

## RFP QUESTIONS RECEIVED

- 1. Could you please confirm if the city has established a budget for the comprehensive plan?/Is there a general budget range that the city desires for this Comprehensive Plan?/ Do you have a designated budget that you can share?**

There is no established budget yet until we can review proposals but we would anticipate spending around \$700,000 on this effort.

- 2. Apart from the information available on the city's website, are there any additional documents or resources related to the RFP that we should review?**

No

- 3. Do you plan to schedule interviews with the consultant teams? If so, do you have a target date for those?**

We are reserving the right to do so if necessary. We'd anticipate scheduling those for July.

- 4. "If the City is intending a single procurement process for grant administration and planning services, how do you anticipate structuring contracts to comply with Federal Procurement Regulations 2 CFR 200.319(a)?"**

Our understanding is that since the RFP includes a scope and contract for both pre and post award services, then there has not been an issue with this program (GLO Resilient Communities).

- 5. Since no contract was provided with the RFQ, will the City be willing to negotiate the terms and conditions of the awarded contract with the awarded Firm?**

Yes

- 6. Assess existing zoning regulations could suggest some legal review, are you desiring this level of analysis or just a planning overview?**

We are interested in an assessment in our existing zoning regulations and recommended updates consistent with best practice and the goals of the community. Proposals that can include a zoning ordinance update/rewrite are desired.

- 7. We appreciate that there is not a low limit on the number of pages for the proposal response, and yes, we will be careful on pages we use; but to confirm is there not a page limit to the submission?**

No maximum though we encourage proposals to be specific to the request.

- 8. We hope the City of Tyler gets awarded maximum Texas GLO funding. If the city gets less than the maximum allowed, will you still move forward with the project? We assume additional funding would come from the city in this scenario?**

Yes

- 9. The RFP states: the comprehensive plan study should include, but not be limited to the eight listed tasks - is it possible to add to this scope to create greater value from the plan?**

Yes, that is encouraged.

- 10. Is the new deadline for proposal submissions 6/28/2024 or specifically 28 June at 3:00 pm?**

Specifically June 24 by 3:00 PM

Dropbox link: <https://www.dropbox.com/request/oZv0duAhgVJtJNyKSou9>