

**TECHNICAL ADVISORY COMMITTEE
THURSDAY, NOVEMBER 1, 2018
REGULAR MEETING, TDC LARGE CONFERENCE ROOM
423 W. FERGUSON, TYLER, TEXAS**



Members Present:

Michael Howell, Kyle Kingma, Jimmy Toler, Stephanie Franklin, Leroy Sparrow, Paul Schneider, Brooke Droptini, Jeffrey Harmon, and Tom Mullins.

Others Present:

Brent Bradberry, TAMPO; Robert Gill, Tyler Transit; James Torres, Tyler Transit; and Melissa Medina, Tyler Transit.

Michael Howell called the meeting to order at 2:03 p.m.

Approval of Minutes:

Jimmy Toler moved, seconded by Kyle Kingma, to approve the minutes from September 6, 2018. Motion carried with a unanimous vote.

Action Items:

1. Consider recommending certification of Tyler Transit's American's with Disabilities Act (ADA) Paratransit Plan

Mr. Howell introduced Robert Gill who presented the item stating that this was an update to an existing plan which was revising wording to enhance clarity. He also noted a new point system for "no shows" which could be cause to deny service to customers who repeatedly request paratransit service for a specific time and location but are not there when the vehicle arrives. He said the new items added were related to Health Insurance Portability and Accountability Act (HIPAA) compliance, holiday service description and a rider code of conduct. Mr. Gill stated that the document had been reviewed and approved by the Legal staff and the Disability Issues Review Board (DIRB).

Stephanie Franklin asked if the new measures also applied to the fixed route transit procedures. Mr. Gill said that it was comparable.

Mr. Howell asked for clarification for why the MPO needed to certify the plan. Mr. Gill said that it was a Federal Transit Administration (FTA) requirement.

Leroy Sparrow moved, seconded by Jeffrey Harmon, to recommend approval of the certification of Tyler Transit's American's with Disabilities Act (ADA) Paratransit Plan. The motion carried with a unanimous vote.

2. Consider recommending the MPO adoption of Transit Asset Management Performance Targets established by Tyler Transit

Mr. Howell presented the item stating that transit providers and MPOs were required to adopt a Transit Asset Management (TAM) plan in January of 2018. At the time Tyler Transit had two

plans which together met the requirement and were adopted. He stated that in June of 2018 Tyler Transit had combined the two documents into a single TAM plan. The recommendation was that the MPO readopt the revised 2018 TAM plan.

Robert Gill provided a brief explanation of the federal requirements and the purpose of the measures and targets. He stated that this was a new process which would likely be refined over subsequent years. He said the measures and targets could help the Transit staff support requests to replace old fleet vehicles.

Kyle Kingma moved, seconded by Leroy Sparrow, to recommend adoption of the Transit Asset Management Performance Targets established by Tyler Transit. The motion carried with a unanimous vote.

3. Consider recommending the MPO adoption of Bridge Performance Targets established by TxDOT

Mr. Howell presented the item detailing the federally required measures to be used to analyze bridges. He stated that TxDOT had adopted statewide targets for bridge performance and provided information on how the bridges in the MPO boundary compared to the statewide targets. Given the performance data, staff recommended adoption of the statewide targets.

Ms. Franklin asked which bridges were rated as being in poor condition. After reviewing a map of the MPO, Jeffrey Harmon stated that he believed the bridges were on Sunnybrook Drive and said they were scheduled for replacement in the next year through the off-system bridge program.

Tom Mullins moved, seconded by Stephanie Franklin, to recommend adoption of the Bridge Performance Targets established by TxDOT. The motion carried with a unanimous vote.

4. Consider recommending the MPO adoption of Pavement Performance Targets established by TxDOT

Mr. Howell presented the item detailing the federally required measures to be used to analyze pavement condition. He stated that TxDOT had adopted statewide targets for pavement performance and provided information on how the pavement in the MPO boundary compared to the statewide targets. Given the performance data, staff recommended adoption of the statewide targets.

Jeffrey Harmon noted that the data showed Beckham Avenue as being poor although it was rehabilitated earlier in the year. Mr. Howell confirmed that the data was collected in 2017 and did not show 2018 improvements.

Brooke Droptini clarified that some of the facilities shown were City-maintained streets on the National Highway System, and that the targets could impact the City's capital improvement project rankings.

Kyle Kingma moved, seconded by Jimmy Toler, to recommend approval of the Pavement Performance Targets established by TxDOT. The motion carried with a unanimous vote.

5. Consider recommending the MPO adoption of System Performance Targets established by TxDOT

Mr. Howell presented the item detailing the federally required measures to be used to analyze system performance. He stated that TxDOT had adopted statewide targets for system performance, but that it was a new measure and data on how the MPO compared to the statewide targets was not available. Given that the MPO was mandated to adopt measures, staff recommended adoption of the statewide targets with the understanding that the MPO could set its own targets in the future when data was available.

Brooke Droptini stated that as this was a new measure that the process was still being refined, and that the MPO should not be worried about being penalized if future data shows the targets are not being met.

Stephanie Franklin moved, seconded by Kyle Kingma, to recommend adoption of the System Performance Targets established by TxDOT. The motion carried with a unanimous vote.

6. Consider recommending amendments to the 2019-2022 Transportation Improvement Program (TIP)

Mr. Howell presented the item stating that the proposed revisions included text amendments to reference the performance targets. He said that there were also proposed project description funding changes for two highway projects which were being altered to account for additional right-of-way purchasing for the projects, I-20 and FM 16. Staff recommended approval of the amendments.

Ms. Franklin mentioned that the language for the TAM targets specified 2018. Mr. Howell confirmed that the targets would need to be readopted annually.

Tom Mullins asked which side of the road the proposed frontage road would be on the I-20 project. Brook Droptini responded that it was on both sides.

Tom Mullins moved, seconded by Leroy Sparrow, to recommend approval of the amendments to the 2019-2022 Transportation Improvement Program. The motion carried with a unanimous vote.

7. Consider recommending approval of a revised Metropolitan Planning Area Agreement between the MPO, the City of Tyler and the Texas Department of Transportation

Mr. Howell presented the item stating that the current metropolitan planning area agreement was approved on October 4, 2018 and had an expiration date of September 26, 2022. TxDOT sent out an agreement template for the MPOs to use, but sent a revised template later on. Unfortunately the first template was reviewed and approved. He said the correct template was recommended to replace the current agreement for consistency with the other Texas MPOs. He clarified that the only change from the previous agreement was the expiration date which was being revised to September 30, 2024

Leroy Sparrow moved, seconded by Jimmy Toler, to recommend approval of the revised Metropolitan Planning Area Agreement. The motion carried with a unanimous vote.

Staff Updates:

1. Executive Director's Report

Mr. Howell notified the Committee of administrative changes that had been made to the Metropolitan Transportation Plan (MTP) and the Transportation Improvement Program since the last meeting. He stated the amendments were to clarify project descriptions to address comments received from the Federal Highway Administration.

Mr. Howell also gave notice that staff was working with the consultant updating the MTP update to schedule stakeholder interviews beginning November 27, 2018 and that the Committee members should expect an invitation to a meeting.

Brent Bradberry gave a brief update on the development progress of the Active Tyler Plan stating that a stakeholder meeting and public open house was being held on November 13, 2018 to receive final comments on the proposed network.

2. Upcoming Meeting Dates

Mr. Howell provided notice of the upcoming Policy Committee Meeting on November 15, 2018 and the next Technical Advisory Committee meeting scheduled on January 10, 2019.

Jeffrey Harmon commented that a public hearing was being held in Bullard on November 15, 2018 to receive input on the proposal to widen FM 2493 to four lanes between Flint and Bullard.

The meeting adjourned at 2:47 p.m.