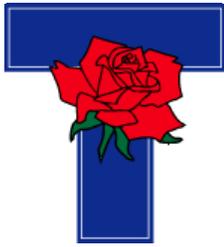


# CITY OF TYLER



## TRANSIENT VENDOR APPLICATION

Permit Number: \_\_\_\_\_

Date Received: \_\_\_\_\_

City of Tyler  
Planning  
423 W. Ferguson  
Tyler, TX 75702  
(903) 531-1175  
(903) 531-1170 fax

### APPLICATION

#### See Sec. 10-454. Outdoor Transient Vendors

An outdoor transient vendor is a person, or the agent, consignee or employee of a person, who at a fixed location within the city engages in the temporary display, exhibition, delivery for sale or offering for sale of any goods or services, including animals, with the intent of discontinuing such use upon the expiration of a time period not to exceed a maximum of 60 days, provided this time period shall not apply to Mobile Food Units. An outdoor transient vendor must obtain an outdoor transient vendor permit prior to engaging in such activity and a copy of this application must be displayed at location.

### VENDOR INFORMATION

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

D.L. #: \_\_\_\_\_ D.L. State: \_\_\_\_\_

State Sales Tax Permit #: \_\_\_\_\_

Business Name: \_\_\_\_\_

Products  
to be sold: \_\_\_\_\_

Proposed sale dates: From \_\_\_\_\_ to \_\_\_\_\_

**Mobile Food Units must certify the checklist on  
page 2 of this application.**

Applicant's Information:

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Email: \_\_\_\_\_

(Signature)

### PROPOSED LOCATION

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

Lot: \_\_\_\_\_ Block: \_\_\_\_\_ Zoning: \_\_\_\_\_

(Outdoor sales are limited to zoning districts where outdoor sales are allowed by right).

Please attach a site plan indicating the following information:

- Location of building/business
- Location and number of available parking areas and drive aisles
- Location of transient vendor staging area
- Number of parking spaces used for staging area

Property Owner's Information:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

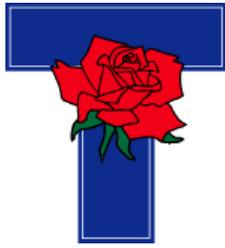
(Signature)

### OFFICE USE ONLY

Approved by the Planning Director for a period of \_\_\_\_\_ days beginning \_\_\_\_\_ until \_\_\_\_\_.

Planning Director \_\_\_\_\_  
(Signature) (Date)

# CITY OF TYLER



## TRANSIENT VENDOR APPLICATION

City of Tyler  
Planning  
423 W. Ferguson  
Tyler, TX 75702  
(903) 531-1175  
(903) 531-1170 fax

### MOBILE FOOD UNIT CHECKLIST

#### See Sec. 10-76. Mobile Food Units and Food Truck Parks

The purpose of this section is to allow for Mobile Food Units (MFUs) to operate within the City on private property and City-owned property for a limited period of time. This section also allows for Food Truck Parks as a principal use. This section does not apply to push-carts which require appropriate Northeast Texas Public Health District (NETPHD) permits and Transient Vendor Permits. Mobile Food Units operating within the public right-of-way require a Transient Vendor Permit and must comply with the operational requirements in this section and Chapter 17 of this Code.

#### 1. Required Permits and Documentation:

- a. I understand that appropriate permits from NETPHD must be obtained.
- b. Provide written permission to use nearby restroom facilities.
- c. If located within 300 feet of a restaurant(s), provide written permission.

#### 2. Operational Requirements:

*(Indicate with a check that you understand the requirements below)*

- a. MFUs shall only operate in locations subject to an approved City permit.
- b. MFUs shall only park on an improved surface.
- c. No MFU may be located on a vacant lot.
- d. All MFUs shall provided a self-closing lidded trash receptacle.
- e. All MFUs shall provide fire prevention equipment as recommended by the Fire Department.
- f. MFUs shall report to its designated commissary at least once per day.
- g. MFUs shall not utilize portable seating.
- h. MFUs shall be removed from location daily.
- i. MFUs shall not stop at one location for a period longer than three consecutive hours. MFUs shall move at least 50 feet for one hour prior to returning to original location.
- j. MFUs shall not connect to permanent water or sewer utilities. Any illegal dumping of waste into a City sanitary sewer is prohibited and unlawful.
- k. MFUs shall not use portable generators to supply electricity.
- l. MFUs shall not operate within an access driveway or fire lane.

**NOTE:** Illicit connection and/or illegal discharge (direct or indirect) into the storm drain system is unlawful and is a prosecutable offense (Ref. §19-310 Tyler Code of Ordinances).

#### 3. Mobile Vending Pilot Program:

*(For applicable permits)*

- a. I have been provided a copy of Section 17-90 of the City Code of Ordinances and understand all requirements therein.
- b. I understand that the pilot program is a one-year trial and does not in any way bestow grandfathering (legal non-conforming) rights.

**I understand the requirements of operating a Mobile Food Unit in the City of Tyler. I also understand that any violation of City Code may result prosecution for a criminal offense, in the revocation of City permits, and/or the suspension of future City permits for my Mobile Food Unit and the location(s) that I seek to operate.**

Applicant

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)