	305,500	305,500	315,000
Sewer Charges	8,272,000	8,463,000	8,463,000	8,970,780

UTILITIES FUND (502)

REVENUE DETAIL

	ACTUAL FY2007-2008	AMENDED BUDGET FY2008-2009	PROJECTED FY2008-2009	BUDGET FY2009-2010
Labor & Equipment	45,124	1,000	-	50,000
Water Connect Fees	178,675	251,200	251,200	266,272
Septic Tank Dumping Fees	103,420	66,900	86,900	86,900
TOTAL CHARGES FOR CURRENT SERVICES	\$25,040,131	\$27,535,498	\$26,710,278	\$29,055,230
MISCELLANEOUS				
Miscellaneous	26,887	9,560	15,000	15,000
W/S Main Repair Reimb	7,385	5,000	5,000	5,000
Docking Fees	24,700	16,200	16,200	17,000
Lake Tyler East	600	700	700	750
Returned Check Fees	24,925	31,650	31,650	33,500
Contributions for Const.	21,708	50,000	50,000	50,000
TOTAL MISCELLANEOUS	\$106,205	\$113,110	\$118,550	\$121,250

UTILITIES CONSTRUCTION FUND (503)

REVENUES, EXPENDITURES AND CHANGES IN WORKING CAPITAL

FISCAL YEAR 2009-2010

	ACTUAL FY2007-2008	AMENDED BUDGET FY2008-2009	PROJECTED FY2008-2009	BUDGET FY2009-2010
BEGINNING FUND BALANCE / WORKING CAPITAL	\$5,879,607	\$2,903,213	\$2,903,213	\$2,178,270
REVENUES				
Interest Earnings	161,689	60,000	60,000	10,000
Income from Outside Agencies	116,105	230,693	254,693	-
TOTAL REVENUES	\$277,794	\$290,693	\$314,693	\$10,000
EXPENDITURES				
Water Plant	-	2,100,000	1,234,370	216,300
Briarwood Estates Sewer	-	268,000	50,000	560,000
Water System Improvements	-	-	-	554,269
Waste Water Collections	-	-	-	313,989

UTILITIES CONSTRUCTION FUND (503)
REVENUES, EXPENDITURES AND CHANGES IN WORKING CAPITAL

FISCAL YEAR 2009-2010

	ACTUAL FY2007-2008	AMENDED BUDGET FY2008-2009	PROJECTED FY2008-2009	BUDGET FY2009-2010
Waste Water Treatment Plant Improvements	-	-	-	-
Oversized Main Participation	-	420,000	419,255	284,000
NEZ Infrastructure Incentive	-	79,000	8,900	100,000
Miscellaneous Construction	3,254,188	315,693	286,359	-
Lake Tyler Master Plan	-	-	-	150,000
TOTAL EXPENDITURES	\$3,254,188	\$3,182,693	\$1,998,884	\$2,178,558
Transfer In	-	1,450,000	1,450,000	796,374
Utilities Fund (502)	-	1,450,000	1,450,000	796,374
(Transfer Out)	-	(490,752)	(490,752)	-
ENDING FUND BALANCE / WORKING CAPITAL	\$2,903,213	\$970,461	\$2,178,270	\$806,086

WATER UTILITIES

Service Point Focus

Tyler Water Utilities is comprised of Administration, Business Office, Water Distribution, Treatment Plant, Wastewater Collection, Wastewater Treatment, Lake Tyler and Storm Water management divisions. All staff members are dedicated to providing citizens with the highest quality of life possible while maintaining strict environmental and safety protocols.

Water Administration staff provides executive and administrative management to eight departments. They provide planning, personnel administration, personnel development, records management, contract administration, major capital water and sewer infrastructure maintenance, additions and/or replacement activities as well as planning for the most efficient funding. Administration allows management to bring all water and sewer

functions into a cohesive operation to serve customers as well as provides liaison with other departments and with Federal, State and local organizations regarding water and sewer matters.

The Water Business Office handles customer billing, payment and collection activities for over 34,769 water meters in service and over 30,371 Solid Waste customers. Services performed include over 14,232 connects and disconnects annually, transfer of service locations as well as emergency services required throughout the customer base. Business Office staff provides over 417,228 meter readings annually, and assists with billing inquires and payment options. Staff also provides assistance to other departments with emergency situations as necessary.

Water Distribution safely and efficiently distributes potable drinking water to over 100,000 per-

manent customers through 526 miles of distribution mains in the City. In addition to transporting water, Distribution staff is responsible for the maintenance of fire hydrants, meters, valves, pressure regulators, air valves and other components. Distribution services also include City of Tyler purchasing staff members who are responsible for oversight of the competitive bid processes, maintaining bidder lists, bid notices, purchase orders and ensuring the purchasing process complies with generally accepted purchasing policy standards and practices, not only for Tyler Water Utilities, but the City of Tyler as a whole. These procedures help to provide for the best use of public fund expenditures.

The Water Plant currently treats an average of 21 million gallons of water per day for use by business and residential customers. Water Plant services include pump station operations and maintenance, operation and maintenance of two water treatment plants, laboratory operations, well operations and maintenance, elevated storage tank monitoring and maintenance and booster pump station operation and maintenance.

The function of Wastewater Collection is to safely and efficiently collect and transport spent wastewater from residences, businesses and industries, from the point of use, to the point of treatment utilizing over 599 miles of collection lines. Wastewater staff members are responsible for making repairs to the system pipelines and appurtenances, performing preventative maintenance cleaning, and adjusting manholes, clean outs and other components. Staff is also engaged in reducing the amount of inflow and infiltration admitted to the system to reduce treatment costs and increase plant efficiency. Safety standards are strictly enforced for trench and confined space entry to the sewers and works to protect public health by reducing sewer spills.

Wastewater Treatment currently treats an average of 14 million gallons of wastewater per day, through the operation of two waste treatment plants, a trickling filter/solids contract aeration

plant and an activated sludge plant. In addition to the treatment plants, the staff members have maintenance responsibility of 18 lift stations, two laboratories used for analysis and control, and a water pollution control and abatement program. Wastewater Treatment provides for plant operations and maintenance, laboratory operations, lift station operations and maintenance, liquid waste disposal, industrial pretreatment, water pollution control and sludge treatment and disposal.

Lake Tyler, Lake Tyler East and Lake Palestine combine to provide up to 64 million gallons of surface water for the City's public drinking water supply. Staff members are responsible for water supply maintenance, dams and spillways, outlet works and associated appurtenances at Lake Tyler, Lake Tyler East and Bellwood Lake, as well as monitoring of the watershed for active or potential sources of pollution. This department provides public water usage services for construction inspection, park and grounds maintenance, road and drainage maintenance, facility construction and maintenance and water safety enforcement.

Tyler Water Utilities administrative staff provides consolidated managerial oversight and financial management for a consortium of seven city departments working as a team to perform Environmental Protection Agency (EPA) mandated storm water functions. Through fund provided by a storm water surcharge, this team addresses public education, erosion control, drainage maintenance, street sweeping and over \$500,000 in capital improvements in an effort to reduce flooding and storm water pollution.

Accomplishments for 2008-2009

- § Nottingham Lift Station;
- § Fair Lane drainage improvements;
- § Golden Road clear well covers;
- § Gilly Creek Lift Station rehabilitation; and,
- § Bellwood Lake Master Plan.

Major Budget Items for 2009-2010

§ Briarwood Estates sanitary sewer improvements;

§ Jeb Stuart drainage improvements; and,

§ Terre Haute booster station.

WATER ADMINISTRATION

SERVICE POINT EXPENDITURES

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	723,194	710,528	730,948	954,514
Supplies and Services	714,871	1,163,735	979,597	880,731
Sundry	2,589,421	2,640,033	2,627,533	2,768,507
Utilities	15,224	14,759	14,859	11,600
Maintenance	12,963	15,220	12,551	39,047
Capital Outlay	117	-	-	-
Transfer to Special Rev Fund 202	125,000	175,000	175,000	150,000
Transfer to Enterprise Fund 503/504	5,163,487	7,020,564	6,720,564	7,563,426
TOTAL APPROPRIATIONS	\$9,344,277	\$11,739,839	\$11,261,052	\$12,367,825

SERVICE POINT EMPLOYEES - WATER ADMINISTRATION

<i>Regular Full-time Positions</i>	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010
Water Utility Operations Manager	1	1	1	1	1
1) Accountant I	1	1	1	1	1
Engineering Technician	1	1	-	-	-
GIS Analyst	-	-	1	1	1
2) GIS Developer/Database Administrator	-	-	1	1	1
GIS Technician	1	1	-	-	-
GIS Technician II	-	-	1	1	1
Project Associate Engineer	1	1	1	1	1
Senior Utilities Specialist	2	1	1	1	1
Utilities Engineer	2	1	1	1	1
TOTAL DEPARTMENT	9	7	8	8	8

1) This position is being filled as an Accounting Technician but is budgeted as an Accountant I; and,

2) This position is being filled as an Advanced IT Specialist II but is budgeted as a GIS Developer/ Database Administrator.

WATER BUSINESS OFFICE

SERVICE POINT EXPENDITURES

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	587,937	644,793	588,081	661,407
Supplies and Services	337,540	303,559	337,052	276,923
Sundry	171,874	169,528	176,959	192,731
Utilities	173	174	140	-
Maintenance	36,549	44,487	42,916	42,564
TOTAL APPROPRIATIONS	\$1,134,073	\$1,162,541	\$1,145,148	\$1,173,625

SERVICE POINT EMPLOYEES - WATER BUSINESS OFFICE

<i>Regular Full-time Positions</i>	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010
Water Utility Business Office Manager	1	1	1	1	1
Account Specialist	2	2	2	2	2
Billing Specialist	1	1	1	1	1
i) City Trainer	-	-	1	-	-
Customer Service Supervisor	1	1	1	1	1
Customer Service Representative	4	4	4	4	4
Senior Utilities Specialist	1	1	1	1	1
Training Coordinator	-	-	-	1	1
Utility Account Servicer	4	4	4	4	4
TOTAL DEPARTMENT	14	14	15	15	15

i) Correction of job title to Training Coordinator.

WATER DISTRIBUTION

SERVICE POINT EXPENDITURES

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	666,733	1,008,407	718,997	1,008,263
Supplies and Services	497,136	118,235	397,770	98,469
Sundry	28,025	29,061	29,061	87,739
Utilities	16,412	22,994	17,886	15,740
Maintenance	386,622	310,155	330,023	326,216
Capital Outlay	33,893	23,500	18,615	20,500
TOTAL APPROPRIATIONS	\$1,628,821	\$1,512,352	\$1,512,352	\$1,556,927

SERVICE POINT EMPLOYEES - WATER DISTRIBUTION

<i>Regular Full-time Positions</i>	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010
Utilities Operations Manager	-	-	-	1	1
1) Water System Construction Supervisor	1	1	1	-	-
Crew Leader	2	2	2	2	2
Equipment Operator II	2	2	2	2	2
2) GIS Addressing Technician	-	-	1	-	-
Inventory Technician	1	1	1	1	1
3) Laborer	7	7	6	7	7
Meter Repairer	3	3	3	3	3
4) Permit Clerk	-	-	-	-	1
Purchasing Agent	-	-	1	1	1
Purchasing Technician	1	1	-	-	-
Senior Clerk	1	1	1	1	1
Senior Maintenance Repairer	1	1	-	-	-
Senior Secretary	1	1	1	1	1
Senior Utilities Maintenance Repairer	-	-	1	1	1
Truck Driver	2	2	2	2	2
Utility Locator	1	1	1	1	1
Utilities Maintenance Repairer/W	1	1	1	1	1
TOTAL DEPARTMENT	24	24	24	24	25

- 1) Position upgraded to Utilities Operations Manager during FY2007-2008;
 2) Position transferred to Solid Waste Administration during FY2008-2009;
 3) One position upgraded to GIS Addressing Technician during FY2007-2008 and downgraded to Laborer during FY2008-2009; and,
 4) Position transferred from Development Services during FY2009-2010.

WATER PLANT

SERVICE POINT EXPENDITURES

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries & Benefits	1,120,790	1,108,883	999,166	1,142,034
Supplies & Services	1,121,335	1,334,867	1,249,873	1,395,439
Sundry	46,414	47,924	47,924	57,938
Utilities	2,508,963	2,305,840	2,505,743	2,503,540
Maintenance	215,196	297,080	291,888	297,756
TOTAL APPROPRIATIONS	\$5,012,698	\$5,094,594	\$5,094,594	\$5,396,707

SERVICE POINT EMPLOYEES - WATER PLANT

<i>Regular Full-time Positions</i>	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010
Water Treatment Superintendent	1	1	1	1	1
Chief Treatment Plant Operator	2	2	2	2	2
Instrument Technician	1	1	1	1	1
Laborer	3	3	3	3	3
Plant Mechanic I/W	1	1	1	1	1
Plant Mechanic II/W	1	1	1	1	1
Plant Operator I/W	1	1	1	1	1
Plant Operator II/W	10	10	10	10	10
Plant Operator III/W	2	2	2	2	2
Utilities Lab Analyst	1	1	1	1	1
TOTAL DEPARTMENT	23	23	23	23	23

WASTE COLLECTION**SERVICE POINT EXPENDITURES**

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	406,690	641,661	416,360	656,715
Supplies and Services	495,746	161,618	345,190	135,181
Utilities	1,870	1,734	1,472	360
Maintenance	468,514	478,840	478,840	502,445
TOTAL APPROPRIATIONS	\$1,372,820	\$1,283,853	\$1,241,862	\$1,294,701

SERVICE POINT EMPLOYEES - WASTE COLLECTION

<i>Regular Full-time Positions</i>	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010
Water System Maintenance Supervisor	1	1	1	1	1
Crew Leader	1	1	1	1	1
Laborer	9	9	9	9	9
Utilities Maintenance Repairer/W	6	6	6	6	6
TOTAL DEPARTMENT	17	17	17	17	17

WASTEWATER TREATMENT

SERVICE POINT EXPENDITURES

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	1,148,553	1,242,155	1,285,633	1,270,243
Supplies and Services	1,881,570	2,026,100	1,945,213	1,954,256
Sundry	54,416	25,233	25,233	17,162
Utilities	1,047,934	1,030,115	1,022,936	1,025,675
Maintenance	207,262	208,283	214,294	211,141
TOTAL APPROPRIATIONS	\$4,339,735	\$4,531,886	\$4,493,309	\$4,478,477

SERVICE POINT EMPLOYEES - WASTEWATER TREATMENT

<i>Regular Full-time Positions</i>	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010
Wastewater Treatment Superintendent	1	1	1	1	1
Chief Treatment Plant Operator	2	2	2	2	2
Industrial Pretreatment Inspector	1	1	1	1	1
Industrial Pretreatment Technician	1	1	1	1	1
Laborer	2	2	2	2	2
Plant Mechanic I/WW	1	1	1	1	1
Plant Mechanic II/WW	1	1	1	1	1
Plant Operator II	12	12	12	12	12
Plant Operator III	2	2	2	2	2
Utilities Lab Analyst	2	2	2	2	2
Water Quality Chemist	1	1	1	1	1
TOTAL DEPARTMENT	26	26	26	26	26

LAKE TYLER

SERVICE POINT EXPENDITURES

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	407,118	430,898	444,803	443,026
Supplies and Services	44,804	320,185	148,329	183,665
Sundry	10,201	9,633	9,633	10,400
Utilities	19,485	22,874	19,901	17,500
Maintenance	195,928	572,904	292,523	315,910
TOTAL APPROPRIATIONS	\$677,536	\$1,356,494	\$915,189	\$970,501

SERVICE POINT EMPLOYEES - LAKE TYLER

<i>Regular Full-time Positions</i>	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010
Manager/Water Production and Quality	1	1	1	1	1
Equipment Operator I	2	2	2	2	2
Foreman I	1	1	1	1	1
Laborer	2	2	2	2	2
Lake Supervisor I	1	1	1	1	1
Lake Supervisor II	1	1	1	1	1
Senior Utilities Specialist	1	1	1	1	1
TOTAL DEPARTMENT	9	9	9	9	9

STORM WATER MANAGEMENT**SERVICE POINT EXPENDITURES**

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	376,288	521,384	373,055	510,755
Supplies and Services	160,523	100,937	149,315	70,470
Maintenance	263,067	372,124	372,124	382,772
Capital Outlay	609,640	448,285	486,300	542,525
Transfer to Special Revenue 285	42,015	-	-	-
TOTAL APPROPRIATIONS	\$1,451,533	\$1,442,730	\$1,380,794	\$1,506,522

SERVICE POINT EMPLOYEES - STORM WATER MANAGEMENT

<i>Regular Full-time Positions</i>	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010
1) Administrative Assistant	-	-	0.14	-	-
2) Associate Traffic Engineer	-	0.15	0.15	0.15	0.15
3) Capital Budget Analyst	-	-	-	0.14	0.14
Code Enforcement Officer I	-	0.10	-	-	-
4) Communications Director	-	-	0.07	0.07	0.07
Communications/Media Svcs Coordinator	-	0.07	-	-	-
Crew Leader	1	1	2	2	2
Development Services Specialist	-	0.02	-	-	-
5) Engineering Technician	-	0.38	0.38	0.40	0.40
Equipment Operator II	6	5.20	4	4	4
Foreman II	1	1	1	1	1
Laborer	-	1	1	1	1
Project Engineer	-	0.07	0.07	-	-
Semi-Skilled Laborer	2	2	2	2	2

SERVICE POINT EMPLOYEES - STORM WATER MANAGEMENT

<i>Regular Full-time Positions</i>	<i>FY2005-2006</i>	<i>FY2006-2007</i>	<i>FY2007-2008</i>	<i>FY2008-2009</i>	<i>FY2009-2010</i>
6) Senior Secretary	-	0.38	0.24	0.24	0.24
Truck Driver	2	2	2	2	2
Utilities Construction Inspector	-	0.16	0.16	-	-
7) Utilities Construction Inspector	-	-	-	-	4
TOTAL DEPARTMENT	12	13.53	13.21	13	17

- 1) One position upgraded to Capital Budget Analyst during FY2007-2008;
- 2) One position with 85% paid by Traffic Engineering;
- 3) One position with 86% paid by Engineering;
- 4) One position with 93% paid by Communications;
- 5) One position with 60% paid by Engineering;
- 6) Two positions; one with 76% paid by Traffic Engineering; and,
- 7) Four positions transferred from Development Services Fund during FY2009-2010.

WATER ADMINISTRATION CONSTRUCTION**SERVICE POINT EXPENDITURES**

	<i>FY2007-2008</i>	<i>FY2008-2009</i>	<i>FY2008-2009</i>	<i>FY2009-2010</i>
	<i>ACTUAL</i>	<i>BUDGET</i>	<i>PROJECTED</i>	<i>BUDGET</i>
	<i>EXPENDITURES</i>	<i>APPROPRIATIONS</i>	<i>EXPENDITURES</i>	<i>APPROPRIATIONS</i>
Supplies and Services	120,261	284,000	8,900	534,000
Sundry	-	130,000	55,484	-
Capital Outlay	599,662			
Transfer to Enterprise	-	490,752	490,752	-
TOTAL APPROPRIATIONS	\$719,923	\$904,752	\$555,136	\$534,000

WATER DISTRIBUTION CONSTRUCTION**SERVICE POINT EXPENDITURES**

	<i>FY2007-2008</i>	<i>FY2008-2009</i>	<i>FY2008-2009</i>	<i>FY2009-2010</i>
	<i>ACTUAL</i>	<i>BUDGET</i>	<i>PROJECTED</i>	<i>BUDGET</i>
	<i>EXPENDITURES</i>	<i>APPROPRIATIONS</i>	<i>EXPENDITURES</i>	<i>APPROPRIATIONS</i>
Capital Outlay	849,261	202,500	410,255	554,269
City Capital Projects	-	50,000	9,000	-
TOTAL APPROPRIATIONS	\$849,261	\$252,500	\$419,255	\$554,269

WATER PLANT CONSTRUCTION

SERVICE POINT EXPENDITURES

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Capital Outlay	346,351	417,500	215,276	-
City Capital Projects	122,685	1,500,000	1,019,094	216,300
TOTAL APPROPRIATIONS	\$469,036	\$1,917,500	\$1,234,370	\$216,300

WATER COLLECTION CONSTRUCTION

SERVICE POINT EXPENDITURES

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Capital Outlay	567,636	368,000	50,182	873,989
TOTAL APPROPRIATIONS	\$567,636	\$368,000	\$50,182	\$873,989

WASTE WATER TREATMENT CONSTRUCTION

Service Point Expenditures

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Capital Outlay	648,332	-	-	-
TOTAL APPROPRIATIONS	\$648,332	-	-	-

STORMWATER CONSTRUCTION

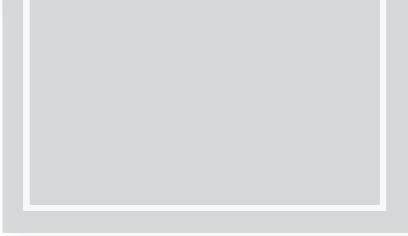
SERVICE POINT EXPENDITURES

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Capital Outlay	-	230,693	230,693	-
TOTAL APPROPRIATIONS	-	\$230,693	\$230,693	-

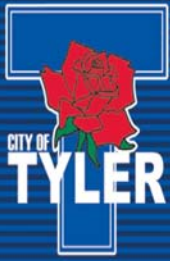


CITY OF

TYLER



A Natural Beauty



SOLID WASTE



FISCAL YEAR 2009-2010

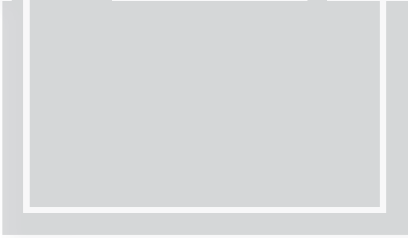


MAINTAINING MOMENTUM IN UNCERTAIN TIMES



CITY OF

TYLER



A Natural Beauty

SOLID WASTE FUND (560)

REVENUES, EXPENDITURES, CHANGES IN WORKING CAPITAL

FISCAL YEAR 2009-2010

	ACTUAL	AMENDED	PROJECTED	BUDGET
	FY2007-2008	BUDGET	FY2008-2009	BUDGET
	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
Operating Reserve	1,437,743	977,882	977,882	1,322,525
Unreserved Fund Balance	1,217,509	272,541	272,541	5,021
BEGINNING FUND BALANCE / WORKING CAPITAL	\$2,655,252	\$1,250,423	\$1,250,423	\$1,327,546
REVENUES				
Interest and Rental Income	19,849	61,000	12,500	16,000
Charges for Residential Serv.	4,346,224	4,400,000	4,700,000	4,919,926
Charges for Commercial Serv.	2,748,010	2,750,000	2,850,000	3,052,663
Recycle Sales	18,303	20,000	14,000	15,000
Roll-Off	1,730,250	1,780,000	1,780,000	1,806,887
Miscellaneous	1,168,038	1,618,938	900,193	1,062,352
TOTAL REVENUES	\$10,030,674	\$10,629,938	\$10,256,693	\$10,872,828
EXPENDITURES				
Administration	1,515,397	1,499,568	1,475,414	1,529,181
Residential Collection	5,012,752	5,108,451	4,977,759	5,288,411
Commercial Collection	2,970,411	2,948,747	2,734,780	2,929,439
Litter Control	136,812	165,213	165,284	225,213
Complex Operations	143,448	172,208	161,333	171,560
TOTAL EXPENDITURES	\$9,778,820	\$9,894,187	\$9,514,570	\$10,143,804
Transfer In	27,000	17,000	17,000	17,000
General Fund (101)	27,000	-	-	-
Sales Tax Fund (231)	-	-	-	-
Grant Fund (285)	-	-	-	-
Fleet Fund (640)	-	17,000	17,000	17,000
(Transfer Out)	(1,683,683)	(682,000)	(682,000)	(552,000)
SW Capital Fund (562)	(1,531,683)	(530,000)	(530,000)	(400,000)
Productivity Fund (639)	(152,000)	(152,000)	(152,000)	(152,000)
Operating Reserve	977,882	1,321,174	1,322,525	1,521,570
Unreserved Fund Balance	272,541	-	5,021	-
ENDING FUND BALANCE / WORKING CAPITAL	\$1,250,423	\$1,321,174	\$1,327,546	\$1,521,570

SOLID WASTE FUND (560)

DETAIL REVENUE

	ACTUAL FY2007-2008	AMENDED BUDGET FY2008-2009	PROJECTED FY2008-2009	BUDGET FY2009-2010
USE OF MONEY AND PROPERTY				
Rent - Miscellaneous	9,561	11,000	11,000	11,000
Interest Earnings	10,288	50,000	1,500	5,000
TOTAL USE OF MONEY AND PROPERTY	\$19,849	\$61,000	\$12,500	\$16,000
CHARGES FOR CURRENT SERVICES				
Residential Sanitation Fees	4,346,224	4,400,000	4,700,000	4,919,926
Commercial Fees	2,748,010	2,750,000	2,850,000	3,052,663
Roll-Off Collection Fees	1,730,250	1,780,000	1,780,000	1,806,887
TOTAL CHARGES FOR CURRENT SERVICES	\$8,824,484	\$8,930,000	\$9,330,000	\$9,779,476
RECYCLE SALES				
Recycle Sales	18,303	20,000	14,000	15,000
TOTAL RECYCLE SALES	\$18,303	\$20,000	\$14,000	\$15,000
MISCELLANEOUS INCOME				
Franchise - Street Use Fee	103,184	130,493	130,493	130,493
Landfill Royalty Fee	588,946	515,000	510,000	510,000
Maintenance Complex Charges	121,613	126,000	126,000	118,859
Solid Waste Fuel Surcharge	-	772,445	25,000	-
Fuel Markup	12,620	-	-	-
Miscellaneous Income	160,764	-	22,000	36,000
Sale of Equipment	-	-	11,700	177,000
Aerial Photography	180,911	75,000	75,000	90,000
TOTAL MISCELLANEOUS INCOME	\$1,168,038	\$1,618,938	\$900,193	\$1,062,352
TOTAL REVENUES	\$10,030,674	\$10,629,938	\$10,256,693	\$10,872,828

SOLID WASTE CAPITAL FUND (562)
REVENUES, EXPENDITURES AND CHANGES IN WORKING CAPITAL

FISCAL YEAR 2008-2009

	ACTUAL FY2007-2008	AMENDED BUDGET FY2008-2009	PROJECTED FY2008-2009	BUDGET FY2009-2010
BEGINNING FUND BALANCE / WORKING CAPITAL	\$3,260,845	\$3,509,386	\$3,509,386	\$2,925,121
REVENUES				
Interest Earnings	150,512	160,000	45,000	10,000
Miscellaneous Income	-	-	-	-
TOTAL REVENUES	\$150,512	\$160,000	\$45,000	\$10,000
EXPENDITURES				
Technology Projects	74,000	10,189	10,189	-
Sanitation Containers	539,489	460,000	340,000	460,000
Hazardous Waste Collection	-	60,000	-	-
Land/Land Improvements	-	20,000	70,000	70,000
City Hall	144,796	2,000,000	150,000	150,000
Loop 49 TxDot	-	500,000	500,000	-
New Residential Trucks	397,474	-	-	-
New Commercial Trucks	277,895	96,025	89,076	297,264
Aerial Photography	-	-	-	130,000
Technology Projects	-	-	-	45,000
TOTAL EXPENDITURES	\$1,433,654	\$3,146,214	\$1,159,265	\$1,152,264
Transfer In	1,531,683	530,000	530,000	400,000
Solid Waste Fund (560)	1,531,683	530,000	530,000	400,000
Transfer Out	-	-	-	-
ENDING FUND BALANCE / WORKING CAPITAL	\$3,509,386	\$1,053,172	\$2,925,121	\$2,182,857

SOLID WASTE

Service Point Focus

The Solid Waste Department provides service support for residential and commercial solid waste collection, disposal services and recycling operations. This department is responsible for:

- § Residential garbage collection;
- § Residential garbage container disbursement program;
- § Residential curbside recycling collection;
- § Commercial garbage collection;
- § Dumpster rentals;
- § Greenwood Farms Landfill operations oversight;
- § Hazardous materials disposal;
- § Tyler Recycling Collection Center;
- § Liaison to the Keep Tyler Beautiful Board;
- § Recycling and waste reduction education;
- § Litter abatement and beautification programs;
- § Geographic Information Systems;
- § Code Enforcement; and,
- § Sponsors: Spring and Fall Cleanup Weeks with free bulky item pickup, Adopt a Street, Adopt A Spot, Adopt A Park, Project Daffodil, Christmas tree recycling, and events like Tyler Recycles Day, Earth Day, and litter cleanups.

Accomplishments for 2008-2009

- § Implemented residential garbage collection with two crew leaders overseeing two teams of nine crews;
- § Implemented the Recycling Cart Program and tripled the number of curbside recycling customers;
- § Opened a Methane Gas Collection Facility at the Greenwood Farms Landfill; and,
- § Keep Tyler Beautiful received the 2008 Governor's Community Achievement Award, Gold Star Affiliate designation and the Sustained Excellence Award.

Major Budget Items for 2009-2010

- § Continuing to rotate the Commercial Solid Waste Collection fleet every 30 months;
- § Geographic Information Systems Aerial Photography project; and,
- § Household Hazardous Waste Collection event for Tyler citizens.

Goals for 2009-2010

- § Complete the evaluation of the Residential In Cart/ Out of Cart Garbage Collection Pilot Program and consider implementation;
- § Develop a new Solid Waste Container Maintenance Facility; and,
- § Hold a Household Hazardous Waste Collection and paint recycling event for Tyler citizens.

ADMINISTRATION

SERVICE POINT EXPENDITURES

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	617,172	747,051	681,347	760,469
Supplies and Services	270,920	218,010	276,285	194,364
Sundry	765,649	669,834	654,473	711,758
Utilities	4,787	5,575	4,611	3,492
Maintenance	8,869	11,098	10,698	11,098
Transfer to Enterprise Fund 562	1,531,683	530,000	530,000	400,000
TOTAL APPROPRIATIONS	\$3,199,080	\$2,181,568	\$2,157,414	\$2,081,181

SERVICE POINT EMPLOYEES - SOLID WASTE ADMINISTRATION

<i>Regular Full-time Positions</i>	<i>FY2005-2006</i>	<i>FY2006-2007</i>	<i>FY2007-2008</i>	<i>FY2008-2009</i>	<i>FY2009-2010</i>
Director of Solid Waste	1	1	1	1	1
GIS Coordinator	1	1	1	1	1
Supervisor Solid Waste	1	1	1	1	1
Account Specialist	2	2	2	2	2
Customer Service Supervisor	-	-	1	1	1
GIS Addressing Technician	-	-	-	1	1
GIS Planner/Developer	0.15	0.15	-	-	-
GIS Technician	-	1	-	-	-
MPO Planner	0.10	0.10	-	-	-
i) Senior GIS Analyst	-	-	1	0.04	0.04
Senior Utilities Specialist	2	2	1	1	1
Special Projects Coordinator	1	1	1	1	1
TOTAL DEPARTMENT	8.25	9.25	9	9.04	9.04

i) 96% of position funded through MPO beginning in FY2008-2009.

RESIDENTIAL COLLECTION

SERVICE POINT EXPENDITURES

	<i>FY2007-2008</i>	<i>FY2008-2009</i>	<i>FY2008-2009</i>	<i>FY2009-2010</i>
	<i>ACTUAL</i>	<i>BUDGET</i>	<i>PROJECTED</i>	<i>BUDGET</i>
	<i>EXPENDITURES</i>	<i>APPROPRIATIONS</i>	<i>EXPENDITURES</i>	<i>APPROPRIATIONS</i>
Salaries and Benefits	1,132,649	1,286,134	1,088,744	1,393,769
Supplies and Services	2,431,226	2,396,020	2,382,091	2,286,720
Sundry	46,825	46,825	46,825	46,825
Utilities	1,834	2,200	2,200	2,200
Maintenance	1,400,218	1,377,272	1,457,899	1,558,897
TOTAL APPROPRIATIONS	\$5,012,752	\$5,108,451	\$4,977,759	\$5,288,411

SERVICE POINT EMPLOYEES - RESIDENTIAL COLLECTION

<i>Regular Full-time Positions</i>	<i>FY2005-2006</i>	<i>FY2006-2007</i>	<i>FY2007-2008</i>	<i>FY2008-2009</i>	<i>FY2009-2010</i>
Code Enforcement Officer	-	-	1	1	1
Commercial Equipment Operator	2	2	2	2	2
i) Crew Leader	-	-	2	2	2
Driver Trainer	1	1	1	1	1
2) Foreman I	1	1	2	2	2
3) Foreman II	-	-	-	1	1
Laborer	3	3	3	3	3

SERVICE POINT EMPLOYEES - RESIDENTIAL COLLECTION CONTINUED

Recycling Technician	1	1	1	1	1
Residential Equipment Operator	20	20	20	20	20
<i>Temporary Positions</i>	<i>FY2005-2006</i>	<i>FY2006-2007</i>	<i>FY2007-2008</i>	<i>FY2008-2009</i>	<i>FY2009-2010</i>
4) Commercial Sales Representative	1	1	1	-	-
TOTAL DEPARTMENT	29	29	33	33	33

- 1) Two positions added during FY2007-2008;
 2) One position added during FY2007-2008; and,
 3) and 4) Title change of Commercial Sales Representative to Foreman II during FY2007-2008.

COMMERCIAL COLLECTION**SERVICE POINT EXPENDITURES**

	<i>FY2007-2008</i>	<i>FY2008-2009</i>	<i>FY2008-2009</i>	<i>FY2009-2010</i>
	<i>ACTUAL</i>	<i>BUDGET</i>	<i>PROJECTED</i>	<i>BUDGET</i>
	<i>EXPENDITURES</i>	<i>APPROPRIATIONS</i>	<i>EXPENDITURES</i>	<i>APPROPRIATIONS</i>
Salaries and Benefits	592,499	607,919	573,445	597,935
Supplies and Services	1,815,527	1,899,730	1,710,530	1,852,130
Sundry	49,002	49,002	49,002	49,002
Utilities	967	1,500	1,710	1,500
Maintenance	512,416	390,596	400,093	428,872
TOTAL APPROPRIATIONS	\$2,970,411	\$2,948,747	\$2,734,780	\$2,929,439

SERVICE POINT EMPLOYEES - COMMERCIAL COLLECTION

<i>Regular Full-time Positions</i>	<i>FY2005-2006</i>	<i>FY2006-2007</i>	<i>FY2007-2008</i>	<i>FY2008-2009</i>	<i>FY2009-2010</i>
Commercial Equipment Operator II	8	8	8	8	8
Commercial Sales Representative	1	1	1	1	1
TOTAL DEPARTMENT	9	9	9	9	9

LITTER CONTROL**SERVICE POINT EXPENDITURES**

	<i>FY2007-2008</i>	<i>FY2008-2009</i>	<i>FY2008-2009</i>	<i>FY2009-2010</i>
	<i>ACTUAL</i>	<i>BUDGET</i>	<i>PROJECTED</i>	<i>BUDGET</i>
	<i>EXPENDITURES</i>	<i>APPROPRIATIONS</i>	<i>EXPENDITURES</i>	<i>APPROPRIATIONS</i>
Supplies and Services	136,812	165,213	165,284	225,213
TOTAL APPROPRIATIONS	\$136,812	\$165,213	\$165,284	\$225,213

GARAGE COMPLEX

SERVICE POINT EXPENDITURES

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Supplies and Services	17,736	37,825	26,950	35,825
Sundry	13,203	13,203	13,203	14,555
Utilities	83,212	84,180	84,180	84,180
Maintenance	29,297	37,000	37,000	37,000
TOTAL APPROPRIATIONS	\$143,448	\$172,208	\$161,333	\$171,560

SOLID WASTE ADMINISTRATION CAPITAL PROJECTS

SERVICE POINT EXPENDITURES

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Services	-	-	-	130,000
Sundry	-	510,189	510,189	-
Capital Outlay	144,796	2,020,000	220,000	265,000
TOTAL APPROPRIATIONS	\$144,796	\$2,530,189	\$730,189	\$395,000

RESIDENTIAL COLLECTION CAPITAL PROJECTS

SERVICE POINT EXPENDITURES

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Capital Outlay	811,611	250,000	140,000	250,000
TOTAL APPROPRIATIONS	\$811,611	\$250,000	\$140,000	\$250,000

COMMERCIAL COLLECTION CAPITAL PROJECTS

SERVICE POINT EXPENDITURES

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Capital Outlay	477,247	306,025	289,076	507,264
TOTAL APPROPRIATIONS	\$477,247	\$306,025	\$289,076	\$507,264

LITTER CONTROL

SERVICE POINT EXPENDITURES

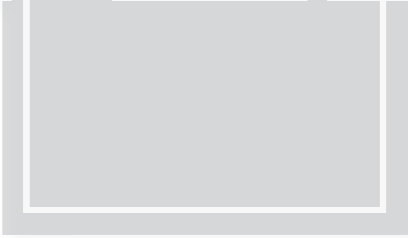
	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Capital Outlay	-	60,000	-	-
TOTAL APPROPRIATIONS	-	\$60,000	-	-

PERFORMANCE BENCHMARKS	ACTUAL FY2007-2008	BUDGET FY2008-2009	PERIOD ENDING JUNE 2009
Residential garbage carts in use	27,546	28,000	28,586
Total tons of residential garbage collected and disposed of	39,682	40,000	32,282
Total tons of recyclables collected at the Tyler Recycling Collection Center	780	700	558
Total tons of recyclables collected from subscription curbside recycling customers	366	400	561
Subscription curbside recycling customers	2,614	4,200	2,941
Percentage of residential customers participating in curbside recycling	10%	15%	10%
Commercial dumpsters in use	1,949	1,900	1,928
Commercial rolloffs in use	222	200	266
Commercial compactors in use	95	131	76



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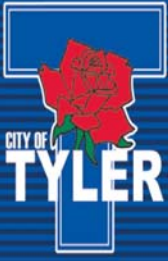
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AIRPORT



FISCAL YEAR 2009-2010

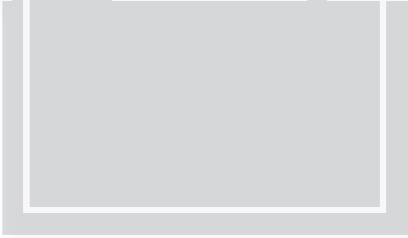


MAINTAINING MOMENTUM IN UNCERTAIN TIMES



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AIRPORT OPERATING FUND (524)
REVENUES, EXPENDITURES
AND CHANGES IN WORKING CAPITAL

FISCAL YEAR 2009-2010

	ACTUAL FY2007-2008	AMENDED BUDGET FY2008-2009	PROJECTED FY2008-2009	BUDGET FY2009-2010
BEGINNING FUND BALANCE / WORKING CAPITAL	\$655,576	\$517,719	\$517,719	\$500,327
REVENUES				
Airline Facilities Rental	83,949	100,000	90,840	90,000
Airport Long-Term Parking	473,850	530,000	528,560	530,000
Interest Earnings	20,366	20,000	6,211	6,000
Landing Fees	78,640	72,000	80,573	72,000
Restaurant Concessions	6,742	5,000	5,109	5,000
FAA Building Rental	39,373	40,104	39,006	40,085
Car Leasing Rental	233,317	232,000	229,063	232,000
Agricultural Lease	862	660	660	660
Hanger Land Lease	64,951	82,750	82,915	82,750
HAMM	22,066	26,000	24,504	26,000
Common Use Fee	39,644	22,000	32,628	22,000
Airport Fuel Flowage	36,278	38,500	37,395	45,000
Copying fees	361	500	232	500
Advertising Space Fees	17,032	15,250	18,916	15,250
Miscellaneous Income	1,760	3,000	2,460	8,124
Oil Leases and Royalties	8,732	9,200	4,727	5,500
TOTAL REVENUES	\$1,127,923	\$1,196,964	\$1,183,799	\$1,180,869
EXPENDITURES				
Operations	1,248,547	1,239,189	1,201,191	1,228,277
Capital	17,233	8,500	-	-
TOTAL EXPENDITURES	\$1,265,780	\$1,247,689	\$1,201,191	\$1,228,277
Transfer In	-	8,500	-	-
PFC Fund (234)	-	8,500	-	-
Transfer Out	-	-	-	-
ENDING FUND BALANCE / WORKING CAPITAL	\$517,719	\$475,494	\$500,327	\$452,919

AIRPORT

Service Point Focus

T Tyler Pounds Regional Airport provides facilities and services for the safe and efficient operation of commercial aviation activities. Two commercial service airlines provide regional flights to Dallas and Houston that allow passengers to connect to any other airport in the world. Airport staff members are responsible for:

- § Promoting and marketing airport services;
- § Develop public education programs to teach citizens and customers about aviation;
- § Terminal building maintenance;
- § Runway inspection and maintenance;
- § Managing airport vendor and concession contracts;
- § Grounds maintenance including irrigation;
- § Storm water pollution prevention program;
- § Land lease contract management;
- § Airfield lighting and navigational aid maintenance;
- § Coordination and planning of airport development;
- § Airport operations area maintenance and inspection;
- § Coordinating and managing airport security and emergency programs;
- § Passenger facility charge program reporting and administration; and,
- § Federal Aviation Administration (FAA) grants administration.

Accomplishments for 2008-2009

- § Received FAA Grants totaling \$5,861,239 ;
- § Completed construction of the perimeter maintenance road (Phase III);
- § Completed Runway 13 runway safety area improvements;

- § Completed environmental assessment of Runway 4/22;
- § Completed runway visibility zone clearing project for runway 13/31;
- § Awarded a contract for the rehabilitation of Runway 17/35;
- § Initiated plan for a consolidated rental car maintenance facility; and,
- § Consolidated the landscaping contract with other City of Tyler facilities to reduce costs.

Goals for 2009-2010

- § Design and construction of the runway visibility zone clearing project for Runway 4/22;
- § Begin land acquisition for Runway 4/22 runway safety area project;
- § Install a new state-of-the-art electronic security gate system;
- § Complete the construction of Runway 17/35 overlay project (American Recovery and Reinvestment Act of 2009 Grant Funds);
- § Design and construction of the new parallel Taxiway J project (American Recovery and Reinvestment Act of 2009 Grant Funds);
- § Design and Construction of the new general aviation Westside Hangar development area;
- § Design and construction for the relocation of Pleasant Retreat Road;
- § Perform a wildlife assessment (FAA mandated); and,
- § Search for new air service destinations from Tyler.

AIRPORT

SERVICE POINT EXPENDITURES

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	460,411	466,207	441,228	452,833
Supplies and Services	271,630	264,393	260,215	247,315
Sundry	128,531	116,620	116,620	133,947
Utilities	274,721	248,300	245,836	250,100
Maintenance	113,254	143,669	137,292	144,082
TOTAL APPROPRIATIONS	\$1,248,547	\$1,239,189	\$1,201,191	\$1,228,277

SERVICE POINT EMPLOYEES

<i>Regular Full-time Positions</i>	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010
Airport Manager	1	1	1	1	1
Airport Operations Supervisor	1	1	1	1	1
Administrative Assistant	1	1	1	1	1
Administrative Secretary	-	-	-	1	1
1) Airport Technician I	3	3	3	3	3
Airport Technician II	1	1	1	1	1
Airport Technician III	2	2	2	2	2
Airport Technician IV	1	1	1	1	1
2) Secretary	1	1	1	-	-
<i>Regular Part-time Positions</i>	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010
3) Airport Technician I	1	1	1	1	1
TOTAL DEPARTMENT	12	12	12	12	12

1) One position frozen during FY2009-2010;

2) One position upgraded to Senior Secretary during FY2007-2008; and,

3) One position frozen during FY2008-2009.

AIRPORT CAPITAL

SERVICE POINT EXPENDITURES

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Services	17,233	8,500	-	-
TOTAL APPROPRIATIONS	\$17,233	\$8,500	-	-

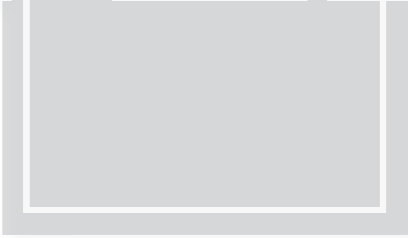
AIRPORT

<i>PERFORMANCE BENCHMARKS</i>	<i>ACTUAL FY2007-2008</i>	<i>BUDGET FY2008-2009</i>	<i>PERIOD ENDING JUNE 2009</i>
Number of regional jet departures	127	1,008	953
Number of annual enplanements	77,942	78,000	54,737
Average monthly rental car revenue	\$21,011	\$19,333	\$15,107
Fuel flowage fees	\$35,959	\$38,500	\$25,072
Landing Fees	\$78,640	\$72,000	\$60,782



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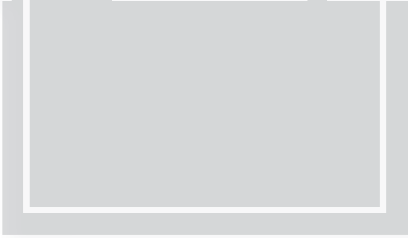


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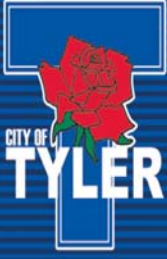


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HOTEL/MOTEL OCCUPANCY TAX

FISCAL YEAR 2009-2010

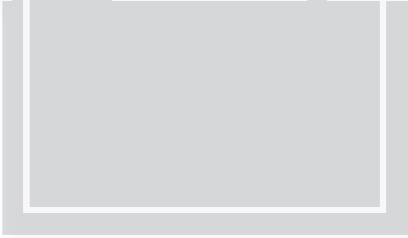


MAINTAINING MOMENTUM IN UNCERTAIN TIMES



CITY OF

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HOTEL/MOTEL OCCUPANCY TAX FUND (2II)
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

FISCAL YEAR 2009-2010

	ACTUAL FY2007-2008	AMENDED BUDGET FY2008-2009	PROJECTED FY2008-2009	BUDGET FY2009-2010
BEGINNING FUND BALANCE / WORKING CAPITAL	\$1,416,101	\$1,574,689	\$1,574,689	\$1,542,827
REVENUES				
Occupancy Tax	2,101,431	2,100,000	2,120,000	2,225,000
Interest Earnings	41,322	30,000	12,000	12,000
Audit Collections	-	6,000	13,120	13,120
Liberty Hall	-	-	155,000	160,000
TOTAL REVENUES	\$2,142,753	\$2,136,000	\$2,300,120	\$2,410,120
EXPENDITURES				
Tourism Operations	900,582	1,080,755	1,080,755	1,080,755
Texas Rose Festival	9,000	9,000	9,000	9,000
Discovery Science Place	-	-	-	36,000
Symphony	12,500	25,000	25,000	25,000
Museum of Art	49,500	49,500	49,500	49,500
Historical Museum	11,756	15,000	15,000	15,000
Visitors and Convention Bureau	600,230	621,727	621,727	657,564
McClendon House	5,000	5,000	5,000	5,000
Historic Aviation Museum	-	15,000	15,000	15,000
Tourism Promotion	-	50,000	30,000	-
Chamblee Rose Garden Match	-	100,000	100,000	-
HOT/Tourism promotion	-	100,000	100,000	-
Chamblee Rose Garden Match	190,597	-	25,000	975,000
Visitor and Arts Center renovations	-	100,000	-	100,000
Liberty Hall	5,000	6,000	6,000	6,000
Contingencies	-	-	-	100,000
Professional Audit Services	-	6,000	6,000	6,000
TOTAL EXPENDITURES	\$1,784,165	\$2,176,982	\$2,081,982	\$2,973,819

Transfers In	-	-	-	-
(Transfers Out)	(200,000)	(250,000)	(250,000)	(260,000)
Heart of Tyler Fund (210)	-	(50,000)	(50,000)	(60,000)
Property and Facility Management (663)	(200,000)	(200,000)	(200,000)	(200,000)
(Roof Replacement Harvey Hall)				
ENDING FUND BALANCE / WORKING CAPITAL	\$1,574,689	\$1,283,707	\$1,542,827	\$719,128

HOTEL/MOTEL OCCUPANCY TAX

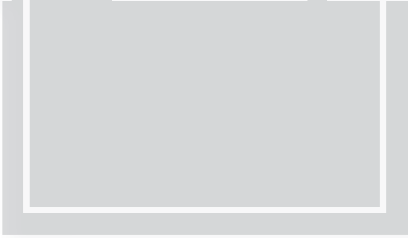
SERVICE POINT EXPENDITURES

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Services	5,000	6,000	6,000	6,000
Sundry	1,588,568	1,970,982	1,850,982	1,992,819
Capital Outlay	190,597	200,000	225,000	975,000
TOTAL APPROPRIATIONS	\$1,784,165	\$2,176,982	\$2,081,982	\$2,973,819



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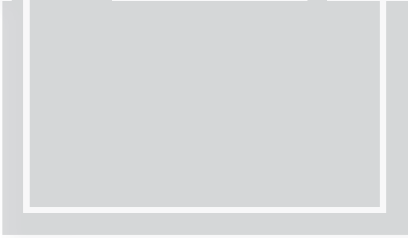


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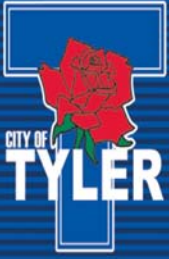


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OTHER



FISCAL YEAR 2009-2010

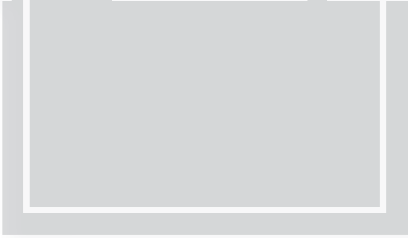


MAINTAINING MOMENTUM IN UNCERTAIN TIMES



CITY OF

TYLER



A Natural Beauty

CEMETERIES OPERATING FUND (204)
REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
FISCAL YEAR 2009-2010

	ACTUAL FY2007-2008	AMENDED BUDGET FY2008-2009	PROJECTED FY2008-2009	BUDGET FY2009-2010
BEGINNING FUND BALANCE / WORKING CAPITAL	\$554,533	\$456,696	\$456,696	\$289,901
REVENUES				
Permits	1,300	1,000	1,000	1,030
Interest Earnings	17,617	19,000	6,000	3,000
Lot Sales	10,801	2,500	2,600	2,575
Miscellaneous Income	1,218	130	684	134
TOTAL REVENUES	\$30,936	\$22,630	\$10,284	\$6,739
EXPENDITURES				
Cemetery	208,134	208,408	205,079	209,696
TOTAL EXPENDITURES	\$208,134	\$208,408	\$205,079	\$209,696
Transfer In	79,361	85,000	28,000	18,000
Cemetery Trust Fund (713)	79,361	85,000	28,000	18,000
Transfer Out	-	-	-	-
ENDING FUND BALANCE / WORKING CAPITAL	\$456,696	\$355,918	\$289,901	\$104,944
SERVICE POINT EXPENDITURES				
	FY2007-2008 ACTUAL EXPENDITURES	FY2008-2009 BUDGET APPROPRIATIONS	FY2008-2009 PROJECTED EXPENDITURES	FY2009-2010 BUDGET APPROPRIATIONS
Salaries and Benefits	110,462	104,543	106,012	108,707
Supplies and Services	32,762	33,822	31,069	33,172
Sundry	7,880	8,103	8,091	6,630
Utilities	32,378	30,250	34,060	33,600
Maintenance	24,652	30,690	24,847	25,587
Capital Outlay	-	1,000	1,000	2,000
TOTAL APPROPRIATIONS	\$208,134	\$208,408	\$205,079	\$209,696

SERVICE POINT EMPLOYEES - CEMETERIES OPERATING FUND (204)

<i>Regular Full-time Positions</i>	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010
Cemeterian	1	1	1	1	1
Groundskeeper	1	1	1	1	1
Laborer	1	1	1	1	1
TOTAL DEPARTMENT	3	3	3	3	3

POLICE FORFEITURE FUND (205)**REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE**

FISCAL YEAR 2009-2010

	ACTUAL FY2007-2008	AMENDED BUDGET FY2008-2009	PROJECTED FY2008-2009	BUDGET FY2009-2010
BEGINNING FUND BALANCE / WORKING CAPITAL	\$289,549	\$201,057	\$201,057	\$99,589

REVENUES

Judgement of Forfeitures	100,958	88,000	20,000	81,000
Interest Earnings	11,273	9,500	2,000	5,000
TOTAL REVENUES	\$112,231	\$97,500	\$22,000	\$86,000

EXPENDITURES

Police Forfeitures	200,723	131,518	123,468	103,813
ENDING FUND BALANCE / WORKING CAPITAL	\$201,057	\$167,039	\$99,589	\$81,776

SERVICE POINT EXPENDITURES

	FY2007-2008 ACTUAL EXPENDITURES	FY2008-2009 BUDGET APPROPRIATIONS	FY2008-2009 PROJECTED EXPENDITURES	FY2009-2010 BUDGET APPROPRIATIONS
Supplies and Services	22,563	10,700	2,500	10,700
Sundry	4,554	-	150	-
Capital Outlay	173,606	120,818	120,818	93,113
TOTAL APPROPRIATIONS	\$200,723	\$131,518	\$123,468	\$103,813

COURT TECHNOLOGY FUND (207)
REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE

FISCAL YEAR 2009-2010

	ACTUAL FY2007-2008	AMENDED BUDGET FY2008-2009	PROJECTED FY2008-2009	BUDGET FY2009-2010
BEGINNING FUND BALANCE / WORKING CAPITAL	\$349,616	\$179,284	\$179,284	\$186,781
REVENUES				
Technology Fees	154,388	140,000	145,928	140,000
Interest Earnings	13,427	7,000	5,000	1,853
TOTAL REVENUES	\$167,815	\$147,000	\$150,928	\$141,853
EXPENDITURES				
Expenditures for Technology	338,147	238,302	143,431	279,706
TOTAL EXPENDITURES	\$338,147	\$238,302	\$143,431	\$279,706
ENDING FUND BALANCE / WORKING CAPITAL	\$179,284	\$87,982	\$186,781	\$48,928
SERVICE POINT EXPENDITURES				
	FY2007-2008 ACTUAL EXPENDITURES	FY2008-2009 BUDGET APPROPRIATIONS	FY2008-2009 PROJECTED EXPENDITURES	FY2009-2010 BUDGET APPROPRIATIONS
Sundry	159,672	-	-	30,000
Capital Outlay	178,475	238,302	143,431	249,706
TOTAL APPROPRIATIONS	\$338,147	\$238,302	\$143,431	\$279,706

TIF/TIRZ (209)

REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE

FISCAL YEAR 2009-2010

	ACTUAL FY2007-2008	AMENDED BUDGET FY2008-2009	PROJECTED FY2008-2009	BUDGET FY2009-2010
BEGINNING FUND BALANCE / WORKING CAPITAL	-	-	-	-
REVENUES				
Property Tax	-	17,014	-	77,654
Sales Tax	-	74,284	-	-
TOTAL REVENUES	-	\$91,298	-	\$77,654
TOTAL EXPENDITURES	-	-	-	\$77,654
Transfers In	-	-	-	-
(Transfers Out)	-	-	-	-
ENDING FUND BALANCE / WORKING CAPITAL	-	\$91,298	-	-
SERVICE POINT EXPENDITURES				
	FY2007-2008 ACTUAL EXPENDITURES	FY2008-2009 BUDGET APPROPRIATIONS	FY2008-2009 PROJECTED EXPENDITURES	FY2009-2010 BUDGET APPROPRIATIONS
Services	-	-	-	77,654
TOTAL APPROPRIATIONS	-	-	-	\$77,654

MAIN STREET

Service Point Focus

The goal of the Main Street Department is to foster the economic revitalization of the downtown area. Using the National Main Street Program's Four-Point Approach, the Main Street office and its non-profit partner, Heart of Tyler, Inc., pursue projects in the areas of organization, promotion, economic restructuring and design. This office produces a wide variety of projects throughout

the year, including special events, providing architectural design services, business recruitment, historic preservation assistance and information on the downtown program area, which is the area bordered by Gentry Parkway, Front Street, Beckham and Palace.

Accomplishments for 2008-2009

- § Establishment of the City of Tyler Main Street Department;

- § Opening of the new Main Street headquarters and Gallery Main Street at 110 W. Erwin;
- § Establishment of the Downtown Tyler Arts Coalition;
- § Working in partnership with East Texas Symphony Orchestra to fund raise for rehabilitation of the Liberty Theatre (now known as Liberty Hall);
- § Providing free historic preservation architectural assistance to property owners; and,
- § Assisting property owners with access to Federal Tax Credit programs for historic preservation.

Major goals for 2009-2010

- § Expanding the presence of the arts in Downtown Tyler; and,
- § Development of more housing space in the downtown area.

MAIN STREET FUND (210)
REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE

FISCAL YEAR 2009-2010

	ACTUAL	AMENDED BUDGET	PROJECTED	BUDGET
	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
BEGINNING FUND BALANCE / WORKING CAPITAL	-	-	-	\$4,326
REVENUES				
Interest Earnings	-	2,000	2	2,000
Memberships	-	40,000	40,000	40,000
Sponsorships	-	4,500	-	-
Festivals	-	105,000	70,000	75,000
Promotional Events	-	3,000	-	-
Merchandise Sales	-	2,000	2,500	10,000
TOTAL REVENUES	-	\$156,500	\$112,502	\$127,000
EXPENDITURES				
General Administration	-	145,050	125,176	157,572
Festivals	-	60,000	65,000	60,000
Contingency	-	25,000	-	5,000
TOTAL EXPENDITURES	-	\$230,050	\$190,176	\$222,572
Transfers In	-	82,000	82,000	92,000
General Fund (101)	-	32,000	32,000	32,000

Hotel Tax Fund (211)	-	50,000	50,000	60,000
(Transfers Out)	-	-	-	-

ENDING FUND BALANCE / WORKING CAPITAL	-	\$8,450	\$4,326	\$1,054
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SERVICE POINT EXPENDITURES

	FY2007-2008 ACTUAL EXPENDITURES	FY2008-2009 BUDGET APPROPRIATIONS	FY2008-2009 PROJECTED EXPENDITURES	FY2009-2010 BUDGET APPROPRIATIONS
Salaries and Benefits	-	82,029	82,020	83,613
Supplies and Services	-	115,171	106,031	114,921
Sundry	-	25,050	50	13,388
Utilities	-	7,800	2,075	10,650
TOTAL APPROPRIATIONS	-	\$230,050	\$190,176	\$222,572

SERVICE POINT EMPLOYEES - MAIN STREET

<i>Regular Full-time Positions</i>	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010
Main Street Program Director	-	-	-	1	1
TOTAL DEPARTMENT	-	-	-	1	1

TIF/TIRZ #3 (218)

REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE

FISCAL YEAR 2009-2010

	ACTUAL FY2007-2008	AMENDED BUDGET FY2008-2009	PROJECTED FY2008-2009	BUDGET FY2009-2010
BEGINNING FUND BALANCE / WORKING CAPITAL	-	-	-	-
REVENUES				
Property Tax	-	-	-	2,474
Sales Tax	-	-	-	-
TOTAL REVENUES	-	-	-	\$2,474
TOTAL EXPENDITURES	-	-	-	\$2,474
Transfers In	-	-	-	-
(Transfers Out)	-	-	-	-
ENDING FUND BALANCE / WORKING CAPITAL	-	-	-	-

TIF/TIRZ #3

SERVICE POINT EXPENDITURES

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Services	-	-	-	2,474
TOTAL APPROPRIATIONS	-	-	-	\$2,474

TOURISM & CONVENTION FUND (219)

REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE

FISCAL YEAR 2009-2010

	ACTUAL	AMENDED BUDGET	PROJECTED	BUDGET
	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
BEGINNING FUND BALANCE / WORKING CAPITAL	\$(43,504)	\$28,175	\$28,175	\$253,921
REVENUES				
Charges for Services	363,415	341,375	362,375	365,595
Contributions from General Fund	-	-	-	-
Contributions from Hotel Tax	900,582	1,080,755	1,080,755	1,080,755
Misc Income	7,666	2,000	1,800	-
TOTAL REVENUES	\$1,271,663	\$1,424,130	\$1,444,930	\$1,446,350
EXPENDITURES				
Rose Garden Center	202,962	136,017	117,221	145,810
Rose Garden Maint.	483,879	515,163	485,140	488,272
Harvey Hall & Goodman	513,143	632,684	616,823	802,450
Contingency	-	100,000	-	100,000
TOTAL EXPENDITURES	\$1,199,984	\$1,383,864	\$1,219,184	\$1,536,532
ENDING FUND BALANCE / WORKING CAPITAL	\$28,175	\$68,441	\$253,921	\$163,739

ROSE GARDEN CENTER

SERVICE POINT EXPENDITURES

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	86,162	91,128	72,550	93,675

Supplies and Services	37,972	20,428	20,276	21,988
Sundry	32,655	3,346	3,346	9,272
Utilities	8,062	8,115	8,105	7,875
Maintenance	11,954	13,000	12,944	13,000
Capital Outlay	26,157	-	-	-
TOTAL APPROPRIATIONS	\$202,962	\$136,017	\$117,221	\$145,810

SERVICE POINT EMPLOYEES - ROSE GARDEN CENTER

<i>Regular Full-time Positions</i>	<i>FY2005-2006</i>	<i>FY2006-2007</i>	<i>FY2007-2008</i>	<i>FY2008-2009</i>	<i>FY2009-2010</i>
Rose Garden Supervisor	1	1	1	1	1
Crew Leader	1	2	2	1	1
Grounds Technician	1	-	-	-	-
Groundskeeper	1	1	1	2	2
1) Laborer	6	6	6	3	3
Pest Control Technician	1	1	1	-	-
TOTAL DEPARTMENT	11	11	11	7	7

1) ONE POSITION FROZEN DURING FY2009-2010.

ROSE GARDEN MAINTENANCE

Service Point Expenditures

	<i>FY2007-2008</i>	<i>FY2008-2009</i>	<i>FY2008-2009</i>	<i>FY2009-2010</i>
	<i>ACTUAL</i>	<i>BUDGET</i>	<i>PROJECTED</i>	<i>BUDGET</i>
	<i>EXPENDITURES</i>	<i>APPROPRIATIONS</i>	<i>EXPENDITURES</i>	<i>APPROPRIATIONS</i>
Salaries and Benefits	238,325	257,542	246,299	254,211
Supplies and Services	67,452	69,115	59,377	58,775
Sundry	17,691	10,554	10,554	14,453
Utilities	71,399	77,220	76,557	76,150
Maintenance	89,012	100,732	92,353	84,683
TOTAL APPROPRIATIONS	\$483,879	\$515,163	\$485,140	\$488,272

SERVICE POINT EMPLOYEES - ROSE GARDEN MAINTENANCE/VISITOR FACILITIES

<i>Regular Full-time Positions</i>	<i>FY2005-2006</i>	<i>FY2006-2007</i>	<i>FY2007-2008</i>	<i>FY2008-2009</i>	<i>FY2009-2010</i>
Visitor Facilities/Administrative Supervisor	1	1	1	1	1
Building Maintenance Worker	1	1	2	2	2
Clerk	2	2	2	2	2
Custodian	3	3	2	2	2
Museum Curator	1	1	1	1	1

SERVICE POINT EMPLOYEES - ROSE GARDEN MAINTENANCE/VISITOR FACILITIES

<i>Regular Part-time Positions</i>	<i>FY2005-2006</i>	<i>FY2006-2007</i>	<i>FY2007-2008</i>	<i>FY2008-2009</i>	<i>FY2009-2010</i>
Custodian	2	3	3	3	3
Facility Attendant	1	-	-	-	-
<i>Temporary Positions</i>	<i>FY2005-2006</i>	<i>FY2006-2007</i>	<i>FY2007-2008</i>	<i>FY2008-2009</i>	<i>FY2009-2010</i>
Custodian	1	1	1	1	1
TOTAL DEPARTMENT	12	12	12	12	12

VISITOR FACILITIES**SERVICE POINT EXPENDITURES**

	<i>FY2007-2008</i>	<i>FY2008-2009</i>	<i>FY2008-2009</i>	<i>FY2009-2010</i>
	<i>ACTUAL</i>	<i>BUDGET</i>	<i>PROJECTED</i>	<i>BUDGET</i>
	<i>EXPENDITURES</i>	<i>APPROPRIATIONS</i>	<i>EXPENDITURES</i>	<i>APPROPRIATIONS</i>
Salaries and Benefits	226,262	256,427	240,879	274,450
Supplies and Services	35,251	38,633	52,359	53,355
Sundry	47,794	42,375	42,373	115,272
Utilities	174,143	161,555	167,543	167,075
Maintenance	29,693	38,694	38,669	192,298
Capital Outlay	-	95,000	75,000	-
TOTAL APPROPRIATIONS	\$513,143	\$632,684	\$616,823	\$802,450

VISITOR FACILITIES CONTINGENCIES**SERVICE POINT EXPENDITURES**

	<i>FY2007-2008</i>	<i>FY2008-2009</i>	<i>FY2008-2009</i>	<i>FY2009-2010</i>
	<i>ACTUAL</i>	<i>BUDGET</i>	<i>PROJECTED</i>	<i>BUDGET</i>
	<i>EXPENDITURES</i>	<i>APPROPRIATIONS</i>	<i>EXPENDITURES</i>	<i>APPROPRIATIONS</i>
Sundry	-	100,000	-	100,000
TOTAL APPROPRIATIONS	-	\$100,000	-	\$100,000

PASSENGER FACILITY FUND # 234**REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE****FISCAL YEAR 2009-2010**

	<i>ACTUAL</i>	<i>AMENDED BUDGET</i>	<i>PROJECTED</i>	<i>BUDGET</i>
	<i>FY2007-2008</i>	<i>FY2008-2009</i>	<i>FY2008-2009</i>	<i>FY2009-2010</i>
BEGINNING FUND BALANCE / WORKING CAPITAL	-	-	-	-
REVENUES				
Passenger Facility Charge	301,858	340,000	340,000	340,000
Distributed Interest	378	500	350	350

PASSENGER FACILITY FUND # 234
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

FISCAL YEAR 2009-2010

	ACTUAL	AMENDED	PROJECTED	BUDGET
	FY2007-2008	BUDGET	FY2008-2009	FY2009-2010
		FY2008-2009	FY2008-2009	FY2009-2010
TOTAL REVENUES	\$302,236	\$340,500	\$340,350	\$340,350
TOTAL EXPENDITURES	-	-	-	-
Transfer In	-	-	-	-
(Transfer Out)	(302,236)	(340,500)	(340,350)	(340,350)
Half Cent Sales Tax (Non-Budgetary Fund)	(302,236)	(332,000)	(340,350)	(340,350)
Airport Fund (524)	-	(8,500)	-	-
ENDING FUND BALANCE / WORKING CAPITAL	-	-	-	-

PASSENGER FACILITY FUND

SERVICE POINT EXPENDITURES

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Transfer to Special Rev	302,236	332,000	340,350	340,350
Transfer to Enterprise	-	8,500	-	-
TOTAL APPROPRIATIONS	\$302,236	\$340,500	\$340,350	\$340,350

OIL AND NATURAL GAS FUND (235)
REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE

FISCAL YEAR 2009-2010

	ACTUAL FY2007-2008	AMENDED BUDGET FY2008-2009	PROJECTED FY2008-2009	BUDGET FY2009-2010
BEGINNING FUND BALANCE / WORKING CAPITAL	\$4,053,303	\$3,027,626	\$3,027,626	\$2,861,406
REVENUES				
Oil Leases and Royalties	580,227	388,000	347,400	277,900
Interest Earnings	141,446	55,000	31,000	13,100
TOTAL REVENUES	\$721,673	\$443,000	\$378,400	\$291,000
EXPENDITURES				
Tyler 21 Plan	71,961	-	-	-
Downtown Property Acquisitions	1,675,389	530,000	544,620	-
Miscellaneous Expense	-	-	-	-
TOTAL EXPENDITURES	\$1,747,350	\$530,000	\$544,620	-
ENDING FUND BALANCE / WORKING CAPITAL	\$3,027,626	\$2,940,626	\$2,861,406	\$3,152,406

OIL AND NATURAL GAS FUND

SERVICE POINT EXPENDITURES

	FY2007-2008 ACTUAL EXPENDITURES	FY2008-2009 BUDGET APPROPRIATIONS	FY2008-2009 PROJECTED EXPENDITURES	FY2009-2010 BUDGET APPROPRIATIONS
Services	71,961	-	-	-
Capital Outlay	1,675,389	530,000	544,620	-
TOTAL APPROPRIATIONS	\$1,747,350	\$530,000	\$544,620	-

NEIGHBORHOOD SERVICES

Service Point Focus

It is the mission of the Neighborhood Services Department to assist organizations and individuals through financial resources to provide services which benefit low and moderate income persons, to provide affordable housing and fund activities which improve public facilities and services for low- and moderate- income families, and instill a sense of community pride and purpose to initiate neighborhood revitalization in our city. The ultimate vision is a city comprised of recognizable neighborhoods where citizens have a sense of belonging, with adequate and affordable housing and accessibility to well-maintained public facilities and services and knowledge of available resources to assist them with their needs.

The Neighborhood Services Department houses the offices of Community Development Division (Community Development Block Grant (CDBG) and HOME Programs) and the Housing Division (Housing Choice Vouchers Program). Funding for these programs is provided by the U.S. Department of Housing and Urban Development. Tyler is considered an entitlement city, and therefore receives funding on an annual basis to administer programs sponsored by the U.S. Department of Housing and Urban Development.

The Community Development Block Grant (CDBG) program's mission is to provide decent housing, a suitable living environment and opportunities to expand economic opportunities, principally for low- and moderate-income persons. Current activities include the Owner-Occupied Housing Rehabilitation and Reconstruction Program, the Urgent Repair Program, the Handicap Accessibility Program, Code Enforcement, Clearance/Demolition Program, Voluntary Demolition Program, Public Services, Public Facilities improvements and the Neighborhood Empowerment Works (NEW) Program. Each activity must meet one of the following national objectives for the program, benefit low- and moderate-income

persons, prevention or elimination of slum or blight and/or address community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community for which other funding is not available.

The HOME program provides assistance to low-income families for safe and affordable housing and living conditions. This program serves low-income homeowners, home buyers and renters by providing rehabilitation and reconstruction assistance for homeowners; down payment and closing costs assistance for home buyers, new construction for potential home buyers, and rental subsidies (TBRA) for low-income tenants. The program also partners with local non-profit organizations and Community Housing Development Organizations (CHDOs) to leverage funds that assist low-income home buyers and renters.

The Housing Division provides monthly rental assistance to qualifying persons living in decent, safe and sanitary housing; support services to the First-Time Home buyers program through housing counseling services and housing fairs and manages the Desegregated Housing Opportunity Program.

Accomplishments for 2008-2009

- § Provided literacy and educational assistance to 160 illiterate persons through funding of Tyler Literacy Council;
- § Assisted two homeowners with rehabilitation costs;
- § Assisted 28 potential home buyers with home buyer education;
- § Provided funds for the clearance and/or demolition of 30 dilapidated/unsafe structures;
- § Provided Code Enforcement services in low- to moderate-income neighborhoods;
- § Provided funds for public facilities/infrastructure improvements in Herndon Hills target area including curb and gutter installation and

- sidewalk improvements;
- § Provided funds for park improvements at Herndon Hills, located in the Herndon Hills target area;
- § Provided funds for rental assistance to Tyler AIDS Services for 11 patients with AIDS diagnosis;
- § Provided assistance for Neighborhood Empowerment Works (NEW) program;
- § Provided CHDO set-aside and operating costs to Tyler Community Homes for rental housing;
- § Provided funds for construction of four new affordable houses;
- § Provided housing and rental assistance to 926 Housing Choice Voucher clients monthly, including DHAP clients; and,
- § Demolished and reconstructed four substandard units.

§ Major Budget Items for 2009-2010

- § Home ownership rehabilitation projects;
- § New affordable housing construction projects; and,
- § Infrastructure Improvements.

Goals for 2009-2010

- § Provide financial assistance to People Attempting to Help's (PATH) Tyler Community Homes Self Sufficiency program;

- § Provide financial assistance to Tyler Literacy Council's Adult Literacy Program;
- § Provide funds for rental assistance to Andrew's Center;
- § Provide funds for financial assistance to Andrew's Center's Community Integration Program;
- § Assist homeowners with rehabilitation costs;
- § Assist 10 home buyers with home buyer education, down payment and closing costs;
- § Provide funds for the clearance and/or demolition of dilapidated/unsafe structures;
- § Provide Code Enforcement services in low- to moderate-income neighborhoods;
- § Provide funds for public facilities/infrastructure improvements in the St. Louis VII target area;
- § Provide assistance for Neighborhood Empowerment Works (NEW) program;
- § Provide funds for construction of 10 new affordable houses;
- § Provide housing and rental assistance to 926 Housing Choice Voucher clients monthly;
- § Demolish and reconstruct substandard units; and,
- § Implement and coordinate the Housing Initiative Program.

HOME OWNERSHIP/HOUSING FUND (274)
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

FISCAL YEAR 2009-2010

	ACTUAL FY2007-2008	AMENDED BUDGET FY2008-2009	PROJECTED FY2008-2009	BUDGET FY2009-2010
BEGINNING FUND BALANCE / WORKING CAPITAL	\$98,800	\$53,513	\$53,513	\$53,713
REVENUES	\$2,956	\$3,000	\$600	\$100
EXPENDITURES	\$48,243	-	\$400	-
ENDING FUND BALANCE / WORKING CAPITAL	\$53,513	\$56,513	\$53,713	\$53,813

SERVICE POINT EXPENDITURES

	FY2007-2008 ACTUAL EXPENDITURES	FY2008-2009 BUDGET APPROPRIATIONS	FY2008-2009 PROJECTED EXPENDITURES	FY2009-2010 BUDGET APPROPRIATIONS
Supplies and Services	4,363	-	-	-
Sundry	22,880	-	400	-
Capital Outlay	-	-	-	-
Transfer to Special Rev	21,000	-	-	-
TOTAL APPROPRIATIONS	\$48,243	-	\$400	-

HOUSING ASSISTANCE PAYMENTS FUND (276)
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

FISCAL YEAR 2009-2010

	ACTUAL FY2007-2008	AMENDED BUDGET FY2008-2009	PROJECTED FY2008-2009	BUDGET FY2009-2010
BEGINNING FUND BAL- ANCE / WORKING CAPITAL	\$1,254,031	\$813,923	\$813,923	\$295,112
REVENUES	\$6,422,814	\$6,286,119	\$5,851,181	\$6,983,246
EXPENDITURES	\$6,862,922	\$6,303,125	\$6,369,992	\$6,982,211
ENDING FUND BALANCE / WORKING CAPITAL	\$813,923	\$796,917	\$295,112	\$296,147

HOUSING ASSISTANCE PAYMENT PROGRAM

SERVICE POINT EXPENDITURES - DHAP

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Supplies and Services	46,880	-	56,495	-
Sundry	178,715	16,140	81,158	16,140
Maintenance	105	-	14,175	-
Capital Outlay	17,831	10,000	24,175	-
TOTAL APPROPRIATIONS	\$243,531	\$26,140	\$176,003	\$16,140

SERVICE POINT EMPLOYEES - HOUSING ASSISTANCE PAYMENT PROGRAM

<i>Regular Full-time Positions</i>	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010
Director of Neighborhood Services	0.25	0.25	0.25	0.25	0.25
Housing Services Manager	1	1	1	1	1
1) Accountant	0.15	0.15	0.15	-	-
Clerk	1	1	1	1	1
Code Enforcement/Housing Inspector	2	2	2	2	2
Eligibility Analyst	3	3	3	3	3
2) Financial Analyst	-	-	-	0.23	0.23
Rehab/Code Enforcement	1	1	1	1	1
Senior Clerk	1	1	1	1	1
3) Senior Eligibility Analyst	1	1	1	-	-
4 & 5) Redevelopment Specialist	-	-	1	1	1
TOTAL DEPARTMENT	10.40	10.40	11.40	10.48	10.48

- 1) One position downgraded from Accountant to Financial Analyst during FY2007-2008;
- 2) One position with 45% paid by Community Development, 25% paid by Transit and seven % paid by HOME;
- 3) Position transferred to the City Manager's Office and title changed to Project Manager during FY2008-2009;
- 4) Position transferred from the City Manager's Office during FY2008-2009; and,
- 5) Position title changed to Housing Eligibility Supervisor FY2009-2010.

SERVICE POINT EXPENDITURES - DVP

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Supplies and Services	100	-	3,000	-
Sundry	-	-	1,000	-
TOTAL APPROPRIATIONS	\$100	-	\$4,000	-

SERVICE POINT EXPENDITURES - HOUSING ASSISTANCE PAYMENT PROGRAM

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	383,054	352,011	322,473	472,638
Supplies and Services	67,828	147,387	111,016	62,471
Sundry	6,138,377	5,743,475	5,739,475	6,377,827
Utilities	5,978	15,089	8,006	10,400
Maintenance	6,067	12,023	9,019	11,800
Capital Outlay	17,987	7,000	-	30,935
TOTAL APPROPRIATIONS	\$6,619,291	\$6,276,985	\$6,189,989	\$6,966,071

HOME COMMUNITY DEVELOPMENT GRANT FUNDS (294)

REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

FISCAL YEAR 2009-2010

	ACTUAL	AMENDED BUDGET	PROJECTED	BUDGET
	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	BEGINNING FUND BALANCE / WORKING CAPITAL	\$8,795	\$18,297	\$18,297
REVENUES	\$1,257,692	\$1,606,955	\$1,470,344	\$958,601
EXPENDITURES	\$1,248,190	\$1,611,621	\$1,465,710	\$981,532
ENDING FUND BALANCE / WORKING CAPITAL	\$18,297	\$13,631	\$22,931	-

COMMUNITY DEVELOPMENT BLOCK GRANT - ADMINISTRATION

SERVICE POINT EXPENDITURES

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	123,597	120,044	123,001	140,219
Supplies and Services	40,156	22,911	24,620	15,283
Sundry	19,209	26,324	26,324	25,918
Utilities	5,246	9,546	7,580	6,100
Maintenance	3,101	1,200	5,500	2,400
Capital Outlay	-	7,000	-	-
CDBG/Home	79,299	103,701	103,701	75,000
TOTAL APPROPRIATIONS	\$270,608	\$290,726	\$290,726	\$264,920

SERVICE POINT EMPLOYEES - COMMUNITY DEVELOPMENT BLOCK GRANT - ADMINISTRATION

<i>Regular Full-time Positions</i>	<i>FY2005-2006</i>	<i>FY2006-2007</i>	<i>FY2007-2008</i>	<i>FY2008-2009</i>	<i>FY2009-2010</i>
Director Of Neighborhood Services	0.50	0.50	0.50	0.50	0.50
1) Accountant	0.75	0.75	0.75	-	-
2) Financial Analyst	-	-	-	0.45	0.45
3) Home buyers Specialist	-	-	-	1	1
4) Housing Projects Coordinator	0.90	0.90	0.90	0.80	0.80
Project Planner	1	1	1	1	1
Rehab Project Specialist	1.60	1.60	-	-	-
5) Rehab Project Specialist/Code Enforcement Officer	-	-	1.70	1.70	1.70
Senior Secretary	0.90	0.90	0.90	0.90	0.90
TOTAL DEPARTMENT	5.65	5.65	5.75	6.35	6.35

- 1) One position downgraded from Accountant to Financial Analyst during FY2007-2008;
- 2) One position with 25% paid by Transit, 23% paid by Housing and seven % paid by HOME;
- 3) One position added during FY2008-2009;
- 4) One position with 20% paid by HOME; and,
- 5) Two positions, one with 10% paid by HOME and one with 20% paid by HOME.

REHABILITATION (CDBG)

SERVICE POINT EXPENDITURES

	<i>FY2007-2008</i>	<i>FY2008-2009</i>	<i>FY2008-2009</i>	<i>FY2009-2010</i>
	<i>ACTUAL</i>	<i>BUDGET</i>	<i>PROJECTED</i>	<i>BUDGET</i>
	<i>EXPENDITURES</i>	<i>APPROPRIATIONS</i>	<i>EXPENDITURES</i>	<i>APPROPRIATIONS</i>
Salaries and Benefits	49,950	80,380	78,120	81,248
Supplies and Services	64,928	8,995	32,199	11,100
Sundry	-	-	-	5,032
Utilities	568	625	625	-
Maintenance	-	500	759	1,000
Capital Outlay	6,611	-	-	-
CDBG/Home Projects Housing	35,469	12,941	12,941	-
CDBG/Home Projects	449	139,119	139,119	-
CDBG/Home	63,093	76,526	76,526	-
CDBG/Home-	235,532	314,055	314,055	311,301
TOTAL APPROPRIATIONS	\$449,540	\$493,522	\$515,225	\$409,681

HOME BUYERS (CDBG)

SERVICE POINT EXPENDITURES

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	3,824	55,386	51,160	15,129
Supplies and Services	-	4,614	4,614	2,000
Sundry	-	-	-	4,614
CDBG/Home Proj - Housing	-	25,000	25,000	-
CDBG/Home-	-	141,085	50,000	28,257
TOTAL APPROPRIATIONS	\$3,824	\$226,085	\$130,774	\$50,000

DEMOLITION (CDBG)

SERVICE POINT EXPENDITURES

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	20,099	31,129	30,440	7,043
Supplies and Services	5,506	2,100	2,789	1,800
CDBG/Home	10,940	78,438	78,438	91,157
TOTAL APPROPRIATIONS	\$36,545	\$111,667	\$111,667	\$100,000

CODE ENFORCEMENT (CDBG)

SERVICE POINT EXPENDITURES

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	29,678	38,616	38,501	41,836
Supplies and Services	5,335	3,350	3,350	22,328
Sundry	-	-	-	5,336
Utilities	568	605	605	-
Maintenance	-	-	115	500
CDBG/Home	32,774	13,143	13,143	-
TOTAL APPROPRIATIONS	\$68,355	\$ 55,714	\$55,714	\$ 70,000

PUBLIC FACILITIES (CDBG)

SERVICE POINT EXPENDITURES

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	13,587	18,319	18,319	21,061
Services	-	5,000	5,000	1,000
CDBG/Home	402,153	399,588	334,785	32,939
TOTAL APPROPRIATIONS	\$415,740	\$422,907	\$358,104	\$55,000

CDBG GRANT MATCH

SERVICE POINT EXPENDITURES

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Supplies	45	-	-	-
Sundry	3,533	11,000	3,500	31,931
TOTAL APPROPRIATIONS	\$3,578	\$11,000	\$3,500	\$31,931

HOME GRANT FUNDS (295)

REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

FISCAL YEAR 2009-2010

	ACTUAL	AMENDED	PROJECTED	BUDGET
	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	BEGINNING FUND BALANCE / WORKING CAPITAL	-	\$6,975	\$6,975
REVENUES	\$886,752	\$1,731,216	\$1,595,358	\$1,090,597
EXPENDITURES	\$879,777	\$1,731,216	\$1,597,883	\$520,597
ENDING FUND BALANCE / WORKING CAPITAL	\$6,975	\$6,975	\$4,450	\$574,450

HOME GRANT FUNDS

SERVICE POINT EXPENDITURES

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	43,384	42,417	42,050	47,431
Supplies and Services	-	4,439	6,946	4,628
CDBG/Home Projects Housing	117,251	247,935	455,272	-
CDBG/Home Projects	210,756	486,235	486,235	-
CDBG/Home-	508,386	950,190	607,380	468,538
TOTAL APPROPRIATIONS	\$879,777	\$1,731,216	\$1,597,883	\$520,597

SERVICE POINT EMPLOYEES - HOME

<i>Regular Full-time Positions</i>	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010
Director Of Neighborhood Services	0.25	0.25	0.25	0.25	0.25
1) Accountant	0.10	0.10	0.10	-	-
2) Financial Analyst	-	-	-	0.07	0.07
3) Housing Projects Coordinator	0.10	0.10	0.10	0.20	0.20
Rehab Project Specialist	0.40	0.40	-	-	-
4) Rehab Project Specialist/Code Officer	-	-	0.30	0.30	0.30
Senior Secretary	0.10	0.10	0.10	0.10	0.10
Total Department	0.95	0.95	0.85	0.92	0.92

- 1) One position downgraded from Accountant to Financial Analyst during FY2007-2008;
- 2) One position with 45% paid by Community Development, 25% paid by Transit and 23% paid by Housing;
- 3) One position with 80% paid by Community Development; and,
- 4) Two positions, one with 90% paid by Community Development and one with 80% paid by Community Development.

TYLER TRANSIT SYSTEM

Service Point Focus

The Tyler Transit System provides safe, dependable, low cost transportation service to the citizens of Tyler through the operation of a fixed-route bus system and a paratransit system for Americans with Disability Act (ADA) certified persons. Five routes converge at a central transfer point allowing passengers to access any section of Tyler along the City's major arteries.

Transit employees are responsible for:

- § Providing safe, dependable and efficient transportation services;
- § Administering State and Federal grant funds;
- § Maintaining transit vehicles to conform with Federal Transportation Administration (FTA) guidelines;
- § Promoting and increasing ridership;
- § Overseeing coordination to streamline route scheduling using computer software; and,
- § Continuing employee training programs to enforce safe and efficient processes.

Accomplishments for 2008-2009

- § Acquired FTA grant funding totaling \$1,258,844.00;
- § Acquired TxDOT grant funding totaling \$285,281.00;

- § Acquired four new buses for the fixed route;
- § Successfully completed FTA triennial;
- § Began new route study;
- § Completed temporary transfer point; and,
- § Designed and installed new bus shelters sites.

Major Budget Items for 2009-2010

- § Parking lot planning;
- § Four new low-floor buses (use of Toll Credits); and,
- § New bus shelters and trash receptacles.

Goals for 2009-2010

- § Procure three fixed-route and two paratransit buses;
- § Complete parking lot adjacent to depot building (security fencing, lighting and cameras);
- § Upgrade RouteMatch software;
- § Seek corporate sponsorship for new bus shelters;
- § Implement new routes to enhance customer service and increase ridership;
- § Initiate new advertising program as an additional local revenue source; and,
- § Update and develop a comprehensive chapter for Transit in the Tyler Code of Ordinances.

TRANSIT SYSTEM FUND (286)

REVENUES, EXPENDITURES

AND CHANGES IN FUND BALANCE

FISCAL YEAR 2009-2010

	ACTUAL FY2007-2008	AMENDED BUDGET FY2008-2009	PROJECTED FY2008-2009	BUDGET FY2009-2010
BEGINNING FUND BALANCE / WORKING CAPITAL	\$15,240	\$11,594	\$11,594	\$20,146

TRANSIT SYSTEM FUND (286)
REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE

FISCAL YEAR 2009-2010

	ACTUAL FY2007-2008	AMENDED BUDGET FY2008-2009	PROJECTED FY2008-2009	BUDGET FY2009-2010
REVENUES				
Transit Fees	143,647	153,000	132,552	147,600
State Grant	248,097	282,209	294,065	274,673
Federal Grant	1,152,614	1,897,555	1,863,158	1,028,303
TOTAL REVENUES	\$1,544,358	\$2,332,764	\$2,289,775	\$1,450,576
EXPENDITURES				
	\$1,968,845	\$2,753,709	\$2,662,460	\$1,834,203
Transfer In	420,841	429,352	381,237	389,228
General Fund (101)	420,841	415,680	380,521	389,228
Vehicle Services Fund (640)	-	13,672	716	-
(Transfer Out)	-	-	-	-
ENDING FUND BALANCE / WORKING CAPITAL	\$11,594	\$20,001	\$20,146	\$25,747

MAIN GRANT

SERVICE POINT EXPENDITURES

	FY2007-2008 ACTUAL EXPENDITURES	FY2008-2009 BUDGET APPROPRIATIONS	FY2008-2009 PROJECTED EXPENDITURES	FY2009-2010 BUDGET APPROPRIATIONS
Salaries and Benefits	951,519	623,555	747,221	556,683
Supplies and Services	370,320	386,865	271,746	313,280
Sundry	31,679	40,767	40,767	59,280
Utilities	28,348	35,870	29,144	26,065
Maintenance	461,491	377,033	533,925	288,000
Capital Outlay	-171	693,470	665,306	-
TOTAL APPROPRIATIONS	\$1,843,186	\$2,157,560	\$2,288,109	\$1,243,308

ADA GRANT

SERVICE POINT EXPENDITURES

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries & Benefits	-	357,385	192,286	442,206
TOTAL APPROPRIATIONS	-	\$357,385	\$192,286	\$442,206

TRANSIT ELDERLY AND DISABILITY GRANT 0702

SERVICE POINT EXPENDITURES

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Supplies and Services	1,088	-	-	-
Maintenance	54,786	-	-	-
TOTAL APPROPRIATIONS	55,874	-	-	-

TRANSIT VEHICLE CAPITAL REPLACEMENT (VCR) 0601

SERVICE POINT EXPENDITURES

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Capital Outlay	335	-	-	-
TOTAL APPROPRIATIONS	\$335	-	-	-

TRANSIT ELDERLY AND DISABILITY GRANT 0802

SERVICE POINT EXPENDITURES

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Maintenance	69,450	-	33,376	-
TOTAL APPROPRIATIONS	\$69,450	-	\$33,376	-

TRANSIT FEDERAL TRANSIT AUTHORITY GRANT NO. TX900670/TX900626

SERVICE POINT EXPENDITURES

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Services	-	62,500	31,250	31,250
TOTAL APPROPRIATIONS	-	\$62,500	\$31,250	\$31,250

TRANSIT ELDERLY AND DISABILITY GRANT 0902

SERVICE POINT EXPENDITURES

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Maintenance	-	102,826	117,439	-
TOTAL APPROPRIATIONS	-	\$102,826	\$117,439	-

TRANSIT ELDERLY AND DISABILITY GRANT 1002

SERVICE POINT EXPENDITURES

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Maintenance	-	-	-	117,439
TOTAL APPROPRIATIONS	-	-	-	\$117,439

TRANSIT VEHICLE CAPITAL REPLACEMENT (VCR) 0901

SERVICE POINT EXPENDITURES

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Capital Outlay	-	73,438	-	-
TOTAL APPROPRIATIONS	-	\$73,438	-	-

SERVICE POINT EMPLOYEES- TYLER TRANSIT

<i>Regular Full-time Positions</i>	<i>FY2005-2006</i>	<i>FY2006-2007</i>	<i>FY2007-2008</i>	<i>FY2008-2009</i>	<i>FY2009-2010</i>
1)Transportation Operations Manager	-	-	1	1	-
Transportation Operations Coordinator	-	-	-	-	1
Account Specialist	-	-	1	1	1
Administrative Assistant	-	-	1	1	1
Bus Driver	-	-	11	12	12
Custodian	-	-	1	1	1
2) Dispatcher	-	-	1	-	-
Dispatcher/Scheduler	-	-	-	1	1
Driver Supervisor	-	-	2	2	2
3) Financial Analyst	-	-	-	0.25	0.25
4) Scheduler	-	-	1	-	-
5) Senior Clerk	-	-	1	1	1
Senior Driver	-	-	5	5	5
TOTAL DEPARTMENT	-	-	25	25.25	25.25

1)Title changed from Transportations Operation Manager to Transportation Operations Coordinator during FY2008-2009;

2) One position reclassified to Dispatcher/Scheduler during FY2007-2008;

3) One position with 45% paid by Community Development, 23% paid by Housing and seven % paid by HOME;

4) One position reclassified to Bus Driver during FY2007-2008; and,

5) Position frozen during FY2009-2010.

<i>PERFORMANCE BENCHMARKS</i>	<i>ACTUAL FY2007-2008</i>	<i>BUDGET FY2008-2009</i>	<i>PERIOD ENDING JUNE 2009</i>
Number of transit riders per year	401,823	522,756	358,927
Mile Traveled per year	406,215	450,636	368,662
Total fare revenues	\$121,237	\$147,000	\$97,778

PRODUCTIVITY IMPROVEMENT FUND (639)
REVENUES, EXPENDITURES AND CHANGES IN WORKING CAPITAL

FISCAL YEAR 2009-2010

	ACTUAL	AMENDED	PROJECTED	BUDGET
	FY2007-2008	BUDGET	FY2008-2009	FY2009-2010
		FY2008-2009	FY2008-2009	FY2009-2010
UNRESERVED FUND BALANCE	\$1,415,695	\$1,179,335	\$1,179,335	\$839,950
REVENUES	\$66,188	\$43,000	\$19,000	\$5,000
EXPENDITURES	\$1,009,548	\$1,322,775	\$1,265,385	\$1,161,760
Transfer In	707,000	907,000	907,000	907,000
General Fund (101)	300,000	450,000	450,000	450,000
Utilities Fund (502)	255,000	305,000	305,000	305,000
Solid Waste Fund (560)	152,000	152,000	152,000	152,000
(Transfer Out)	-	-	-	-
UNRESERVED FUND BALANCE	\$1,179,335	\$806,560	\$839,950	\$590,190

PRODUCTIVITY FUND

SERVICE POINT EXPENDITURES

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	184,049	114,797	95,610	235,273
Services	13,100	147,000	152,000	47,000
Sundry	812,399	1,060,978	1,017,775	879,487
TOTAL APPROPRIATIONS	\$1,009,548	\$1,322,775	\$1,265,385	\$1,161,760

SERVICE POINT EMPLOYEES - PRODUCTIVITY IMPROVEMENT FUND

	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010
<i>Regular Full-time Positions</i>					
1) Clerical Specialist	-	-	2	1	1
Gap Team Member	-	2	-	-	-
2) Lean Sigma Black Belt	-	-	-	-	1
TOTAL DEPARTMENT	-	2	2	1	2

- 1) One position upgraded to Administrative Secretary during FY2007-2008; Administrative Secretary transferred from Productivity Fund to General fund during FY2007-2008; and,
2) Position transferred from Communications Department in FY2009-2010.

VEHICLE EQUIPMENT SERVICES

Service Point Focus

The Vehicle Services Department is charged with providing high quality, low cost vehicle maintenance services and asset management activities for all vehicles in the City's fleet. This department is committed to quality and excellence in professional fleet management services and staff members are responsible for the following to meet the City's needs:

- § General maintenance for more than 500 fleet vehicles including police cars, fire trucks, service trucks and sedans;
- § Maintaining an efficient equipment maintenance scheduling and tracking system;
- § Auto parts inventory control management and services;
- § Maintaining best practices policies and procedures to meet service goals;
- § Maintaining a preventive maintenance program for service and inspections;
- § Providing fleet utilization support to all departments;
- § Maintaining vehicle records;
- § Adhering to general safety regulations and environmental policies;
- § Maintaining a diligent and proactive replacement and procurement program;
- § Performing fleet facilities maintenance and upgrades as needed;
- § Using computer systems technology;
- § Pursuing staff continuing education and training goals;
- § Pursuing vendor contracts when efficient;
- § Applying alternative fuel programs;
- § Maintaining hazardous material management; and,
- § Fuel management program.

Accomplishments for 2008-2009

- § Reduced Parts Inventory over \$100,000;
- § Increased revenue by use of Internet Auctions for City Surplus Vehicles and Equipment;
- § Generated over \$31,000 in revenue by exercising certain Buy Back Options on Equipment purchases;
- § Saved over \$500,000 in purchases by reevaluating the current vehicle fleet;
- § Purchased one Transit bus costing the City just over \$13,000, thus saving over \$140,000 in purchase cost by utilizing Federal funds and saved over \$25,000 in maintenance cost by retiring an older bus; and,
- § Saved \$50,000 by retiring three other older buses.

Goals for 2009-2010

- § Maintain Parts Room Inventory Control by moving out old stock and further reduce the need of maintaining large amounts of stocked quantities of inventory;
- § Improve Vehicle Maintenance and reduce liabilities by implementing a Department/Vehicle Services Employee accountability program;
- § Provide better value from the Vehicle Disposal program utilizing a stronger purchasing base with a continued Internet Auction Service; and,
- § Improve vehicle inventory management.

FLEET MAINTENANCE AND REPLACEMENT FUND (640)
REVENUES, EXPENDITURES AND CHANGES IN WORKING CAPITAL

FISCAL YEAR 2009-2010

	ACTUAL FY2007-2008	AMENDED BUDGET FY2008-2009	PROJECTED FY2008-2009	BUDGET FY2009-2010
Reserve for Vehicle Replacement	1,115,459	1,430,029	1,430,029	2,149,271
Unreserved Working Capital	-	845,963	845,963	1,134,792
BEGINNING FUND BALANCE / WORKING CAPITAL	\$1,115,459	\$2,275,992	\$2,275,992	\$3,284,063
REVENUES				
Interest Earnings	90,448	85,000	50,000	35,000
Amortization Charges	2,572,740	3,019,212	3,019,242	3,074,811
Service Fees	914,213	675,000	750,000	713,000
Fuel Revenue	2,188,177	2,961,700	1,697,360	2,347,600
Motor Pool	117,823	4,000	1,800	-
Parts Revenue	1,797,461	1,527,697	2,016,800	2,190,912
Fleet Admin Overhead	75,000	-	-	-
Miscellaneous Income	(147,287)	1,000	592	1,000
Sale of Equipment	764,570	500,000	350,000	400,000
Sale of Salvage	10,472	4,000	8,000	4,000
ETATF Rental	-	-	56,600	7,200
Health District	39,402	90,170	72,482	82,721
TISD	16,156	25,000	5,000	5,000
TOTAL REVENUES	\$8,439,175	\$8,892,779	\$8,027,876	\$8,861,244
EXPENDITURES				
Replacement	2,258,170	3,045,287	2,300,000	1,760,600
Maintenance	4,925,505	1,124,888	1,137,122	1,165,031
Health	78,364	90,170	70,512	82,759
TISD	16,603	25,000	5,000	5,000
Fuel, Parts and Contractual Services	-	4,597,040	3,490,171	4,347,110
TOTAL EXPENDITURES	\$7,278,642	\$8,882,385	\$7,007,805	\$7,360,500
Transfer In	-	-	-	-
General Fund (101)	-	-	-	-
Transit Fund (286)	-	-	-	-

FLEET MAINTENANCE AND REPLACEMENT FUND (640)
REVENUES, EXPENDITURES AND CHANGES IN WORKING CAPITAL

FISCAL YEAR 2009-2010

	ACTUAL FY2007-2008	AMENDED BUDGET FY2008-2009	PROJECTED FY2008-2009	BUDGET FY2009-2010
(Transfer Out)	-	(17,000)	(17,000)	(17,000)
Solid Waste Fund (560)	-	(17,000)	(17,000)	(17,000)
Reserve for Vehicle Replacement	1,430,029	1,403,954	2,149,271	3,463,482
Unreserved Working Capital	845,963	865,432	1,134,797	1,304,325
ENDING FUND BALANCE / WORKING CAPITAL	\$2,275,992	\$2,269,386	\$3,284,063	\$4,767,807

FLEET REPLACEMENT PURCHASE

SERVICE POINT EXPENDITURES

	FY2007-2008 ACTUAL EXPENDITURES	FY2008-2009 BUDGET APPROPRIATIONS	FY2008-2009 PROJECTED EXPENDITURES	FY2009-2010 BUDGET APPROPRIATIONS
Sundry	-	-	-	-
Capital Outlay	2,258,170	3,031,615	2,300,000	1,760,600
Transfer to Special Revenue	-	13,672	-	-
TOTAL APPROPRIATIONS	\$2,258,170	\$3,045,287	\$2,300,000	\$1,760,600

FLEET OPERATIONS

SERVICE POINT EXPENDITURES

	FY2007-2008 ACTUAL EXPENDITURES	FY2008-2009 BUDGET APPROPRIATIONS	FY2008-2009 PROJECTED EXPENDITURES	FY2009-2010 BUDGET APPROPRIATIONS
Salaries and Benefits	620,438	820,935	740,983	796,058
Supplies and Services	434,308	92,880	181,335	89,160
Sundry	3,767,398	140,138	140,569	206,738
Utilities	1,852	2,135	2,045	275
Maintenance	101,509	68,800	72,190	72,800
TOTAL APPROPRIATIONS	\$4,925,505	\$1,124,888	\$1,137,122	\$1,165,031

HEALTH DISTRICT

SERVICE POINT EXPENDITURES

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Supplies and Services	42,916	53,700	31,100	43,000
Sundry	-	2,238	2,238	2,238
Utilities	(4)	-	-	-
Maintenance	35,452	34,232	37,174	37,521
TOTAL APPROPRIATIONS	\$78,364	\$90,170	\$70,512	\$82,759

TISD

SERVICE POINT EXPENDITURES

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Maintenance	16,603	25,000	5,000	5,000
TOTAL APPROPRIATIONS	\$16,603	\$25,000	\$5,000	\$5,000

COST OF GOODS SOLD (COGS)

SERVICE POINT EXPENDITURES

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Sundry	-	4,597,040	3,490,171	4,347,110
Transfer to Enterprise	-	17,000	17,000	17,000
TOTAL APPROPRIATIONS	-	\$4,614,040	\$3,507,171	\$4,364,110

SERVICE POINT EMPLOYEES - VEHICLE SERVICES

<i>Regular Full-time Positions</i>	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010
Fleet Administrator	1	1	1	1	1
Auto Parts Inventory Specialist	1	-	-	-	-
Clerk	2	-	-	-	-
Equipment Maintenance Supervisor	1	1	1	1	1
Equipment Mechanic I	5	5	5	1	1

SERVICE POINT EMPLOYEES - VEHICLE SERVICES

<i>Regular Full-time Positions</i>	<i>FY2005-2006</i>	<i>FY2006-2007</i>	<i>FY2007-2008</i>	<i>FY2008-2009</i>	<i>FY2009-2010</i>
Fleet Administrator	1	1	1	1	1
Auto Parts Inventory Specialist	1	-	-	-	-
Clerk	2	-	-	-	-
Equipment Maintenance Supervisor	1	1	1	1	1
Equipment Mechanic I	5	5	5	1	1
Equipment Mechanic II	-	-	-	3	3
Equipment Servicer	2	2	2	2	2
Fleet Auditor	-	-	-	1	1
i) Inventory Technician	-	2	2	1	1
Master Mechanic	2	2	2	3	3
Purchasing Technician	-	1	1	1	1
Senior Secretary	1	1	1	1	1
TOTAL DEPARTMENT	15	15	15	15	15

i) One Inventory Technician reclassified to Fleet Auditor during FY2007-2008.

*Employees in Equipment Mechanic I, Equipment Mechanic II, Equipment Servicer and Master Mechanic positions are on a Career Ladder program and may advance depending on their skill level.

PROPERTY, LIABILITY, DISABILITY & WORKERS COMPENSATION FUND (650)**REVENUES, EXPENDITURES****AND CHANGES IN WORKING CAPITAL****FISCAL YEAR 2009-2010**

	ACTUAL	AMENDED	PROJECTED	BUDGET
	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
Reserved for Workers Comp.	345,843	345,843	345,843	409,997
Reserved Property/Liability	-	145,000	145,000	168,000
Unreserved Funds	437,966	871,880	871,880	553,862
BEGINNING FUND BALANCE / WORKING CAPITAL	\$783,809	\$1,362,723	\$1,362,723	\$1,131,859

REVENUES

Distributed Interest	41,417	25,000	20,000	10,000
Unemployment / Disability Premiums	252,249	263,691	263,691	263,691
Property and Liability Premiums	550,165	550,165	550,165	550,165
Workers Comp Premiums	1,160,808	529,676	529,676	529,676
TOTAL REVENUES	\$2,004,639	\$1,368,532	\$1,363,532	\$1,353,532

PROPERTY, LIABILITY, DISABILITY & WORKERS COMPENSATION FUND (650)
REVENUES, EXPENDITURES
AND CHANGES IN WORKING CAPITAL

FISCAL YEAR 2009-2010

	ACTUAL FY2007-2008	AMENDED BUDGET FY2008-2009	PROJECTED FY2008-2009	BUDGET FY2009-2010
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EXPENDITURES

Risk Analyst	131,468	143,855	132,404	190,481
Unemployment / Disability	162,029	182,000	222,000	222,000
Property and Liability	629,643	703,023	693,023	693,023
Workers Comp	502,585	419,923	546,969	497,819
TOTAL EXPENDITURES	\$1,425,725	\$1,448,801	\$1,594,396	\$1,603,323

Reserved for Workers Comp.	345,843	345,843	409,997	409,997
Reserved Property/Liability	145,000	168,000	168,000	168,000
Unreserved Funds	871,880	768,611	553,862	304,071
ENDING FUND BALANCE / WORKING CAPITAL	\$1,362,723	\$1,282,454	\$1,131,859	\$882,068

SERVICE POINT EXPENDITURES

	FY2007-2008 ACTUAL EXPENDITURES	FY2008-2009 BUDGET APPROPRIATIONS	FY2008-2009 PROJECTED EXPENDITURES	FY2009-2010 BUDGET APPROPRIATIONS
Salaries and Benefits	118,206	125,404	117,870	174,461
Supplies and Services	1,299,628	1,322,497	1,475,626	1,427,962
Utilities	-	900	900	900
Capital Outlay	7,891	-	-	-
TOTAL APPROPRIATIONS	\$1,425,725	\$1,448,801	\$1,594,396	\$1,603,323

SERVICE POINT EMPLOYEES - PROPERTY, LIABILITY, DISABILITY & WOKERS COMPENSATION

<i>Regular Full-time Positions</i>	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010
Assistant City Attorney	-	-	1	1	1
i) Loss Technician	-	-	-	-	1
Risk Analyst	-	-	1	1	-
TOTAL DEPARTMENT	-	-	2	2	2

1) DATA MANAGEMENT POSITION TRANSFERRED FROM POLICE DEPARTMENT TO RISK; AND TITLE CHANGED TO LOSS CONTROL TECHNICIAN DURING FY2009-2010.

EMPLOYEE BENEFITS FUND (661)
REVENUES, EXPENDITURES
AND CHANGES IN WORKING CAPITAL

FISCAL YEAR 2009-2010

	ACTUAL FY2007-2008	AMENDED BUDGET FY2008-2009	PROJECTED FY2008-2009	BUDGET FY2009-2010
BEGINNING FUND BALANCE/ RESERVED FOR COMMITMENTS	\$8,305,218	\$7,015,353	\$7,015,353	\$5,745,193
REVENUES				
Health Benefits	5,678,781	5,665,719	6,027,025	6,108,980
Dental Benefits	307,508	293,000	307,960	319,270
Life Insurance	172,685	160,000	172,740	172,740
Other Benefits	-	2,000	5,665	1,000
Interest Earnings	263,036	150,000	78,000	22,000
TOTAL REVENUES	\$6,422,010	\$6,270,719	\$6,591,390	\$6,623,990
EXPENDITURES				
Health Benefits	6,012,154	5,574,919	6,272,600	6,063,470
Dental Benefits	384,055	383,200	384,080	391,400
Life Insurance	166,411	167,000	167,000	167,000
Other Benefits	19,667	19,900	19,900	19,900
Special Services	45,000	73,000	73,000	73,000
Benefit Analyst	-	52,700	44,970	49,140
TOTAL EXPENDITURES	\$6,627,287	\$6,270,719	\$6,961,550	\$6,763,910
Transfer In	-	-	-	-
(Transfer Out)	(1,084,588)	(900,000)	(900,000)	(900,000)
Retiree Benefits Fund (761)	(1,084,588)	(900,000)	(900,000)	(900,000)
ENDING FUND BALANCE/ RESERVED FOR COMMITMENTS	\$7,015,353	\$6,115,353	\$5,745,193	\$4,705,273

BENEFITS FUND (661)

REVENUE DETAIL

FISCAL YEAR 2009-2010

	ACTUAL	AMENDED	PROJECTED	BUDGET
	FY2007-2008	BUDGET	FY2008-2009	FY2009-2010
		FY2008-2009	FY2008-2009	FY2009-2010
REVENUES				
Interest Earnings	263,036	150,000	78,000	22,000
Health \$300/employee	199,914	-	-	-
Section 125 Forfeiture	-	2,000	5,665	1,000
Health Benefits paid by City	4,168,813	4,414,719	4,359,545	4,773,500
Health Benefits paid by employees	1,208,232	1,186,000	1,244,480	1,244,480
COBRA premiums	15,153	15,000	23,000	21,000
Dental Benefits paid by employees	182,539	178,000	182,540	182,540
Dental Benefits paid by City	124,969	115,000	125,420	136,730
Life Insurance Premiums paid by City	26,738	25,000	26,740	26,740
Life Insurance Premiums paid by employees	145,947	135,000	146,000	146,000
Stop loss Reimbursement	86,669	50,000	400,000	70,000
TOTAL REVENUES	\$6,422,010	\$6,270,719	\$6,591,390	\$6,623,990

BENEFITS FUND (661)

EXPENSE DETAIL

FISCAL YEAR 2009-2010

	ACTUAL	AMENDED	PROJECTED	BUDGET
	FY2007-2008	BUDGET	FY2008-2009	FY2009-2010
		FY2008-2009	FY2008-2009	FY2009-2010
EXPENDITURES				
Benefit Analyst	-	52,700	44,970	49,140
Life Insurance	166,411	167,000	167,000	167,000
Special Services	45,000	73,000	73,000	73,000
Employee Assistance Program Fees	19,667	19,900	19,900	19,900
Health Claim Payments	3,975,017	3,999,919	4,388,100	4,104,600
Rx Claims	1,249,022	1,030,000	1,274,100	1,341,170
Dental Administrative Fees	16,774	17,000	16,800	16,800
Dental Claim	367,281	366,200	367,280	374,600
Safety Awards Program	209,342	245,000	245,000	245,000
Health Admin Fees	345,150	300,000	365,400	372,700
Health Stop loss	34,031	-	-	-
Opt Out Costs	199,914	-	-	-
Health \$300/Employee	195,549	199,300	213,500	213,500
TOTAL EXPENDITURES	\$6,627,609	\$6,270,719	\$6,961,550	\$6,763,910

SERVICE POINT EXPENDITURES

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	166,411	218,900	211,170	215,340
Services	6,460,876	6,051,819	6,750,380	6,548,570
Transfer to Trust Fund 761	1,084,588	900,000	900,000	900,000
TOTAL APPROPRIATIONS	\$7,711,875	\$7,170,719	\$7,861,550	\$7,663,910

SERVICE POINT EMPLOYEES - BENEFITS FUND

<i>Regular Full-time Positions</i>	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010
1) Senior Benefit Specialist	-	-	-	1	1
TOTAL DEPARTMENT	-	-	-	1	1

1) POSITION TRANSFERRED FROM GENERAL FUND (FINANCE) DURING FY2007-2008.

RETIREE BENEFITS FUND (761)**REVENUES, EXPENDITURES AND CHANGES IN WORKING CAPITAL**

FISCAL YEAR 2009-2010

	ACTUAL	AMENDED BUDGET	PROJECTED	BUDGET
	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	Reserved for Commitments	386,278	419,692	419,692
Reserved for OPEB Trust	1,047,218	2,092,176	2,092,176	-
ENDING FUND BALANCE/ WORKING CAPITAL	\$1,433,496	\$2,511,868	\$2,511,868	\$439,824
REVENUES				
Health Benefits	2,470,430	2,530,864	2,670,960	2,670,960
Dental Benefits	144,395	144,200	139,360	103,360
Life Insurance	49,500	49,500	49,500	49,500
Interest Earnings	127,402	100,000	55,000	5,000
TOTAL REVENUES	\$2,791,727	\$2,824,564	\$2,914,820	\$2,828,820
EXPENDITURES				
Health Benefits	2,583,487	2,606,864	2,737,620	2,816,040
Dental Benefits	120,795	144,200	121,042	124,462
Life Insurance	49,500	52,500	52,500	52,500
Special Services	13,128	21,000	21,000	21,000
Benefit Representative	31,033	-	-	-
TOTAL EXPENDITURES	\$2,797,943	\$2,824,564	\$2,932,162	\$3,014,002

Transfer In/Contributions From	1,084,588	900,000	900,000	900,000
Active Employee Benefits Fund (66i)	1,084,588	900,000	900,000	900,000
Transfer Out/Contributions To	-	(2,988,183)	(2,954,702)	(702,542)
Contribution to OPEB Trust	-	(2,988,183)	(2,954,702)	(702,542)
Reserved for Claims	419,692	423,685	439,824	452,100
Reserved for OPEB Trust	2,092,176	-	-	-
ENDING FUND BALANCE/ WORKING CAPITAL	\$2,511,868	\$423,685	\$439,824	\$452,100

RETIREE BENEFITS FUND (76I)

REVENUE DETAIL

FISCAL YEAR 2009-2010

	ACTUAL FY2007-2008	AMENDED BUDGET FY2008-2009	PROJECTED FY2008-2009	BUDGET FY2009-2010
Interest Earnings	127,402	100,000	55,000	5,000
City's Health Benefits-Retired	1,870,548	1,926,664	1,926,660	1,926,660
Health Premiums-Retirees Share	458,902	462,000	462,000	462,000
City's Dental Premium	90,200	90,200	90,200	54,200
Dental Premiums-Retiree Share	54,195	54,000	49,160	49,160
City's Life Premium	49,500	49,500	49,500	49,500
Medicare Rx	140,980	142,200	142,900	142,900
CMS Reimbursement	-	-	139,400	139,400
TOTAL REVENUES	\$2,791,727	\$2,824,564	\$2,914,820	\$2,828,820

RETIREE BENEFITS FUND (761)

EXPENSE DETAIL

FISCAL YEAR 2009-2010

	ACTUAL FY2007-2008	AMENDED BUDGET FY2008-2009	PROJECTED FY2008-2009	BUDGET FY2009-2010
EXPENDITURES				
Benefits Representative	31,033	-	-	-
Life Insurance	49,500	52,500	52,500	52,500
Special Services	13,128	21,000	21,000	21,000
Medicare Rx	530,605	528,000	528,000	543,840
Medicare Supplement	638,078	642,000	642,000	661,260
Health Claim Payments	1,041,129	966,504	1,166,020	1,201,000
Rx Claims	265,903	336,500	278,100	286,440
Dental Administrative Fees	6,580	8,040	6,842	6,842
Dental Claim	114,215	136,160	114,200	117,620
Health Admin Fees	54,881	64,060	64,000	64,000
Health Stop loss	52,891	69,800	59,500	59,500
TOTAL EXPENDITURES	\$2,797,943	\$2,824,564	\$2,932,162	\$3,014,002

SERVICE POINT EXPENDITURES - BENEFITS (761)

	FY2007-2008 ACTUAL EXPENDITURES	FY2008-2009 BUDGET APPROPRIATIONS	FY2008-2009 PROJECTED EXPENDITURES	FY2009-2010 BUDGET APPROPRIATIONS
Benefits	52,449	52,500	52,500	52,500
Services	2,745,494	2,772,064	2,879,662	2,961,502
Sundry	-	2,988,183	2,954,702	702,542
TOTAL APPROPRIATIONS	\$2,797,943	\$5,812,747	\$5,886,864	\$3,716,544

SERVICE POINT EMPLOYEES - BENEFITS

<i>Regular Part-time Positions</i>	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010
i) Staff Services Representative	-	-	1	-	-
TOTAL DEPARTMENT	-	-	1	-	-

i) Position transferred to General Fund (Human Resources) during FY2008-2009.

PROPERTY AND FACILITIES MANAGEMENT

Facilities management functions include HVAC (heating, ventilation and air conditioning), roof maintenance, disposal of surplus property and property acquisition for City-owned facilities. The City Engineer provides oversight for the facilities personnel including the HVAC mechanic, who is responsible for heating, ventilation and air condi-

tioning systems; and the building services technician, who provides mail room and courier services, and performs minor building maintenance tasks. Facilities management also administers the roof maintenance and replacement program, and oversees janitorial services at multiple City buildings.

PROPERTY AND FACILITIES MANAGEMENT FUND (663)

REVENUES, EXPENDITURES

AND CHANGES IN WORKING CAPITAL

FISCAL YEAR 2009-2010

	ACTUAL FY2007-2008	AMENDED BUDGET FY2008-2009	PROJECTED FY2008-2009	BUDGET FY2009-2010
Roof Replacement Reserve	250,000	250,000	250,000	250,000
Harvey Hall Roof Reserve	200,000	400,000	400,000	600,000
Unreserved Fund Balance	288,966	306,835	306,835	175,403
BEGINNING FUND BALANCE / WORKING CAPITAL	\$738,966	\$956,835	\$956,835	\$1,025,403
REVENUES				
Interest Earnings	42,421	35,000	15,000	15,000
Sale of Property	8,700	5,000	5,000	134,300
Roof Replacement	150,612	133,105	133,105	150,276
ADA Services	50,000	50,000	50,000	50,000
HVAC Maintenance	90,657	95,794	100,337	114,434
TOTAL REVENUES	\$342,390	\$318,899	\$303,442	\$464,010
EXPENDITURES				
	\$466,121	\$609,828	\$576,474	\$877,762
Transfer In	341,600	341,600	341,600	441,600
General Fund (101)	141,600	141,600	141,600	241,600
Hotel Tax Fund (211)	200,000	200,000	200,000	200,000
(Transfer Out)	-	-	-	-
Roof Replacement Reserve	250,000	250,000	250,000	150,000
Harvey Hall Roof Replacement	400,000	600,000	600,000	800,000

PROPERTY AND FACILITIES MANAGEMENT FUND (663)
REVENUES, EXPENDITURES
AND CHANGES IN WORKING CAPITAL

FISCAL YEAR 2009-2010

	ACTUAL FY2007-2008	AMENDED BUDGET FY2008-2009	PROJECTED FY2008-2009	BUDGET FY2009-2010
Unreserved Fund Balance	306,835	157,506	175,403	103,251
ENDING FUND BALANCE / WORKING CAPITAL	\$956,835	\$1,007,506	\$1,025,403	\$1,053,251

GENERAL SERVICES

SERVICE POINT EXPENDITURES

	FY2007-2008 ACTUAL EXPENDITURES	FY2008-2009 BUDGET APPROPRIATIONS	FY2008-2009 PROJECTED EXPENDITURES	FY2009-2010 BUDGET APPROPRIATIONS
Salaries and Benefits	101,938	95,631	103,806	136,605
Supplies and Services	96,650	165,387	173,296	158,795
Sundry	20,930	34,446	34,438	11,465
Utilities	1,184	1,100	1,484	-
Maintenance	56,262	34,264	38,450	35,051
TOTAL APPROPRIATIONS	\$276,964	\$330,828	\$351,474	\$341,916

CONTRACTS AND UTILITIES

SERVICE POINT EXPENDITURES

	FY2007-2008 ACTUAL EXPENDITURES	FY2008-2009 BUDGET APPROPRIATIONS	FY2008-2009 PROJECTED EXPENDITURES	FY2009-2010 BUDGET APPROPRIATIONS
Maintenance	151,811	110,000	110,000	110,000
TOTAL APPROPRIATIONS	\$151,811	\$110,000	\$110,000	\$110,000

HVAC REPLACEMENT

SERVICE POINT EXPENDITURES

	FY2007-2008 ACTUAL EXPENDITURES	FY2008-2009 BUDGET APPROPRIATIONS	FY2008-2009 PROJECTED EXPENDITURES	FY2009-2010 BUDGET APPROPRIATIONS
Capital Outlay	-	15,000	15,000	15,000
TOTAL APPROPRIATIONS	-	\$15,000	\$15,000	\$15,000

ROOF MAINTENANCE

SERVICE POINT EXPENDITURES

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Prop and Facilities Maint	37,346	154,000	100,000	410,846
TOTAL APPROPRIATIONS	\$37,346	\$154,000	\$100,000	\$410,846

SERVICE POINT EMPLOYEES - PROPERTY AND FACILITY MANAGEMENT

<i>Regular Full-time Positions</i>	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010
A/C Mechanic	1	1	1	1	1
Building Services Technician	-	1	1	1	1
1) Survey Crew Member	-	-	-	1	-
2) City Courier	-	-	-	-	1
TOTAL DEPARTMENT	1	2	2	3	3

1) POSITION TRANSFERRED FROM ENGINEERING DURING FY2008-2009; AND,

2) TITLE CHANGED FROM SURVEY CREW MEMBER TO CITY COURIER DURING FY2009-2010.

INFORMATION TECHNOLOGY

Service Point Focus

The City of Tyler Information Technology department is dedicated to meeting the current and future information technology needs of all City departments. The department is committed to providing comprehensive information, training and education to empower each City employee to be an effective and efficient contributor to the community. Information technology supports:

- § Personal computer (PC) and peripheral support;
- § Telecommunications support;
- § A/S 400 (server) support;
- § Help Desk support;
- § Hardware/software system management;
- § Security and risk analysis services; and,
- § Hardware and software inventory control.

- § Implemented online streaming of Council Meetings;
- § Upgraded core financial and public safety systems to latest versions;
- § Migrated and updated the public safety dispatching systems;
- § Migrated four Core Business-Logic systems to three newer systems;
- § Implemented high availability for Core Business-Logic systems;
- § Implemented and facilitated electronic purchasing;
- § Installed new server hardware for all public safety applications;
- § Implemented public safety GPS reporting system;
- § Finalized and enabled IVR Water Utilities billing system;
- § Replaced or eliminated many expensive legacy

Accomplishments for 2008-2009

- copper circuits;
- § Implemented highly available remote mirror of VM storage;
- § Implemented IVR for on-call employee time clocks;
- § Implemented centralized time clock and payroll management server;
- § Virtualized infrastructure switch to less expensive, open system;
- § Revamped Intranet website for employee information;
- § Self-service password reset and synchronization for employees;
- § Human Resources link to DPS Records;
- § Migrated to a newer, feature-rich electronic check-writing system; and,
- § Implemented automated warrant mapping system for City Marshals.

Major Budget Items for 2009-2010

- § Procure three new Power6 System I Servers.

Goals for 2009-2010

- § Upgrade GIS system to SQL 2005;
- § Document imaging storage and routing system;
- § Coban server upgrade;
- § Police motorcycle video system;
- § Sensus Metering wireless meter reads;
- § Media room redesign;
- § Heart of Tyler addition with WiFi;
- § Migrate remaining phones to VoIP at fiber-connected sites;
- § Health benefits automation;
- § Utilities IVR outbound dialing;
- § Computer equipment auction;
- § Email archival and deletion policy enforcement; and,
- § Traffic fiber optic implementation.

TECHNOLOGY FUND (671)

REVENUES, EXPENDITURES

CHANGES IN WORKING CAPITAL

FISCAL YEAR 2009-2010

	ACTUAL FY2007-2008	AMENDED BUDGET FY2008-2009	PROJECTED FY2008-2009	BUDGET FY2009-2010
BEGINNING FUND BALANCE / WORKING CAPITAL *	\$440,997	\$477,253	\$477,253	\$401,668
REVENUES				
Rent	12,672	12,820	12,820	12,820
Interest Earnings	57,164	45,000	29,000	20,000
CC Conv Fee	31,486	30,000	42,000	-
Administrative Fees	-	774,000	774,000	706,751
Charges	2,691,988	2,354,078	2,419,971	2,845,710
Outside Income	7,500	-	-	-

Transfers In

TOTAL REVENUES	\$2,800,810	\$3,215,898	\$3,277,791	\$3,585,281
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EXPENDITURES

Administration	772,859	854,101	815,276	861,356
Technology Purchases	1,991,695	2,477,925	2,538,100	2,813,609
TOTAL EXPENDITURES	\$2,764,554	\$3,332,026	\$3,353,376	\$3,674,965

ENDING FUND BALANCE / WORKING CAPITAL *	\$477,253	\$361,125	\$401,668	\$311,984
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*Working Capital does not include current lease payable. These payments are budgeted with the Technology Purchases Department.

ADMINISTRATION

SERVICE POINT EXPENDITURES

	FY2007-2008 ACTUAL EXPENDITURES	FY2008-2009 BUDGET APPROPRIATIONS	FY2008-2009 PROJECTED EXPENDITURES	FY2009-2010 BUDGET APPROPRIATIONS
Salaries and Benefits	710,891	769,120	742,117	791,396
Supplies and Services	51,418	69,365	59,153	61,169
Sundry	450	450	450	450
Utilities	3,356	5,450	5,396	400
Maintenance	6,744	9,716	8,160	7,941
TOTAL APPROPRIATIONS	\$772,859	\$854,101	\$815,276	\$861,356

PURCHASES

SERVICE POINT EXPENDITURES

	FY2007-2008 ACTUAL EXPENDITURES	FY2008-2009 BUDGET APPROPRIATIONS	FY2008-2009 PROJECTED EXPENDITURES	FY2009-2010 BUDGET APPROPRIATIONS
Supplies and Services	383,491	1,191,092	1,181,819	1,314,642
Sundry	680,935	30,000	42,000	-
Utilities	232,878	220,527	284,621	292,831
Maintenance	694,296	968,189	961,013	1,206,136
Capital Outlay	95	68,117	68,647	-
TOTAL APPROPRIATIONS	\$1,991,695	\$2,477,925	\$2,538,100	\$2,813,609

SERVICE POINT EMPLOYEES - INFORMATION TECHNOLOGY

<i>Regular Full-time Positions</i>	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010
Chief Information Officer	1	1	1	1	1
Administrative Assistant	1	1	1	1	1
IT Specialist I	-	1	1	-	-
IT Specialist II	4	4	3	2	2
Advanced IT Specialist II	-	-	1	2	2
IT Specialist III	2	1	1	1	1
Advanced IT Specialist III	1	2	2	3	3
IT Specialist IV	1	1	1	1	1
TOTAL DEPARTMENT	10	11	11	11	11

*Employees in IT Specialist I through Advanced IT Specialist III positions are on a Career Ladder program and may advance depending on their skill level. The Career Ladder was implemented during FY2007-2008.

PERFORMANCE BENCHMARKS	ACTUAL FY2007-2008	BUDGET FY2008-2009	PERIOD ENDING JUNE 2009
Percentage of web server uptime	99.999%	99.99%	99.999%
Number of viruses blocked	30,917	-	36,777
Number of spams blocked	3,671,845	-	3,621,093
Total number of active licensed workstations	681	n/a	705
Average number of hours to complete helpdesk calls	2.24 hrs	8 hrs	2.10 hrs
Number of online Municipal Court payments	9,281	3,000	8,248
Percentage of Municipal Court payments online	23.2%	20%	27.5%
Number of online Water Bill payments	6,419	6,000	6,030
Percentage of Water Business payments online	1.8%	2%	2.2%
Number of Water Bill direct drafts	37,804	-	31,526
Percentage of Water Bill direct drafts	14.5%	-	11.6%
Number of Water Bill IVR payments	-	-	2,735
Percentage of Water Bill IVR payments	-	-	1%
Number of Water Bill Fidelity Express payments	10,124	-	19,476
Percentage of Water Bill Fidelity Express payments	3.9%	-	7.2%
Number of self-serve password resets	-	-	78
Number of electronic tickets issued	38,966	-	33,881
Online job application visitors	3,316	-	3,402
Online job applications submitted	2,088	-	1,924

CEMETERIES TRUST FUND (713)
REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE

FISCAL YEAR 2009-2010

	ACTUAL FY2007-2008	AMENDED BUDGET FY2008-2009	PROJECTED FY2008-2009	BUDGET FY2009-2010
BEGINNING FUND BALANCE / WORKING CAPITAL	\$2,167,966	\$2,272,266	\$2,272,266	\$2,349,266
REVENUES				
Interest Earnings	79,361	85,000	28,000	18,000
Sales	104,300	50,000	77,000	52,000
TOTAL REVENUES	\$183,661	\$135,000	\$105,000	\$70,000
TOTAL EXPENDITURES	-	-	-	-
Transfer In	-	-	-	-
(Transfer Out)	(79,361)	(85,000)	(28,000)	(18,000)
Cemetery Operating Fund (204)	(79,361)	(85,000)	(28,000)	(18,000)
ENDING FUND BALANCE / WORKING CAPITAL	\$2,272,266	\$2,322,266	\$2,349,266	\$2,401,266

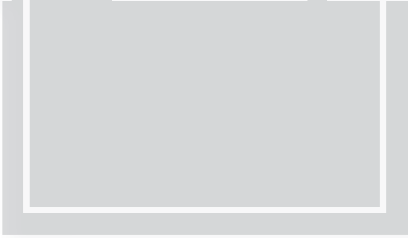
CEMETERIES TRUST FUND

SERVICE POINT EXPENDITURES				
	FY2007-2008 ACTUAL EXPENDITURES	FY2008-2009 BUDGET APPROPRIATIONS	FY2008-2009 PROJECTED EXPENDITURES	FY2009-2010 BUDGET APPROPRIATIONS
Transfer to Special Revenue	79,361	85,000	28,000	18,000
TOTAL APPROPRIATIONS	\$79,361	\$85,000	\$28,000	\$18,000



CITY OF

TYLER

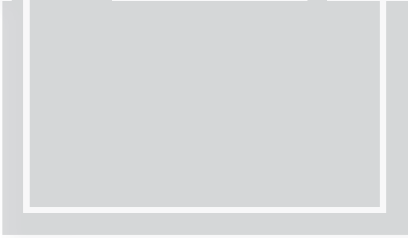


A Natural Beauty

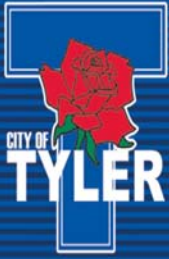


CITY OF

TYLER



A Natural Beauty



COMBINED DEBT SERVICES



FISCAL YEAR 2009-2010

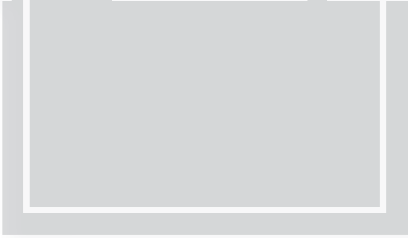


MAINTAINING MOMENTUM IN UNCERTAIN TIMES



CITY OF

TYLER



A Natural Beauty

COMBINED DEBT SERVICES

GO Bond Program Summary

As of Oct. 1, 2009, the City will have no outstanding general obligation tax supported debt.

Maximum Debt Limit

The City of Tyler Charter limits the bonded debt to ten percent of assessed value. Accordingly, the City's tax margin for the year ended Sept. 30, 2009 was

Total Assessed Value	\$6,707,547,212
Debt Limit	\$670,754,721
Amount of Debt Applicable to Debt Limit:	
General obligation bonded debt	\$-0-
Less: Debt Service Fund Balance	\$-0-
Net Bonded Debt	\$-0-
Legal Debt Margin	\$670,754,721

Bond Rating for Tax Debt

The following is the City's bond rating for the current tax supported debt.

Moody's	Aa
Standard and Poor's	AAA

Revenue Bond Program Summary

As of Oct. 1, 2009 the City will have \$53,955,000 of Water and Sewer Revenue Bonds Outstanding. An additional 21,610,000 will be issued as of December 2009 for additional infrastructure improvements.

Bond Rating for Revenue Debt

The following is the City's bond rating for the current revenue supported debt.

Moody's	Aa
Standard and Poor's	AA

GENERAL DEBT SERVICE FUND (308)
REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE

FISCAL YEAR 2009-2010

	ACTUAL FY2007-2008	AMENDED BUDGET FY2008-2009	PROJECTED FY2008-2009	BUDGET FY2009-2010
BEGINNING FUND BALANCE / WORKING CAPITAL	\$3,311,936	-	-	-
REVENUES				
Property Tax	165,905	-	8,000	-
Interested Earnings	52,135	-	-	-
TOTAL REVENUES	\$218,040	-	\$8,000	-
EXPENDITURES				
G.O. Series 1997	3,396,252	-	-	-
Fiscal Agent Fees	1,000	-	-	-
TOTAL EXPENDITURES	\$3,397,252	-	-	-
Transfer In	-	-	-	-
(Transfer Out)	(132,724)	-	(8,000)	-
General Fund (101)	(132,724)	-	(8,000)	-
ENDING FUND BALANCE / WORKING CAPITAL	-	-	-	-
SERVICE POINT EXPENDITURES				
	FY2007-2008 ACTUAL EXPENDITURES	FY2008-2009 BUDGET APPROPRIATIONS	FY2008-2009 PROJECTED EXPENDITURES	FY2009-2010 BUDGET APPROPRIATIONS
Sundry	3,397,252	-	-	-
Transfer to General Fund	132,724	-	8,000	-
TOTAL APPROPRIATIONS	\$3,529,976	-	\$8,000	-

UTILITIES DEBT SERVICE FUND (504)
REVENUES, EXPENDITURES
AND CHANGES IN WORKING CAPITAL

FISCAL YEAR 2009-2010

	ACTUAL FY2007-2008	AMENDED BUDGET FY2008-2009	PROJECTED FY2008-2009	BUDGET FY2009-2010
BEGINNING FUND BALANCE / WORKING CAPITAL	\$605,764	\$738,202	\$738,202	\$758,202
REVENUES				
Interest Earnings	73,516	70,000	30,000	30,000
TOTAL REVENUES	\$73,516	\$70,000	\$30,000	\$30,000
EXPENDITURES				
Series 2000 Interest	122,925	84,150	84,150	43,175
Series 2000 Principal	705,000	745,000	745,000	785,000
Series 2002 Interest	562,799	551,999	551,999	539,974
Series 2002 Principal	360,000	370,000	370,000	380,000
Series 2003 Interest	356,250	321,125	321,125	263,325
Series 2003 Principal	1,405,000	1,445,000	1,445,000	1,500,000
Series 2005 Interest	1,492,813	1,490,888	1,490,888	1,488,688
Series 2005 Principal	55,000	55,000	55,000	55,000
Series 2008 Interest	103,701	207,402	207,402	207,403
Series 2008 Principal	-	-	-	-
Series 2009 Interest	-	300,000	-	786,000
Series 2009 Principal	-	-	-	-
Fiscal Agent Fees	5,023	10,000	10,000	12,360
TOTAL EXPENDITURES	5,168,511	5,580,564	5,280,564	6,060,924
Transfers In	5,227,433	5,570,564	5,270,564	6,030,924
Utilities Fund (502)	5,163,487	5,570,564	5,270,564	6,030,924
Utilities Fund (514)	63,946	-	-	-
(Transfers Out)	-	-	-	-
ENDING FUND BALANCE / WORKING CAPITAL	\$738,202	\$798,202	\$758,202	\$758,202

SERVICE POINT EXPENDITURES

	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Sundry	5,168,511	5,580,564	5,280,564	6,060,924
TOTAL APPROPRIATIONS	\$5,168,511	5,580,564	5,280,564	6,060,924

UTILITIES DEBT RESERVE FUND (505)

REVENUES, EXPENDITURES

AND CHANGES IN WORKING CAPITAL

FISCAL YEAR 2009-2010

	ACTUAL	AMENDED	PROJECTED	BUDGET
	FY2007-2008	FY2008-2009	FY2008-2009	FY2009-2010
BEGINNING FUND BALANCE / WORKING CAPITAL	-	-	-	\$490,752
REVENUES				
Interest Earnings	-	-	-	-
TOTAL REVENUES	-	-	-	-
TOTAL EXPENDITURES				
Transfers In	-	-	490,752	736,128
Fund 502	-	-	490,752	736,128
(Transfers Out)	-	-	-	-
ENDING FUND BALANCE / WORKING CAPITAL	-	-	\$490,752	\$1,226,880

WATER AND SEWER REVENUE DEBT RETIREMENT DATA

FY2010-2034

ALL SERIES

YEAR ENDING SEPT. 30	INTEREST MARCH 1	INTEREST SEPT. 1	PRINCIPAL SEPT. 1	TOTAL PRIN.& INT.	BOND BALANCE
2010	1,271,282	2,038,626	2,720,000	6,029,908	72,845,000
2011	1,672,351	1,672,351	2,845,000	6,189,701	70,000,000
2012	1,616,438	1,616,438	2,960,000	6,192,876	67,040,000
2013	1,547,957	1,547,957	3,095,000	6,190,914	63,945,000
2014	1,488,704	1,488,704	2,330,000	5,307,408	61,615,000
2015	1,440,748	1,440,748	2,405,000	5,286,495	59,210,000
2016	1,389,750	1,389,750	2,515,000	5,294,500	56,695,000
2017	1,335,200	1,335,200	2,625,000	5,295,400	54,070,000
2018	1,276,925	1,276,925	2,745,000	5,298,850	51,325,000
2019	1,215,613	1,215,613	2,865,000	5,296,225	48,460,000
2020	1,149,385	1,149,385	3,000,000	5,298,770	45,460,000
2021	1,079,713	1,079,713	3,135,000	5,294,425	42,325,000
2022	1,006,563	1,006,563	3,285,000	5,298,125	39,040,000
2023	929,564	929,564	3,435,000	5,294,128	35,605,000
2024	848,673	848,673	3,600,000	5,297,345	32,005,000
2025	763,845	763,845	3,770,000	5,297,690	28,235,000
2026	669,850	669,850	3,955,000	5,294,700	24,280,000
2027	573,545	573,545	4,150,000	5,297,090	20,130,000
2028	476,495	476,495	4,345,000	5,297,990	15,785,000
2029	373,886	373,886	4,550,000	5,297,773	11,235,000
2030	266,423	266,423	4,765,000	5,297,845	6,470,000
2031	151,458	151,458	1,695,000	1,997,915	4,775,000
2032	112,281	112,281	1,775,000	1,999,563	3,000,000
2033	71,250	71,250	1,465,000	1,607,500	1,535,000
2034	36,456	36,456	1,535,000	1,607,913	-
TOTAL	\$22,764,351	\$23,531,695	\$75,565,000	\$121,861,046	

WATER AND SEWER REVENUE BONDS

SERIES 2000

YEAR ENDING SEPT. 30	INTEREST MARCH 1	INTEREST SEPT. 1	PRINCIPAL SEPT. 1	TOTAL PRIN.& INT.	BOND BALANCE
2010	21,588	21,588	785,000	828,175	-
TOTAL	\$21,588	\$21,588	\$785,000	\$828,175	-

WATER AND SEWER REVENUE BONDS

SERIES 2002

YEAR ENDING SEPT. 30	INTEREST MARCH 1	INTEREST SEPT. 1	PRINCIPAL SEPT. 1	TOTAL PRIN.& INT.	BOND BALANCE
2010	269,987	269,987	380,000	919,974	11,895,000
2011	263,337	263,337	395,000	921,674	11,500,000
2012	256,424	256,424	410,000	922,849	11,090,000
2013	248,224	248,224	425,000	921,449	10,665,000
2014	240,521	240,521	440,000	921,043	10,225,000
2015	232,271	232,271	455,000	919,543	9,770,000
2016	223,399	223,399	475,000	921,798	9,295,000
2017	213,899	213,899	490,000	917,798	8,805,000
2018	203,793	203,793	515,000	922,585	8,290,000
2019	192,849	192,849	535,000	920,698	7,755,000
2020	181,346	181,346	555,000	917,693	7,200,000
2021	169,136	169,136	580,000	918,273	6,620,000
2022	156,086	156,086	610,000	922,173	6,010,000
2023	142,056	142,056	635,000	919,113	5,375,000
2024	127,134	127,134	665,000	919,268	4,710,000
2025	111,506	111,506	695,000	918,013	4,015,000
2026	95,174	95,174	730,000	920,348	3,285,000
2027	78,019	78,019	765,000	921,038	2,520,000
2028	59,850	59,850	800,000	919,700	1,720,000
2029	40,850	40,850	840,000	921,700	880,000
2030	20,900	20,900	880,000	921,800	-
TOTAL	\$3,526,761	\$3,526,761	\$12,275,000	\$19,328,523	

WATER AND SEWER REVENUE BONDS

SERIES 2003

YEAR ENDING SEPT. 30	INTEREST MARCH 1	INTEREST SEPT. 1	PRINCIPAL SEPT. 1	TOTAL PRIN.& INT.	BOND BALANCE
2010	131,663	131,663	1,500,000	1,763,325	4,890,000
2011	101,663	101,663	1,560,000	1,763,325	3,330,000
2012	70,463	70,463	1,625,000	1,765,925	1,705,000
2013	29,838	29,838	1,705,000	1,764,675	-
TOTAL	\$333,625	\$333,625	\$6,390,000	\$7,057,250	

WATER AND SEWER REVENUE REFUNDING BONDS

SERIES 2005

YEAR ENDING SEPT. 30	INTEREST MARCH 1	INTEREST SEPT. 1	PRINCIPAL SEPT. 1	TOTAL PRIN.& INT.	BOND BALANCE
2010	744,344	744,344	55,000	1,543,688	29,330,000
2011	743,244	743,244	890,000	2,376,488	28,440,000
2012	725,444	725,444	925,000	2,375,888	27,515,000
2013	705,788	705,788	965,000	2,376,575	26,550,000
2014	684,075	684,075	1,005,000	2,373,150	25,545,000
2015	657,694	657,694	1,060,000	2,375,388	24,485,000
2016	629,869	629,869	1,115,000	2,374,738	23,370,000
2017	600,600	600,600	1,175,000	2,376,200	22,195,000
2018	569,756	569,756	1,235,000	2,374,513	20,960,000
2019	537,338	537,338	1,300,000	2,374,675	19,660,000
2020	503,213	503,213	1,370,000	2,376,425	18,290,000
2021	467,250	467,250	1,440,000	2,374,500	16,850,000
2022	429,450	429,450	1,515,000	2,373,900	15,335,000
2023	389,681	389,681	1,595,000	2,374,363	13,740,000
2024	347,813	347,813	1,680,000	2,375,625	12,060,000
2025	303,713	303,713	1,770,000	2,377,425	10,290,000
2026	257,250	257,250	1,860,000	2,374,500	8,430,000
2027	210,750	210,750	1,955,000	2,376,500	6,475,000
2028	161,875	161,875	2,055,000	2,378,750	4,420,000
2029	110,500	110,500	2,155,000	2,376,000	2,265,000
2030	56,625	56,625	2,265,000	2,378,250	-
TOTAL	\$9,836,269	\$9,836,269	\$29,385,000	\$49,057,538	

WATER AND SEWER REVENUE BONDS

SERIES 2008

YEAR ENDING SEPT. 30	INTEREST MARCH 1	INTEREST SEPT. 1	PRINCIPAL SEPT. 1	TOTAL PRIN.& INT.	BOND BALANCE
2010	103,701	103,701	-	207,403	5,120,000
2011	103,701	103,701	-	207,403	5,120,000
2012	103,701	103,701	-	207,403	5,120,000
2013	103,701	103,701	-	207,403	5,120,000
2014	103,701	103,701	185,000	392,403	4,935,000
2015	100,001	100,001	190,000	390,003	4,745,000
2016	96,201	96,201	200,000	392,403	4,545,000
2017	92,201	92,201	210,000	394,403	4,335,000
2018	88,001	88,001	215,000	391,003	4,120,000
2019	83,701	83,701	225,000	392,403	3,895,000
2020	79,201	79,201	235,000	393,403	3,660,000
2021	74,501	74,501	245,000	394,003	3,415,000
2022	69,601	69,601	255,000	394,203	3,160,000
2023	64,501	64,501	265,000	394,003	2,895,000
2024	59,201	59,201	275,000	393,403	2,620,000
2025	53,701	53,701	285,000	392,403	2,335,000
2026	48,001	48,001	295,000	391,003	2,040,000
2027	42,101	42,101	305,000	389,203	1,735,000
2028	36,001	36,001	320,000	392,003	1,415,000
2029	29,361	29,361	335,000	393,723	1,080,000
2030	22,410	22,410	345,000	389,820	735,000
2031	15,251	15,251	360,000	390,503	375,000
2032	7,781	7,781	375,000	390,563	-
TOTAL	\$1,580,228	\$1,580,228	\$5,120,000	\$8,280,455	

WATER AND SEWER REVENUE BONDS

SERIES 2009

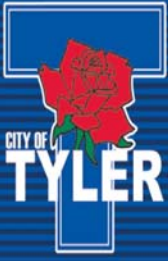
YEAR ENDING SEPT. 30	INTEREST MARCH 1	INTEREST SEPT. 1	PRINCIPAL SEPT. 1	TOTAL PRIN.& INT.	BOND BALANCE
2010	-	767,344	-	767,344	21,610,000
2011	460,406	460,406	-	920,813	21,610,000
2012	460,406	460,406	-	920,813	21,610,000
2013	460,406	460,406	-	920,813	21,610,000
2014	460,406	460,406	700,000	1,620,813	20,910,000
2015	450,781	450,781	700,000	1,601,563	20,210,000
2016	440,281	440,281	725,000	1,605,563	19,485,000
2017	428,500	428,500	750,000	1,607,000	18,735,000
2018	415,375	415,375	780,000	1,610,750	17,955,000
2019	401,725	401,725	805,000	1,608,450	17,150,000
2020	385,625	385,625	840,000	1,611,250	16,310,000
2021	368,825	368,825	870,000	1,607,650	15,440,000
2022	351,425	351,425	905,000	1,607,850	14,535,000
2023	333,325	333,325	940,000	1,606,650	13,595,000
2024	314,525	314,525	980,000	1,609,050	12,615,000
2025	294,925	294,925	1,020,000	1,609,850	11,595,000
2026	269,425	269,425	1,070,000	1,608,850	10,525,000
2027	242,675	242,675	1,125,000	1,610,350	9,400,000
2028	218,769	218,769	1,170,000	1,607,538	8,230,000
2029	193,175	193,175	1,220,000	1,606,350	7,010,000
2030	166,488	166,488	1,275,000	1,607,975	5,735,000
2031	136,206	136,206	1,335,000	1,607,413	4,400,000
2032	104,500	104,500	1,400,000	1,609,000	3,000,000
2033	71,250	71,250	1,465,000	1,607,500	1,535,000
2034	36,456	36,456	1,535,000	1,607,913	-
TOTAL	\$7,465,881	\$8,233,225	\$21,610,000	\$37,309,106	



CITY OF

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ADOPTING DOCUMENTS



FISCAL YEAR 2009-2010

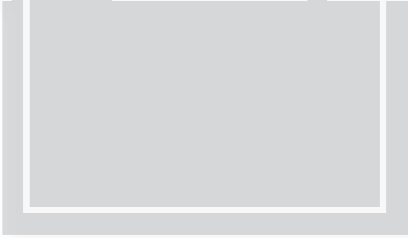


MAINTAINING MOMENTUM IN UNCERTAIN TIMES



CITY OF

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ORDINANCE NO. O-2009-102

AN ORDINANCE ADOPTING THE BUDGET FOR THE CITY OF TYLER, TEXAS, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2009, AND ENDING SEPTEMBER 30, 2010, AND AMENDING CITY CODE CHAPTER 1 "FINANCE AND TAXATION", ARTICLE 1 "IN GENERAL", SECTION 2-3 RELATING TO A FRANCHISE UTILITY RATE CASE RESERVE FUND.

WHEREAS, pursuant to the laws of the State of Texas and the Charter of the City of Tyler, the City Manager of Tyler prepared a budget covering proposed expenditures for the next fiscal year and caused the same to be published as required by law; and

WHEREAS, public hearings were held by the City Council of the City of Tyler, Texas, on said proposed budget on August 26, 2009 and on September 9, 2009 after compliance with all notice requirements and at which time said budget was fully considered, and interested taxpayers were heard and the only changes that were made by said Council to the recommendation of the City Manager, which is included below in PART 1 and PART 2 of this ordinance, are set out in Part 3; and

WHEREAS, City Council affirms its policy of seeking to maintain a minimum operating reserve (net of transfers and capital expenditures) equal to 15% of the budgeted expenditures for the General Operating Fund, Utilities Operating Fund and the Solid Waste Operating Fund, and

WHEREAS, City Council affirms the budget and financial policies that have been approved by ordinances and administrative actions,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TYLER, TEXAS:

PART 1: That the budget summary below originally proposed by the City Manager herein is hereby approved and appropriated as the Official Annual Budget(s) covering the City of Tyler for and during the fiscal year beginning October 1, 2009 and ending September 30, 2010, and expenditures by said City for and during such time shall be on the basis of said budget.

**COMBINED STATEMENT OF REVENUES
AND EXPENDITURES- ALL FUNDS
Fiscal Year 2009-2010**

Fund	Revenues	Expenditures
101 General	57,280,610	57,280,610
102 General Capital Projects	5,000	2,344,614
202 Development Services	1,103,000	1,319,338
204 Cemeteries Operating	6,739	209,696
205 Police Forfeitures	86,000	103,813
207 Court Technology	141,853	279,706
209 TIF/TIRZ # 2	77,654	77,654
210 Main Street	159,000	222,272
211 Motel Tax	2,410,120	2,973,819

218 TIF/TIRZ # 3	2,274	2,474
219 Tourism and Convention	1,446,350	1,536,532
234 Passenger Facility	340,350	340,350
235 Oil and Natural Gas	291,000	0
274 Homeownership and Housing	100	-
276 Housing Assistance	6,983,246	6,981,067
286 Transit System	1,839,804	1,834,203
294 Community Development Grant	958,601	981,532
295 Home Grant	1,090,597	520,597
308 General Debt Service	-	-
502 Utilities Operations	29,252,480	20,726,859
503 Utilities Construction	10,000	2,178,558
504 Utilities Debt Service	30,000	6,060,924
505 Utilities Debt Reserve	-	-
524 Airport	1,180,869	1,228,277
560 Solid Waste	10,872,828	10,143,804
562 Solid Waste Capital	10,000	1,152,264
639 Productivity	455,000	1,161,760
640 Fleet Maintenance/Replacement	8,861,244	7,377,500
650 Property and Liability	1,353,532	1,603,323
661 Active Employees Benefits	6,623,990	6,763,910
663 Facilities Maintenance	605,610	877,762
671 Technology	3,585,281	3,674,965
713 Cemeteries Trust	70,000	-
761 Retired Employees Benefits	2,828,820	3,716,544
762 OPEB Trust	702,542	-

PART 2: The following contracts with and payments to the following list of entities in the amounts shown are hereby approved:

ACCOUNT	AGENCY/SERVICES	AMOUNT
101-0110-412-0453	Child Welfare Unit	31,108
101-0110-412-0637	Animal Shelter Services	128,000
101-0862-473-0470	Juvenile Attention Center	115,000
502-0741-741-0408	Metro Chamber of Commerce	25,000
101-0110-412-0651	Animal/Vector Service	350,000
101-0110-412-0652	Northeast Texas Public Health District	455,000
101-0110-412-0654	Community Health Clinics	295,000
101-0110-412-0653	Tyler Civic Theatre	9,000
101-0110-412-0681	Bright and Fair Home	8,991
502-0741-741-0408	Hispanic Alliance	15,000
101-0131-414-0641	Smith County Appraisal District	201,040
101-0131-414-0463	Smith County Tax Assessor-Collector	33,200

PART 3: The annual budget for the Visitors and Convention Bureau is hereby approved and the following contracts with and payments to the following list of entities in the amounts shown are hereby approved:

211-0180-419-0618	Texas Rose Festival	9,000
211-0180-419-0638	Discovery Science Place	36,000
211-0180-419-0644	East Texas Symphony Orchestra	25,000
211-0180-419-0645	Tyler Museum of Art	49,500
211-0180-419-0649	Visitors & Convention Bureau	657,564
211-0180-419-0668	McClendon House	5,000
211-0180-419-0686	Historic Aviation Museum	15,000

PART 4: That the fiscal year 2008-2009 budgets for the Retired Employees Benefits Fund, OPEB Trust Fund and the Employee Benefits Fund will be amended to support the establishment of the trust by Council earlier this fiscal year and to include other required budget changes. Also amending fiscal year 2008-2009 Budget for the Oil and Gas Fund related to the downtown property demolition and related projects:

Account Number	Account Name	Current Budget	Change	Revised Budget
761-0180-419-0509	OPEB Trust Expense	0	2,988,183	2,988,183
Retiree Benefits Fund	Fund Balance	3,411,868	(2,988,183)	423,685
762-0000-371-6156	OPEB Trust Revenue	0	2,988,183	2,988,183
OPEB Trust	Fund Balance	0	2,988,183	2,988,183
661-0000-361-5767	Stop-loss refunds	50,000	400,000	450,000
661-0180-419-0440	Health claims	3,999,919	400,000	4,399,919
661-0180-419-0441	Rx Claims	1,030,000	245,000	1,275,000
661-0180-419-0485	Stop-loss policy	300,000	65,000	365,000
Employee Benefits Fund	Fund Balance	6,055,193	(310,000)	5,746,193
761-0000-361-5751	Rx Reimbursements	0	139,400	139,400
761-0180-419-0440	Health Claims	1,016,504	139,400	1,155,904
Oil & Gas	Fund Balance	2,861,406	80,000	2,781,406
235-0105-411-2408	Downtown Property	545,000	80,000	625,000

PART 5: That any ordinance, resolution, policy or any provision or section of the Code of the City of Tyler, Texas, as amended in conflict herewith, be and the same is hereby repealed to the extent of any conflict.

PART 6: This ordinance shall become effective upon approval.

PASSED AND APPROVED this the 23rd day of September, A.D., 2009.


 BARBARA BASS, MAYOR
 OF THE CITY OF TYLER, TEXAS

ATTEST:


 CASSANDRA BRAGER, CITY CLERK



APPROVED:


 GARY C. LANDERS, CITY ATTORNEY

ORDINANCE NO. O-2009-101

AN ORDINANCE APPROVING THE ASSESSMENT ROLL AND FIXING THE AD VALOREM TAX RATE FOR THE CITY OF TYLER, TEXAS, FOR FISCAL YEAR 2009-2010, AND PROVIDING FOR THE ASSESSMENT AND COLLECTION THEREOF AND FOR A LIEN ON REAL AND PERSONAL PROPERTY TO SECURE PAYMENT OF AD VALOREM TAXES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TYLER, TEXAS:

PART 1: The assessment roll for 2009 for the City of Tyler as compiled by Smith County Appraisal District and as amended by the Appraisal Review board is hereby approved and adopted.

PART 2: That there be and there is hereby levied and ordered collected the sum of \$.204000 ad valorem tax on each One Hundred Dollar (\$100) valuation of all taxable property, real, personal and mixed, within the corporate limits of the City of Tyler, Texas, on January 1st of this year, for the following purposes and the following amounts:

General Fund maintenance and operations \$.204000
TOTAL TAX RATE PER \$100.00
VALUATIONS FOR ALL PURPOSES

PART 3: That there be, and are hereby again set out, authorized exemptions as follows:

1. Homestead exemption under 65 - Ten percent (10%) or no less than \$5,000 (see Code section 2-12);
2. Homestead exemption over 65 - \$6,000 (see Code section 2-12).
3. Historical Preservation exemptions as set out in Code sections 10-793 & 10-794.

PART 4: Said ad valorem taxes shall be due and payable at the time and in the manner provided by the Tyler City Code, Chapter 2, relating to the payment of ad valorem taxes which said ordinances provide for penalties and interest on delinquent taxes.

PART 5: That notice for the public hearings on the proposed budget and property tax rate on the 26th day of August 2009 and on the 9th day of September 2008 was given by publication on the 21st day of August, 2009.

PART 6: That any ordinance, resolution, policy or any provision or section of the Code of the City of Tyler, Texas, as amended in conflict herewith, be and the same is hereby repealed to the extent of any conflict.

PART 7: This ordinance shall become effective upon its approval.

PASSED AND APPROVED this the 23rd day of September, A.D., 2009.



Barbara Bass
BARBARA BASS, MAYOR
OF THE CITY OF TYLER, TEXAS

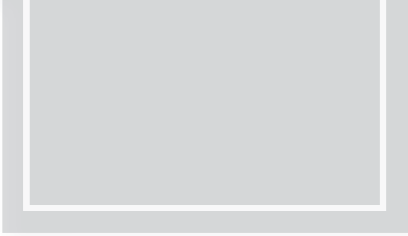
APPROVED:
Gary C. Landers
GARY C. LANDERS, CITY ATTORNEY

ATTEST
Cassandra Brager
CASSANDRA BRAGER, CITY CLERK



CITY OF

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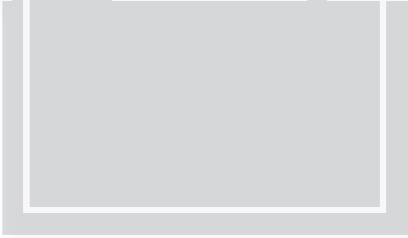


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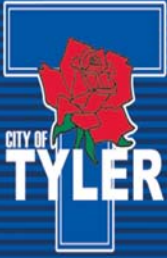


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GLOSSARY



FISCAL YEAR 2009-2010

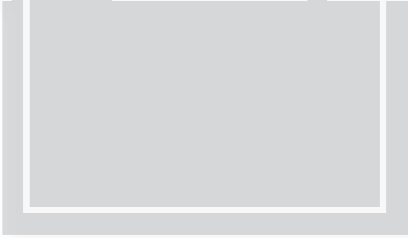


MAINTAINING MOMENTUM IN UNCERTAIN TIMES



CITY OF

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GLOSSARY

A

Accounts Payable – A liability account reflecting amount of open accounts owing to private persons or organizations for goods and services received by a government (but not including amounts due to other funds of the same government or to other governments).

Accounts Receivable – An asset account reflecting amounts owing to open accounts from private persons or organizations for goods or services furnished by a government.

Accrual Accounting – Recognition of the financial effects of transactions, events and circumstances in the period(s) when they occur regardless of when the cash is received or paid.

Ad Valorem – Latin for “value of.” Refers to the tax assessed against real (land and building) and personal (equipment and furniture) property.

Amortization – Payment of principal plus interest over a fixed period of time.

Appropriation – A legal authorization granted by a legislative body (City Council) to make expenditures and incur obligation for designated purposes.

Assessed Valuation – A valuation set upon real estate or other property by a government as a basis for levying taxes.

B

Balance Sheet – The basic financial statement, which discloses the assets, liabilities and equities of an entity at a specific date in conformity with Generally Accepted Accounting Principles (GAAP).

Balanced Budget – Annual financial plan in which expenses do not exceed revenues and carry-over fund balance.

Bond – A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity date(s).

Budget – A plan of financial operation embodying an estimate of proposed expenditures for any given period and the proposed means of financing them.

C

Capital Outlays – Expenditures which result in the acquisition of or addition to fixed assets which are individually priced at more than \$3,000 and have an expected life longer than two years.

Cost – The amount of money or other consideration exchanged for property or services. Costs may be incurred even before the money is paid; that is, as soon as liability is incurred. Ultimately, however, money or other consideration must be given in exchange.

Current Assets – Those assets which are available or can be made readily available to finance current operations or to pay current liabilities. Those assets which will be used up or converted into cash within one year. Some examples are cash, temporary investments and taxes receivable which will be collected within one year.

Current Liabilities – Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded within one year.

D

Debt Service/Lease – A cost category which typically reflects the repayment of short-term (less than five years) debt associated with the acquisition of capital equipment. This category also includes department contribution to the Capital Replacement Fund.

Delinquent Taxes – Taxes remaining unpaid on or after the date on which a penalty for nonpayment is attached.

Depreciation – Change in the value of assets (equipment, buildings, etc. with a useful life of two years or more) due to use of the assets with the exception of land and intangible assets.

E

Encumbrances – Commitments related to unperformed contracts for goods and services used in budgeting. Encumbrances are not expenditures or liabilities, but represent the estimated amount of expenditures ultimately to result if unperformed contracts in process are completed. Encumbrances lapse at year end unless the associated budget is reappropriated by Council in the following fiscal year.

EPA – Environmental Protection Agency.

Exempt – Personnel not eligible to receive overtime pay and who are expected to put in whatever hours are necessary to complete their job assignments. Compensatory time-off, as partial compensation for overtime hours worked, may be allowed by the respective department head.

Expenditures – Decreases in net financial resources. Expenditures include current operating expenses which require the current or future use of net current assets, debt service, and capital outlays.

F

FAA – Federal Aviation Administration

Fiscal Year – A 12-month period to which the annual operating budget applies and at the end of which the government determines its financial position and the results of its operations. The City of Tyler's fiscal year begins October 1 and ends the following September 30.

FTE – Acronym for Full-Time Equivalent, a measurement of staffing. One FTE is a 40-hours per week position. A part-time position working 20 hours per week or a temporary full-time position working six months would be one-half a FTE.

Fixed Assets – Assets of a long-term character, which are intended to continue to be held or used, such as land, buildings, improvements other than buildings, machinery and equipment and assets of an intangible nature such as water rights.

Franchise – A special privilege granted by a government permitting the continuing use of public property, such as City streets, and usually involving the elements of monopoly and regulation.

Fund – A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities of balances, and charges therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

Fund Balance – The difference between governmental fund assets and liabilities, also referred to as fund equity.

G

GASB – Acronym for Government Accounting Standards Board, an independent, non-profit agency responsible for the promulgation of accounting and financial reporting procedures for governmental entities.

General Obligation Bonds – Bonds for the payment of which the full faith and credit of the issuing government is pledged. In issuing its general obligation bonds, the City of Tyler pledges to levy whatever property tax is needed to repay the bonds for a particular year. Bonds can not be issued without voter approval and are usually issued with maturities of between 15 and 30 years.

Governmental Funds – Those funds through which most governmental functions typically are financed. The acquisition, use, and financial resources and the related current liabilities of the governmental functions are accounted for through governmental funds (General, Special Revenue, Capital Projects, Permanent and Debt Service Funds).

M

Maintenance – The upkeep of physical properties in condition for use of occupancy. Examples are the inspection of equipment to detect defects and the making of repairs.

Maintenance Item – A request for additional funding to maintain the upkeep of a physical property.

Modified Accrual Accounting – Accounting system in which revenues are recognized and recorded in the accounts when they are measurable, available and collectible in the fiscal year.

N

Non-Exempt – Personnel eligible to receive overtime pay when overtime work has been authorized or requested by the supervisor.

O

Ordinance – A formal legislative enactment by the governing body of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Revenue raising measures, such as the imposition of taxes, special assessments and service charges, usually require ordinances.

P

Personnel Services – The costs associated with compensating employees for their labor.

R

Revenues – Funds received for services rendered, fines assessed, taxes levied and interest/rental income earned from private and public sources.

S

Special Revenue Fund – A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

Supplies – A cost category for minor items (individually priced at less than \$3,000) required by departments to conduct their operations.

T

Taxes – Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessment. Neither does the term include charges for services rendered only to those paying such charges as, for example, sewer service charges.

TCEQ – Acronym for Texas Commission on Environmental Quality. A State agency for enforcing federal and state environmental laws.

TxDOT – Acronym for Texas Department of Transportation, a State agency responsible for administering City of Tyler transportation related grants.

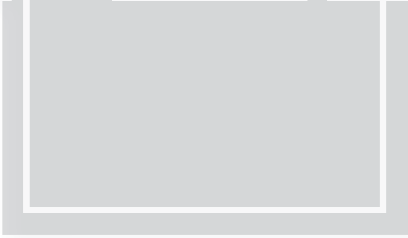
W

Working Capital – The amount of current assets which exceeds current liabilities less inventory and special reserves in particular funds.



CITY OF

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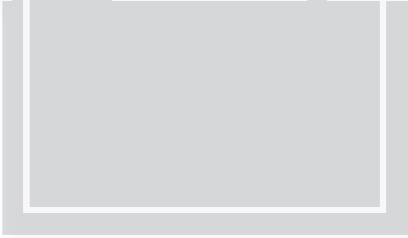


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