



**MINUTES OF THE  
SPECIAL CALLED MEETING OF THE CITY COUNCIL OF THE CITY OF TYLER, TEXAS  
AND THE SMITH COUNTY COMMISSIONERS COURT  
September 27, 2018**

A special called meeting of the City Council of the City of Tyler, Texas and the Smith County Commissioners Court, was held Thursday, September 27, 2018 at 3:30 p.m. in the Smith County Commissioners Court, 200 E. Ferguson, Suite 100 Tyler, Texas, with the following present:

Mayor: Martin Heines (**absent**)  
Mayor Pro Tem: Linda Sellers  
Councilmembers: Don Warren  
Broderick McGee  
Ed Moore  
John Nix  
Bob Westbrook

City Manager: Edward Broussard  
City Attorney: Deborah G. Pullum  
Chief Financial Officer: Keidric Trimble  
City Clerk: Cassandra Brager

County Judge: Nathaniel Moran  
Commissioner: Jeff Warr  
Commissioner: Cary Nix  
Commissioner: Terry Phillips  
Commissioner: Jo Ann Hampton  
Clerk: Nathaniel Fields

**INVOCATION**

The Invocation was given by Commissioner Jeff Warr.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Councilmember Moore.

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**WELCOME REMARKS BY MAYOR & COUNTY JUDGE**

A video was played by Mayor Heines with his welcome greetings, and then each Councilmember and Commissioner made a welcome statement.

**MISCELLANEOUS**

**M-1 Request that the City Council consider and take necessary action to approve a Memorandum of Understanding between the City of Tyler and Smith County regarding downtown development efforts as reflected in the Tyler 1<sup>st</sup> Comprehensive Plan and the creation of the County Seat Coalition.**

**Judge, Nathaniel Moran** – Stated that Smith County and the City of Tyler have both infused millions of dollars into development in downtown Tyler in the past decade building new structures and renovating others. Smith County and the City of Tyler independently and jointly have a duty to their joint constituents to work together towards the common goal of economic development and planning. Other organizations, non-profits, private landowners, and educational institutions have invested or are currently planning additional investments into downtown. Involving them through a concerted effort is critical.

**Why Form a Coalition:**

To unify efforts among varying governmental entities, educational institutions, individuals, nonprofits, and others interested in economic development of the center of the County Seat. The entire County is affected by the economic success, stagnation, or failure of its center core. Economic development is not accidental. It occurs as the result of intentional, focused effort. The Coalition's core working group will serve as the hub for this intentional effort.

**How the Coalition Will Work:**

Serve as a hub for gathering public input, data, information and analysis for accomplishing the objection of collaborative economic development in the center of the County Seat. Vet and recommend to the appropriate parties or entities action steps to accomplish this objective. No formal binding authority on any entity. Unify efforts of the various interested parties, institutions, and governmental entities so that communication is clear, purpose is single-minded, and efforts are synergized toward the same end.

**The Core Working Group Members:**

Phil Burks, CEO The Genesis Group, Brooke Droptini, Advanced Project Development Director TxDOT, Bob Garrett, President and CEO Fair Oil Ltd., Shelbie Glover, Executive Director Lindale Chamber of Commerce, JoAnn Hampton, Smith County Commissioner, Precinct 4, Tony Johnson, Bullard ISD Trustee & Community Leader, Broderick McGee City of Tyler, Councilmember District 2-West, Juan Mejia, President for Branch Locations & District Provost, Tyler Junior College, Tom Mullins President & CEO Tyler Chamber of Commerce and TEDC, Hon. Kerry Russell, 7th District Court Smith County, Sam Scarborough, Representative, Downtown Business Owners' Group, Aaron Smith, City Manager City of Whitehouse, Dr. Michael Tidwell, President University of Texas at Tyler,

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Ingrid Young, President Heart of Tyler. Co-Chairs, Edward Broussard, City Manager and Judge Nathaniel Moran, County Judge.

**Future Meeting Dates:**

Tuesday, December 4th 5:30pm – 7:00pm  
Discovery Annex, 308 N. Broadway Avenue

Thursday, January 24th 3:00pm – 5:00pm  
HUB, 304 E. Ferguson Street

Wednesday, February 20th 11:30am – 1:00pm  
Genecov Room, 315 N. Broadway Avenue

Motion by Commissioner, JoAnn Hampton; to approve a Memorandum of Understanding between the City of Tyler and Smith County regarding downtown development efforts as reflected in the Tyler 1<sup>st</sup> Comprehensive Plan and the creation of a County Seat Coalition and authorize the County Judge to sign all related documentation; Seconded by Commissioner, Jeff Warr; motion carried 5-0 & approved as presented.

Motion by Councilmember Warren; seconded by Councilmember McGee; motion carried 6 - 0 & approved as presented.

- M-2 Request that the City Council consider and take necessary action to approve an agreement between City of Tyler, Smith County, and The Retail Coach for economic development services related to downtown business development.**

**Aaron Farmer, Senior Vice President, The Retail Coach** – Gave a brief presentation on the Downtown Tyler Recruitment & Revitalization Strategy

Motion by Commissioner, Jeff Warr to approve an agreement between the City of Tyler, Smith County, and The Retail Coach for economic development services related to downtown business development and authorize the County Judge to sign all related documentation; seconded by Commissioner, Cary Nix; motion carried 5-0 & approved as presented.

Motion by Councilmember Moore; seconded by Councilmember Westbrook; motion carried 6 - 0 & approved as presented

- M-3 Request that the City Council consider and take necessary action to enter into an Interlocal Agreement between the City of Tyler and Smith County regarding the maintenance of Legacy Trail.**

**City Manager, Edward Broussard** – Stated that the Legacy Trail makes the connection of our trail system from Rose Rudman Trail at Grande Boulevard to the Gresham/Flint area at

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Old Jacksonville Highway and Farm to Market Road 2813. Vision for this trail connectivity began as Cumberland extension from Broadway to Old Jacksonville. In December 2015, Tyler City Council adopted a Resolution supporting application for a Transportation Alternative Program grant to build Legacy Trails, with approximately 4.5 miles of 10 foot wide hike and bike trail branching in two directions.

C.T. Brannon Corporation was hired by the City to help with design and construction management. TAP grant funding of \$3.5 million helped pay approximately 71 percent of total construction, with the City funding approximately \$2.22 million. Construction is underway, and the trail will provide connectivity within the city limits but also out to Gresham and Flint for connectivity to abandoned railroad rights-of-way that form an existing dirt trail.

The City of Tyler will maintain Legacy Trail from Grande Boulevard to Cumberland Road, including all trails inside the corporate city limits of Tyler. Smith County will maintain Legacy Trail from Old Jacksonville Highway to Gresham, including areas of the trail outside the Corporate city limits of Tyler.

The responsibilities for the trail will be:

- Mowing twice a month during the summer months
- Mowing once a month during the winter months
- Trimming and pruning as needed
- General cleanup as needed
- Litter removal as needed
- All parking areas, sidewalks, drives, curbs, and gutters are to be cleaned up at the end of each work day
- Mowing, trimming, and edging will be at a minimum 8 to 12 feet from edge of pavement on each side of the concrete trail

Motion by Commissioner–Jeff Warr to approve an Interlocal Agreement between the City of Tyler and Smith County regarding the maintenance of Legacy Trail as set forth in the MOU with the single change of mowing as needed instead of twice per month during the summer months and once during the winter months and authorize the County Judge to sign all related documentation; seconded by Commissioner-Cary Nix; motion carried 5-0 & approved as amended.

Motion by Councilmember Warren; seconded by Councilmember Nix; motion carried 6 - 0 & approved as amended.

**M-4 Request that the City Council consider and take necessary action to appoint a joint financial task force between the City of Tyler and Smith County to meet periodically to discuss avenues of financial and operational cooperation between each governmental entity for the purposes of budgetary savings, increased efficiency of services, and harnessing economies of scale.**

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Motion by Commissioner–Terry Phillips to appoint County Auditor Ann Wilson, County Administrator Leonardo Brown and County Judge Nathaniel Moran as the County’s representatives to the Joint Financial Task Force between the City of Tyler and Smith

County; seconded by Commissioner –JoAnn Hampton; motion carried 5-0 & approved as presented.

Motion by Councilmember Nix to appoint on the City side Mayor Martin Heines, City Manager, Chief Financial Officer and Purchasing Manager; seconded by Councilmember Westbrook; motion carried 6 - 0 & approved as presented.

County Judge Nathaniel Moran and Mayor Pro Tem Sellers made closing remarks and thanked everyone for their efforts.

**ADJOURNMENT**

Motion by County Judge Nathaniel Moran and Mayor Pro Tem Sellers to adjourn the meeting at 4:56 pm; motion carried and meeting adjourned.



**LINDA SELLERS, MAYOR PRO TEM  
CITY OF TYLER, TEXAS**

**ATTEST:**

  
**CASSANDRA BRAGER, CITY CLERK**

