

**MINUTES OF THE
REGULAR CALLED MEETING OF THE CITY COUNCIL OF THE CITY OF TYLER, TEXAS
September 27, 2017**

A regular called meeting of the City Council of the City of Tyler, Texas, was held Wednesday, September 27, 2017 at 9:00 a.m. in the City Council Chambers, 2nd floor of City Hall, Tyler, Texas, with the following present:

Mayor:	Martin Heines
Mayor Pro Tem:	Don Warren
Councilmembers:	Linda Sellers
	Darryl Bowdre
	Ed Moore
	John Nix
	Bob Westbrook
City Manager:	Edward Broussard
City Attorney:	Deborah G. Pullum
Deputy City Attorney:	Steve Kean
Sr. Assistant City Attorney:	Sharon Roberts
Assistant City Attorney:	Regina Moss
Managing Director of Administrative Services/HR:	ReNissa Wade
Chief Information Officer:	Benny Yazdanpanahi
City Engineer:	Carter Delleney
City Fire Chief:	David Coble
Director of Neighborhood Services:	Raynesha Hudnell
Managing Director of Culture, Recreation and Tourism Services:	Stephanie Rollings
Director of Solid Waste & Transit Services:	Russ Jackson
Managing Director of Utilities and Public Works:	Gordon Mayer
City Clerk:	Cassandra Brager

INVOCATION

Dr. Michael Weimer, President of East Texas Christian Academy.

MINUTES

Motion by Councilmember Westbrook to approve the July 26, 2017 minutes; seconded by Councilmember Sellers; motion carried 7 - 0 & approved as presented.

City Council recognized Leanne Robinette as the Blueprint Blue Ribbon Award winner for the month of September, for placing the highest premium on responsiveness to citizens' needs.

PRESENTATIONS

- P-1 Request that the City Council consider receiving a presentation from East Texas Human Needs Network on the operation of the 903HELP.ORG website.**

Christina Fulsom - Gave a brief overall review of how the 903HELP.ORG website works. Also stated the East Texas Human Needs Network (ETHNN) notified Tyler Transit that it had implemented an online directory that helps community members and service providers find the support they need. 903HELP.ORG brings together diverse organizations and individuals to work in conjunction to help strengthen current programs, improve connection and improve awareness of services that meets the essential human needs in and around our community. By posting this service on our websites, we open the potential of a single point of contact for information by the utilization of accessing numerous private and public organizations that offer support and assistance to our community members and help us to direct people to the appropriate organization.

- P-2 Request that the City Council consider receiving a presentation from Chief David Coble regarding recent activation of the Emergency Operations Center and coordination of Tyler as a regional hub for Hurricane Harvey evacuees.**

David Coble, Fire Chief – Stated that on August 29, 2017 the City of Tyler activated the Emergency Operations Center to Level Two in response to relief efforts associated with Hurricane Harvey. Staff worked closely with the Federal Emergency Management Agency (FEMA) and local groups to serve as a regional hub for evacuees from the affected areas.

City Council presented Chief Coble with a thank you plaque for the support during the City of Tyler response to Hurricane Harvey, 2017.

ZONING

- Z-1 PD17-013 STUDENT LIVING OF TEXAS, LLC (3980 McDONALD ROAD) Request that the City Council Consider approving a “PMF”, Planned Multi-Family Residential District final site plan amendment. (O-2017-81)**

Motion by Mayor Pro Tem Warren; seconded by Councilmember Westbrook; motion carried 7 - 0 & approved as presented.



- Z-2 Z17-031 JOHN WILLIAMS (2544 GARDEN VALLEY ROAD) Request that the City Council consider approving a zone change from “R-1A”, Single-Family Residential District to “R-1D”, Single-Family Detached and Attached Residential District. (O-2017-82)**

James Utz, 2100 C

Motion by Councilmember Moore; seconded by Councilmember Bowdre; motion carried 7 - 0 & approved as presented.

September 27, 2017

- Z-3 Z17-025 JIMMY REED (1710 PINE CREST DRIVE) Request that the City Council consider approving a zone change from "R-1A", Single-Family Residential District to "C-1", Light Commercial District. (O-2017-83)**

Motion by Mayor Pro Tem Warren; seconded by Councilmember Westbrook; motion carried 7 - 0 & approved as presented.

- Z-4 Z17-026 JIMMY REED (2925 EAST 5TH STREET) Request that the City Council consider approving a zone change from "R-1A", Single-Family Residential District to "C-1", Light Commercial District. (O-2017-84)**

Motion by Councilmember Nix; seconded by Councilmember Sellers; motion carried 7 - 0 & approved as presented.

- Z-5 PD17-024 JIMMY REED (1712 PINE CREST DRIVE) Request that the City Council consider approving a zone change from "R-1A", Single-Family Residential District to "PMF", Planned Multi-Family Residential District with final site plan. (O-2017-85)**

Motion by Councilmember Bowdre; seconded by Councilmember Moore; motion carried 7 - 0 & approved as presented.

- Z-6 PD17-025 JIMMY REED (2925 EAST 5TH STREET) Request that the City Council consider approving a zone change from "R-1A", Single-Family Residential District to "PUR", Planned Unit Residential District with final site plan. (O-2017-86)**

Motion by Mayor Pro Tem Warren; seconded by Councilmember Westbrook; motion carried 7 - 0 & approved as presented.

MISCELLANEOUS

- M-1 Request that the City Council consider authorizing the City Manager to execute a contract with Halff Associates in conjunction with The CT Brannon Corporation for an amount not to exceed \$500,000.00 for the Comprehensive Storm Water Master Plan.**

Motion by Councilmember Bowdre; seconded by Councilmember Sellers; motion carried 7 - 0 & approved as presented.

- M-2 Request that the City Council consider renewing the Property and Casualty Insurance and Third Party Claim Administration contracts for the City of Tyler for fiscal year 2017-2018 as the first of two (2) one year renewal options authorized September 28, 2016.**

Motion by Councilmember Sellers; seconded by Councilmember Westbrook; motion

September 27, 2017

carried 7 - 0 & approved as presented.

- M-3** Request that the City Council consider renewing the Excess Workers Compensation and Third Party Claim Administration contracts for the City of Tyler for Fiscal Year 2017-2018 as the first of two (2) one-year renewal options authorized September 28, 2016.


Motion by Mayor Pro Tem Warren; seconded by Councilmember Bowdre; motion carried 7 - 0 & approved as presented.

- M-4** Request that the City Council consider authorizing the City Manager to execute a contract with Lytx, Inc. for the renewal of the annual managed subscription services for DriveCam video recorders at the 2012 per unit rate in the amount of \$66,405.64 per year for an additional five years.

Motion by Councilmember Nix; seconded by Councilmember Bowdre; motion carried 7 - 0 & approved as presented.

CONSENT


(These items are considered to be routine or have been previously discussed, and can be approved in one motion, unless a Council Member asks for separate consideration of an item.)


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- C-A-1** Request that the City Council consider authorizing the City Manager to award the various annual price agreements for Asphalt/Street Materials; Sak-Crete/Portland; Ready Mix Concrete; and Utility Cut Base Repair Material for the Fiscal Year beginning October 1, 2017.

- C-A-2** Request that the City Council consider approving the reconciliation change order and the release of retainage to South Texas Illumination, LLC for construction of the Tyler Sidewalk Extension Project.

- C-A-3** Request that the City Council consider awarding sealed bids opened August 22, 2017 to the listed vendors for the annual price agreements for the purchase of various water and wastewater treatment chemicals for the fiscal year October 1, 2017 through September 30, 2018.

- C-A-4** Request that the City Council consider authorizing the City Manager to purchase vehicles and equipment from the various purchasing cooperatives selected.

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- C-A-5** Request that the City Council consider authorizing the City Manager to extend the various annual price agreements to the vendors listed for office furniture, copy paper, ductile iron fittings and ductile iron pipe for one year beginning October 1, 2017.

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- C-A-6** Request that the City Council consider authorizing the City Manager to award the various annual price agreements to the vendors listed for office supplies, water and sewer new install and repair products, and water meter boxes and lids for the Fiscal Year beginning October 1, 2017.

September 27, 2017



C-A-7 Request that the City Council consider authorizing the City Manager to award the purchase of Conbraco/Apollo Double Check Detector Assemblies to MacArthur Gauge, Incorporated during the Fiscal Year 2017-2018.



C-A-8 Request that the City Council consider authorizing the City Manager to approve an agreement with First Choice Cooperative and the National Intergovernmental Purchasing Alliance (NIPA), formerly The Cooperative Purchasing Network (TCPN), whereby the City of Tyler can take full advantage of purchasing any and all items available through the cooperatives.



C-A-9 Request that the City Council consider authorizing the City Manager to utilize various vendors as sole source for parts and services during Fiscal Year 2017-2018.



C-A-10 Request that the City Council consider authorizing the City Manager to award an annual contract to Aqua Metric Sales Company for the purchase of water meters, transceiver units, and register units during Fiscal Year 2017-2018.

C-A-11 Request that the City Council consider authorizing the City Manager to enter into a contract with Andrews Luxury Carpet Inc. to provide janitorial services to six City of Tyler downtown facilities in the amount of \$296,442 annually.

Motion by Councilmember Bowdre; seconded by Councilmember Moore; motion carried 7 - 0 & approved as presented.

CITY MANAGER'S REPORT

C-M-R-1 Request that the City Council consider ratification of the appointment of the Managing Director of Public Works & Utilities.

Motion by Councilmember Nix to appoint Scott Taylor as the Managing Director of Public Works & Utilities; seconded by Councilmember Bowdre; motion carried 7 - 0 & approved as presented.

1. 7th Annual Downtown Film Festival starts Wednesday and runs through Saturday this week.
2. Contractor installing a 12 inch water line on Donnybrook Ave. and Wilma St. and the installation is complete on Donnybrook Ave and the road is now open.
3. Vandals set the bathrooms at the Southside Park on fire and we have gone out for informal bids and during that process bids have been more than anticipated due to ADA compliance. So we will have to go back and put together a new approach to get this taken care of and try to find unplanned funds to get this completed.
4. Engineering, Traffic and Utilities consolidated and moving into the Tyler Water Utilities Department.
5. CIP handed out.

September 27, 2017

RECESS FOR EXECUTIVE SESSION City Council convened into executive session at 10:09 am

Executive Item No. 1:

Under Tex. Gov't Code Section 551.072 "Real Estate" deliberation regarding the following:

Discuss the purchase, exchange, sale, lease or value of real property, the public discussion of which would have a detrimental effect on the negotiating position of the City, related to the development of municipal facilities.

Executive Item No. 2:

Under Tex. Gov't Code section 551.087 "Economic Development" deliberation regarding the following:

Possible offer of financial or other incentive to a prospect, and to consider financial and other information about that prospect/project with which the City is conducting economic development negotiations that could lead to a partnership in Tyler.

Any final action to be taken by the City Council will be taken in open session.

City Council reconvened from executive session at 11:06 am with no action taken.

ADJOURNMENT

Motion by Councilmember Westbrook to adjourn the meeting at 11:06 am; seconded by Councilmember Bowdre; motion carried 6 - 0 & meeting adjourned.



MARTIN HEINES, MAYOR OF
THE CITY OF TYLER, TEXAS

ATTEST:



CASSANDRA BRAGER, CITY CLERK

