

**RESOLUTION NO. R-2024-16**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TYLER, TEXAS, ORDERING AN ELECTION TO BE HELD IN THE CITY OF TYLER ON THE 4TH DAY OF MAY, 2024, FOR THE PURPOSE OF ELECTING A MAYOR, AT LARGE AND TYLER CITY COUNCIL MEMBERS FOR SINGLE MEMBER DISTRICT NUMBERS 2, 4 AND 6 ON THE TYLER CITY COUNCIL; MAKING PROVISIONS FOR THE CONDUCT OF A JOINT ELECTION AND RESOLVING OTHER MATTERS INCIDENT AND RELATED TO SUCH ELECTION; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, it is now necessary to hold an election to fill expiring terms of the Mayor and Tyler City Council Members for Single Member Districts 2, 4 and 6, and such election is required by law to be held the first Saturday in May;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TYLER, TEXAS:**

**PART 1:** That an election be, and the same is hereby ordered to be held within the jurisdiction of the City of Tyler, Texas on the 4th day of May, 2024, pursuant to the laws of the State of Texas and the Charter of the City of Tyler, Texas. Such election shall be held for the purpose of electing a Mayor, at Large and three Tyler City Council Members to fill the Places Number 2, West District; Number 4, Northeast District; and Number 6, South District, for full two year terms on the Tyler City Council.

**PART 2:** It is agreed that the City of Tyler, and Smith County will hold a joint election where common polling places are possible and that in accordance with Chapter 271 of the Texas Election Code, the election herein ordered shall be held as a joint election with Smith County and a single ballot shall be utilized for the candidates to be voted on at such joint election. The joint election, including early voting, shall be conducted by the County Election Administrator, as set out in a contract with said official, and in accordance with Section 31.091 through 31.100, Contract for Election Services.

**PART 3:** That said election shall be held and conducted in the manner and within the hours prescribed for general elections by the laws of the State of Texas insofar as they may be applicable, and all persons qualified to vote in said City under the laws of this State regulating general elections shall be allowed to vote.

**PART 4:** That all election instructions and ballots shall be printed in both English and Spanish as required by Texas Election Code Sections 272.002 through 272.011.

**PART 5:** Polling places shall be open between the hours of 7:00 o'clock a.m. and 7:00 o'clock p.m. for the election on May 4, 2024.

**PART 6:** The candidate receiving a majority of the votes cast for his/her respective office shall be declared elected. If any candidate shall not receive a majority of the votes cast for that position, a run-off election shall be ordered for such office. Candidates for all offices shown above shall be voted for and elected separately.

The Mayor shall be elected at Large. City Council Members for Districts #2 #4 and #6 shall be filled by a person residing in each district respectively who receives the majority of the votes cast by voters in that district. Only voters living in each district shall vote for that District's Council Member.

**PART 7:** Candidates elected to the City offices stated hereinabove in Part 1 shall hold office as may be provided by the Charter of the City of Tyler, Texas, for a period of two (2) years following their election or until their successor has been duly elected and qualified.

**PART 8:** All requests by candidates to have their names placed upon the respective ballots shall be in writing, shall designate the office for which the candidate has filed, shall be signed by the candidate and comply with state law concerning filing time deadlines. In addition to said application, all candidates shall make such other filings as may be required by law.

**PART 9:** The voting places shall be as follows but subject to change and the final list of locations will be listed on the Smith County website:

**Early Voting Locations (Votación Adelantado Sitio)**

Chapel Hill ISD Administration Building: 11134 CR 2249, Tyler, TX 75707  
First Christian Church: Christian Life Center: 4202 S Broadway Ave, Tyler, TX 75701  
Heritage Building: 1900 Bellwood Road, Tyler, TX 75701  
**Main Location The HUB:** 304 E. Ferguson Street, Tyler, TX 75702  
Lindale's Kinzie Community Center: 912 Mt. Sylvan St., Lindale, TX 75771  
Noonday Community Center: 16662 CR 196, Tyler, TX 75703  
Whitehouse Methodist Church: 405 W. Main Street, Whitehouse, TX 75791

**Dates and Hours (FECHA Y HORAS)**

Monday - Friday, April 22 - 26 from 8:00 a.m. – 5:00 p.m.  
Monday - Tuesday, April 29 - 30 from 8:00 a.m. - 5:00 p.m.

**ELECTION DAY VOTE CENTERS  
(Centros de Votación de día de las Elecciones)**

**May 4, 2024**

**(4 de mayo de 2024)**

**7:00 a.m. - 7:00 p.m.**

Arp First Baptist Church: 304 W. Front St., Arp, TX 75750  
Bell Elementary School: 1409 E. Hankerson St., Tyler, TX 75701  
Bullard Southern Baptist Church: 716 N. Houston St., Bullard, TX 75757  
Cameron J Jarvis Library: 102 S. Georgia St., Troup, TX 75789  
Chapel Hill Fire Department: 13801 CR 220, Tyler, TX 75707  
Clarkston Elementary School: 2915 Williamsburg Dr., Tyler, TX 75701  
First Christian Church: Christian Life Center: 4202 S Broadway Ave, Tyler, TX 75701  
Glass Recreation Center: 501 W. 32nd St., Tyler, TX 75702  
Heritage Building: 1900 Bellwood Rd., Tyler, TX 75701  
Hideaway Members Svcs Building: 101 Hide-A-Way Ln, Hideaway, TX 75771  
Main Location The HUB, 304 E. Ferguson St., Tyler, TX 75702  
Lanes Chapel Methodist Church: Family Center: 8720 Old Jacksonville Hwy, Tyler, TX 75703  
Lindale's Kinzie Community Center: 912 Mt. Sylvan St., Lindale, TX 75771  
Noonday Community Center: 16662 CR 196, Tyler, TX 75703  
Three Lakes Middle School: 2445 Three Lakes Pkwy., Tyler, TX 75703

Winona Community Center: 520 Dallas St., Winona, TX 75792  
Victor Kay Gymnasium: 605 Wildcat Dr., Winona, TX 75792  
Whitehouse Methodist Church: 405 W. Main St., Whitehouse, TX 75791

Each Presiding Judge shall appoint at least two (2) clerks to serve in his/her precinct and shall appoint as many additional clerks to so serve, not to exceed seven (7), as deemed necessary for the proper conduct of the election, one of whom shall be the Alternate Presiding Judge in that precinct, which said Presiding Judges and clerks shall be the managers of said election.

If any Presiding Judge is unable to serve at the election, the Alternate Presiding Judge of that precinct shall serve as the Presiding Judge for the election.

**PART 10:** Early voting by personal appearance shall be located at 304 East Ferguson Street, Tyler, Texas. The Elections Administrator is appointed as the early voting clerk for the joint election. The time of early voting shall be as prescribed by law, being April 22, 2024, through April 26, 2024, from 8:00 a.m. to 5:00 p.m. and April 29 and April 30, 2024, from 8:00 a.m. to 5:00 p.m.

**PART 11:** Applications for early voting ballots by mail should be addressed to Michelle Allcon, Elections Administrator, 302 E. Ferguson St, Tyler, Texas 75702, in accordance with the provisions of the Texas Election Laws. Questions can be addressed by the Smith County Elections Administration at 903-590-4777, [sselections@smith-county.com](mailto:sselections@smith-county.com), or <https://www.smith-county.com/government/departments/electionsor> 903-590-4777. Applications for Ballots by Mail (ABBM)s and Federal Post Card Applications (FPCAs) must be received no later than the close of business on: 02/23/2024.

For purposes of processing ballots cast in early voting, the following persons are appointed to the early Voting Ballot Board for this joint election:

Maurine Smith – Presiding Judge  
Arvilla Banks - Alternate Judge

**PART 12:** The Central Counting Station for the tabulation and counting of ballots for this joint election shall be located at the Smith County Courthouse, Tyler, Texas and the persons hereby appointed to serve as Manager, Tabulation Supervisor, and the Presiding Judge at the Central Counting Station are as follows:

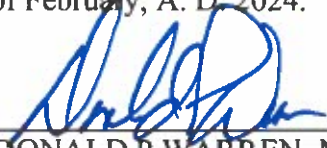
Michelle Allcon - Manager  
Patricia Johnson - Tabulation Supervisor  
Maurine Smith - Presiding Judge  
Arvilla Banks - Alternate Judge

The Manager and Presiding Judge of the Central Counting Station may appoint clerks to serve at such Station, as provided by Section 127.006 of the Texas Election Code.

**PART 13:** A copy of this Resolution shall be sufficient notice of said election and the City Councilmembers of the City of Tyler are hereby ordered and directed to give notice of the time and place of said election by causing a true copy of this Resolution to be published in some newspaper of general circulation in this City not less than ten (10) days nor more than thirty (30) days before the election.

**PART 14:** That this Resolution shall take effect immediately from and after its passage, as indicated below.

**PASSED AND APPROVED** this 14th day of February, A. D. 2024.

  
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DONALD P. WARREN, MAYOR OF  
THE CITY OF TYLER, TEXAS

ATTEST:

  
\_\_\_\_\_  
CASSANDRA BRAGER, CITY CLERK

APPROVED:

  
\_\_\_\_\_  
DEBORAH G. PULLUM, CITY ATTORNEY

