



AGENDA

AIRPORT ADVISORY BOARD
REGULAR MONTHLY MEETING

*Tyler Pounds Regional Airport
700 Skyway Blvd., Suite 201 (off Hwy 64 W)
Tyler, Texas
Airport Lobby
1st Floor, Westside Terminal Building*



Due to the current Coronavirus COVID-19 public health emergency, the meeting of the Tyler Airport Advisory Board is being conducted in first floor lobby of the airport terminal and will be arranged for social distancing. Members of the public may participate but are urged to follow recommendations of the Centers for Disease Control and Prevention (CDC) by adhering to all social distancing and hygiene standards.

*Monday, May 18, 2020
12:00 pm*

Please call (903) 531-9825 if you need assistance with interpretation or translation for this City meeting.

Si usted necesita ayuda con la interpretación o traducción de cualquier material en este sitio o en una reunión pública de la Ciudad de Tyler por favor llame al (903) 531-9825.

AMERICANS WITH DISABILITIES ACT NOTICE

The City of Tyler wants to ensure that City meetings are accessible to persons with disabilities. If any individual needs special assistance or accommodations in order to attend this board meeting please contact the Airport at (903) 531-9825 in advance so accommodations can be made.

- I. Call meeting to order.
- II. Conduct a roll call and establish a quorum.
- III. Consider approval of Minutes of the Airport Advisory Board meeting held on February 17, 2020.
- IV. Introduction of New Airport Advisory Board Member C. Parry Marshall, MD.
- V. **AABC 05-20-01** Request that the Airport Advisory Board consider recommending that the City Council ratify the City Manager’s signing of an Easement and Right-of-Way Agreement with Oncor Electric Delivery Company LLC, granting, selling and conveying an easement and right-of-way to provide commercial electrical power to the Federal Aviation Administration (FAA’s) new localizer. This easement involves a tract of land that is 0.179 acres located within the airfield of Tyler Pounds Regional Airport.
- VI. **AABC 05-20-02** Request that the Airport Advisory Board consider recommending to the City Council to adopt a Resolution ratifying submission of an application for Federal Aviation Administration (FAA) CARES Act Grant Funds totaling \$1,218,343.00 to fund the Tyler Pounds Regional Airport’s operating expenses. This Resolution authorizes acceptance of the Grant.

- VII. **AABC 05-20-03** Request that the Airport Advisory Board consider recommending that the City Council ratify the Letter of Agreement (LOA) between EAN Holdings, LLC dba National Rent-A-Car and Tyler Pounds Regional Airport that establishes temporary procedures due to the COVID-19 health crisis.
- VIII. **AABC 05-20-04** Request that the Airport Advisory Board consider recommending that the City Council ratify the Letter of Agreement (LOA) between the Airport Rental Car Concessionaires and Tyler Pounds Regional Airport that establishes temporary procedures due to the COVID-19 health crisis.
- IX. **AABC 05-20-05** Request that the Airport Advisory Board consider recommending that the City Council ratify the Letter of Agreement (LOA) between the Airport Commercial Airlines and Tyler Pounds Regional Airport that establishes temporary procedures due to the COVID-19 health crisis.
- X. **AABC 05-20-06** Request that the Airport Advisory Board consider recommending that the City Council ratify the Letter of Agreement (LOA) between In-Ter-Space Services, Inc., dba Interspace Airport Advertising and Tyler Pounds Regional Airport that establishes temporary procedures due to the COVID-19 health crisis.
- XI. **AABC 05-20-07** Request that the Airport Advisory Board consider recommending that the City Council ratify the Letter of Agreement (LOA) between the Restaurant Concessionaires and the City of Tyler for Tyler Pounds Regional Airport that establishes temporary procedures due to the COVID-19 health crisis.
- XII. Airport Manager's report:
 - a. Construction Updates for Taxiway Foxtrot & Charlie, and Instrument Landing System relocation to Runway 4-22.
 - b. Upcoming Airport Master Plan tasks and meetings.
 - c. Airport Staff changes due to planned retirement and vacancies.

XIII. Adjourn

CERTIFICATE OF POSTING

This is to certify that on the 15th day of May, 2020, at 8:33 a.m., the above notice was posted on the bulletin boards of City Hall.

City Clerk's Office signed original
City Clerk or Designee

This is to certify that on the 15th day of May, 2020, at 12:00 p.m., the above notice was posted on the front door of the Airport Terminal Entrance, 700 Skyway Blvd., Tyler, Texas.

Annette Smith
Staff Designee