



TYLER POLICE DEPARTMENT

GENERAL ORDER: 12.700

	CIVIL DISTURBANCE & MASS ARREST	
	EFFECTIVE DATE: 10-05-2002	
	REVISED DATE: 06-12-2020	
CALEA STANDARDS: [46.1.2]; 46.1.4		

12.701 PURPOSE

- A. The purpose of the Civil Disturbance & Mass Arrest policy is to establish the responsibilities for each position involved with these situations.

12.702 CIVIL DISTURBANCE – [CALEA Standard: 46.1.4]

- A. The arriving / on-scene supervisor shall be responsible for:
1. Assuming overall command of the scene and containing the disturbance, until relieved by a higher ranking supervisor or the Incident Commander;
 2. Verifying the observations and evaluations made by the initial on-scene personnel;
 3. Informing/updating the appropriate command staff personnel (i.e. Shift Commander / Lieutenant, Acting Shift Commander, Asst. Chief, Chief of Police) of all developments and actions being taken to contain and resolve the disturbance;
 - a. Should the situation require additional equipment and/or personnel to be contained, the Shift Commander / Lieutenant or Acting Shift Commander shall immediately notify the Chief of Police or their designate.
- B. Upon notification of a civil disturbance, the Chief of Police or their designate, shall cause the incident to be investigated and a plan of action adopted. The plan of action may consist of, but is not limited to the following:
1. The activation of the Emergency Operations Center (**EOC**);
 2. Activation of the Department's emergency call-out procedures.

C. The Incident Commander shall be responsible for:

1. Arrest and Temporary Confinement

a. The circumstances surrounding each arrest during a civil disturbance shall be documented to ensure no person's constitutional rights are violated.

1) All Department personnel are required to wear their body worn camera in accordance with [General Order 05.300 – Mobile Video and Audio Recording](#) and ensure it is actively recording prior to and during any civil disturbance / mass arrest situation.

b. All persons taken into custody shall immediately be escorted to the Department's secure temporary detention facility / location.

1) Upon reaching the established temporary detention facility / location the arrestee will be released to the Department's designated Book-In & Transport Team.

a) Juveniles taken into custody shall be held / detained in a separate area from adult offenders.

b) All juvenile processing and release requirements outlined in [General Order 10.100 – Juveniles](#) shall remain in effect.

2) The employee affecting the arrest shall provide the Book-In & Transport Team with the necessary charging information and arrest circumstance so that an arrest affidavit can be completed prior to returning to the scene.

3) The arrestee shall remain in the temporary detention facility / location until transported to the Smith County jail.

2. Book-In & Transport Team

a. The establishment of a Book-In & Transport Team and the number of personnel assigned to the team shall be at the direction of the Incident Commander.

b. The Book-In & Transport Team shall be responsible for:

1) Identifying the arrestee;

2) Photographing the arrestee with the arresting employee and the arrestee's property, including evidentiary items;

a) The photographs shall be provided to CSU personnel for downloading and report / case presentation purposes following the close of the disturbance.

- 3) Maintaining a log of all arrested persons;
 - 4) Coordinating with Property Unit personnel regarding the collection and storage of evidentiary items.
 - 5) Completing all required jail paperwork;
 - 6) Requesting EMS personnel when necessary to ensuring the medical well-being of each arrestee while in the Department's custody; and
 - 7) Transporting arrested persons to the Smith County jail.
- c. The Department's prisoner transport van shall be the primary means of transporting persons taken into custody. The number of prisoners transported at one (1) time shall not exceed the vehicles maximum capacity of ten (10) arrestees. All prisoner transports shall require two (2) sworn employees to be present.
- 1) If deemed necessary by the Incident Commander or their designee, marked vehicles may be used to assist with additional prisoner transports.
 - 2) If deemed necessary by the Incident Commander or their designee, the Smith County Sheriff's Office or the Smith County Juvenile Probation Department may also be contacted and requested to assist with prisoner transports.
- d. Prior to every prisoner transport the jail shall be notified.

3. Security

- a. Security shall be provided to the **EOC** and all temporary detention facilities / locations.

4. Interagency Agreements

- a. [Sec. 362.002 of the Local Government Code](#) provides for the cooperation of municipalities and counties during disaster, riot, or unlawful assembly characterized by force and violence or the threat of the same. As necessary, surrounding agencies may be called upon to assist with mass arrest situations once the mayor has declared a State of Civil Emergency.
- b. The Tyler Police Department uses the Smith County Sheriff's Office for their detention facilities. During a situation involving mass arrest the Sheriff's Department requires as much warning as possible in order to ensure sufficient staffing for the additional number of prisoners. If overcrowding conditions occur, deputies may transport prisoners to another facility.

5. Defense Counsel Visitation
 - a. Defense counsel visits **WILL NOT** be permitted at any of the temporary detention facilities / locations without prior authorization from the Incident Commander. Defense counselors without prior authorization are to be directed to the Smith County Jail or Smith County Juvenile Attention Center.
6. Court and Prosecutorial Liaison
 - a. When practical, the Tyler Municipal Court will be notified prior to any foreseeable mass arrest situation. Arraignments for providing arrestee's their magistrate warnings will be performed at the direction of the Municipal Court Judge.
 - b. When practical, the Smith County District Attorney will be notified prior to any foreseeable mass arrest situation. Representatives from the District Attorney's Office shall be allowed access to the scene.
7. Media Relations & Pubic Information
 - a. Once a media / press staging location is established the Department's Public Information Officer (**PIO**) shall be responsible for working with the City's Communications Department and PIO so as to liaison between the media and citizens in order to provide the community with factual data and dispel rumors.
8. Food, Water, and Sanitation
 - a. Food, water and sanitation needs shall be provided by the Smith County Sheriff's Office once prisoners have been booked into jail. The Incident Commander is responsible for ensuring all Department employees have access to food, water, and sanitation needs.
9. Medical Treatment and Care
 - a. EMS personnel shall be notified and requested to stage at a secure location in order to provide emergency care and treatment to employees, injured uninvolved citizens, and, if capable, persons participating in the disturbance.
 - 1) Additional EMS personnel may also be requested to stage at the temporary holding facility / location if deemed necessary.
 - b. Smith County jail personnel shall see to the reasonable and necessary medical treatment for arrestees upon acceptance and confinement at the jail.
10. Equipment Distribution
 - a. The Chief of Police or Incident Commander shall, at their discretion, authorize the distribution of all specialized equipment (e.g. riot

shields, helmets, gas masks) as necessary to preserve or reestablish peace and order.

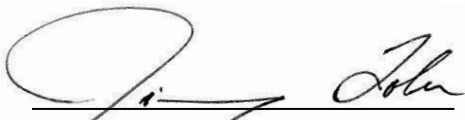
11. De-escalation of Field Activities

- a. The Incident Commander shall be responsible for evaluating the situation and decide when the circumstances allow for the de-escalation of field activities and release of off-duty personnel.

12. After Action Report

- a. The Incident Commander shall be responsible for the completion and submission of an after action report to the Chief of Police documenting the civil disturbance.

Approved: 06-12-2020



Jimmy Toler
Chief of Police