

PUBLIC INFORMATION REQUEST

REQUEST FOR INFORMATION PURSUANT TO TEXAS LOCAL GOVERNMENT CODE CHAPTER 552

In order to provide the information that you are requesting, the City of Tyler asks that you fill out this information request to facilitate our staff making this available to you as soon as reasonably possible. There will be a charge for copies made. Originals of official records may not be taken out of the building or area of custody.

NOTE: If any information is deemed to be confidential, the City shall seek an opinion from the Texas Attorney General as permitted by State law. 1. Information requested and date(s) for information requested. (We ask that you be specific.) NOTE: The City does NOT need the reasons why you are asking for the information. Department Information Requested Start Date End Date Copies requested? Check one of the following: 2. I wish to inspect the requested record(s). NO If yes, how many copies? Enter number of copies here: YES Inspection may not be possible as some documents may contain both NOTE: confidential and open information. NOTE: Charges for copies per page will be \$.10 cents for standard pages. Charge may be different for non-standard page copies. 4. Date and time information is expected to be available: For Department Use Please provide your name and telephone number for contact purposes. This contact information is necessary in the event the City seeks an Attorney General Opinion. Street City State Zip Code Telephone Number Email (optional) Area Code

T THITCH T VALLE	Signature Signature		

	*** For Departm	ent Use Only ***	
Date Received	Department	Name	
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Signature

Printed Name