

**MINUTES OF THE  
REGULAR CALLED MEETING OF THE CITY COUNCIL OF THE CITY OF TYLER, TEXAS  
October 28, 2015**

A regular called meeting of the City Council of the City of Tyler, Texas, was held Wednesday, October 28, 2015 at 9:00 a.m. in the City Council Chambers, 2<sup>nd</sup> floor of City Hall, Tyler, Texas, with the following present:

Mayor:	Martin Heines
Mayor Pro Tem:	Edward Moore
Councilmembers:	Mark Whatley Linda Sellers Darryl Bowdre John Nix Don Warren
City Manager:	Edward Broussard
Asst. City Manager:	Susan Guthrie
Deputy City Attorney:	Steve Kean
Sr. Asst. City Attorney:	Sharon Roberts
Asst. City Attorney:	Terrance Garmon
Managing Director for Administration:	ReNissa Wade
Manager for Organizational Development:	Kristi Boyett
Chief Information Officer:	Benny Yazdanpanahi
City Engineer:	Carter Delleney
Code Enforcement Manager:	Chris Lennon
Director of Parks and Recreation:	Stephanie Rollings
Vehicle/Equipment Services Manager:	Leroy Sparrow
Director of Planning:	Heather Nick
Water Business Office Manager:	Jim Yanker
City Clerk:	Cassandra Brager

**INVOCATION**

**The Invocation was given by Rev. Kim Beckham, Central Baptist Church Tyler, Texas.**

**MINUTES**

Motion by Councilmember Whatley to approve the October 14, 2015 minutes; seconded by Councilmember Nix; motion carried 7 - 0 & approved as presented

**EMPLOYEE AWARDS – RECOGNITIONS, SERVICE**

**A-1 Service Award Recognition**

We would like to recognize the following employees for their years of service and commitment to the City of Tyler. At this important milestone, we express our sincere appreciation for your dedication and for the special contribution you make to our organization. These employees represent **50 years** of service with the City of Tyler.

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Service Awards

DATE OF HIRE:	FIRST NAME:	LAST NAME:	POSITION:	DEPARTMENT:	YEARS OF SERVICE:
10/04/1990	Destry	Walsworth	Police Sergeant IV	Police	25
10/29/1990	Jerry	Moore	Equipment Operator II	Code	25

ZONING

**Z-1 S07-15-013 WILLOWBROOK COUNTRY CLUB (2703 WEST ERWIN STREET)**  
Request that the City Council consider approving a Special Use Permit to allow for the construction of a telecommunications tower 150 feet in height for an indefinite period of time. (Councilmember Warren exit)

Motion by Councilmember Sellers; seconded by Mayor Pro Tem Moore; motion carried 6 - 0- 1 & approved as presented. (O-2015-96)

Councilmember Warren enters

**Z-2 S10-15-016 TYLER LOOP 323/DONNYBROOK LP**  
Request that the City Council consider approving a Special Use Permit to reduce the required 300 foot distance separation from the property line of a restaurant and a public school to 120 feet in order to be eligible for a Texas Alcoholic Beverage Commission license to sell beer and wine for on-premises consumption.

Motion by Councilmember Nix; seconded by Councilmember Whatley; motion carried 7 - 0 & approved as presented. (O-2015-97)

**Z-3 F09-15-121 STAPP HOLLOW, PHASE 1, FINAL PLAT**  
Request that the City Council consider approving a plat for a 24 lot subdivision containing approximately 35.07 acres of land located northwest of the intersection of County Road 490 and County Road 485, and a waiver of escrow estimated to be \$405,625 for the construction of a minor arterial street and the improvement of County Road 490.

Motion by Councilmember Bowdre; seconded by Mayor Pro Tem Moore; motion carried 7 - 0 & approved as presented.

PRESENTATIONS

**P-1 Request that the City Council receive a presentation on the status of the Development Review Process Study.**

**Heather Nick, Planning Director** – Stated that the Development Review Process Study was initiated by Planning and Development in collaboration with the development community in an effort to provide predictability, consistency, and clarity throughout the development review process. As stated in the Tyler Blueprint Core Values, the highest premium is placed on responsiveness to citizens' needs. A quality development review process is vital to the success of a community's economic vibrancy. The outcome of the analysis will include an implementation plan that will focus on increasing customer satisfaction and improving development review process efficiency.



**P-2 Request that the City Council consider receiving a brief presentation from Susan Stutts, Assistant Director for the Texas Forestry Association recognizing the City's Tree Farm status.**

**Susan Stutts, Assistant Director for the Texas Forestry Association** – Stated that in 2012 the City of Tyler, working in conjunction with the Texas Forest Service, developed an overall Forest Stewardship program for all large undeveloped timbered tracts of land at the landfill and lakes. The focus of the stewardship program is to manage timberlands against fire, pests, and disease while ensuring a better forest for the future.

Since 2012, City staff working with a consulting forester under the Texas Forest Stewardship Management Program has placed all the landfill and lake tracts under management. Thinning along with other management processes to these tracts to ensure a healthier forest have either been carried out or are currently scheduled. The City has applied for and received American Tree Farm System status on most of these properties

## **RESOLUTIONS**



**R-1 Request that the City Council consider adopting a Resolution proclaiming the City of Tyler's commitment to historic preservation and heritage tourism, and declaring the City of Tyler's intention to become a Preserve America Community.**

Motion by Councilmember Nix; seconded by Councilmember Sellers; motion carried 7 - 0 & approved as presented. **(R-2015-29)**

## **MISCELLANEOUS**

**M-1 Request that the City Council consider canceling the November 25, 2015 and December 23, 2015 City Council meetings.**

Motion by Councilmember Bowdre; seconded by Councilmember Nix; motion carried 7 - 0 approved as presented.

**CONSENT**

**(These items are considered to be routine or have been previously discussed, and can be approved in one motion, unless a Council Member asks for separate consideration of an item).**

- C-A-1** Request that the City Council consider approving the recommended amendments to the Tyler/Smith County EMS Interlocal Cooperation Agreement and the Master Contract, which will become effective only when and if both the City Council and County Commissioners Court so approve.
- C-A-2** Request that the City Council consider adopting an ordinance amending City Code, Chapter 1, Section 1-51 to include the definition of Basic Life Support (BLS) ambulances so as to be consistent with amendments updating the Master Contract for Paramedic Ambulance Service. (O-2015-98)
- C-A-3** Request that the City Council consider authorizing the City Manager to purchase two Traffic Message Center Trailers for the Police Department from Stalker Radar Applied Concepts Inc. in Plano, Texas, who bid the lowest formal quote in the amount of \$32,188.00.
- C-A-4** Request that the City Council consider awarding the annual price agreement for the purchase of pulverized quicklime used in water treatment to Austin White Lime Company for the fiscal year October 1, 2015 through September 30, 2016.
- C-A-5** Request that the City Council consider authorizing the City Manager to purchase various vehicles and equipment from Buy Board and lowest qualified bids received.

Motion by Mayor Pro Tem Moore to approve the entire consent agenda; seconded by Councilmember Warren; motion carried 7 - 0 & approved as presented.

**CITY MANAGER'S REPORT**

1. Solid Waste and Keep Tyler Beautiful received a 12,000 dollar grant from East Texas Council of Government. The monies will be used for a city wide "Pink Recycle" event mid May of 2016.
2. Thanked the street, drainage crew as well as the Fire Department for their hard work on the streets on Friday and Saturday as the rain poured in.

**RECESS FOR EXECUTIVE SESSION** – No executive session needed

Executive Item No. 1:

Under section 551.087 "Economic Development" deliberation regarding the following:

Possible offer of financial or other incentive to a prospect, and to consider financial and other information about that prospect/project with

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which the City is conducting economic development negotiations that could lead to a partnership in Tyler.

Executive Item No. 2:

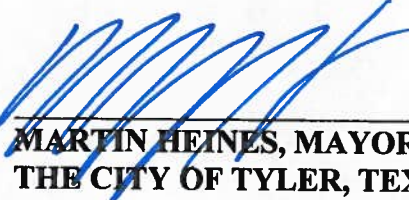
Under Section 551.072 "Real Estate" deliberation regarding the following:

Discuss the purchase, exchange, sale, lease or value of real property, the public discussion of which would have a detrimental effect on the negotiating position of the City, related to the development of municipal facilities.

**Any final action to be taken by the City Council will be taken in open session.**

**ADJOURNMENT**

Motion by Councilmember Whatley to adjourn the meeting at 9:51 am; seconded by Councilmember Bowdre; motion carried 7 - 0 & meeting adjourned.

  
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MARTIN HEINES, MAYOR OF  
THE CITY OF TYLER, TEXAS

ATTEST:

  
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CASSANDRA BRAGER, CITY CLERK

