

**MINUTES OF THE REGULAR CALLED MEETING OF THE
CITY COUNCIL OF THE CITY OF TYLER, TEXAS
September 8, 2021**

A regular called meeting of the City Council of the City of Tyler, Texas, was held Wednesday, September 8, 2021 at 9:00 a.m. in the City Council Chambers, 2nd floor of City Hall, Tyler, Texas, with the following present:

Mayor:	Don Warren
Mayor Pro Tem:	Shirley McKellar
Councilmembers:	Stuart Hene James Wynne Broderick McGee Bob Westbrook Brad Curtis
City Manager:	Edward Broussard
Deputy City Manager:	Stephanie Franklin
Asst. City Manager:	Heather Nick
City Attorney:	Deborah G. Pullum
Senior Asst. City Attorney:	April Earley
Director of Organizational Development:	Regina Y. Moss
City Fire Chief:	David Coble
Compliance Engineer:	Paul Neuhaus
Project Engineer:	Tiffany Currie
Police Chief:	Jimmy Toler
Traffic Engineer:	Cameron Williams
Director of Utilities:	Kate Dietz
Parks Director:	Leanne Robinette
City Clerk:	Cassandra Brager

INVOCATION

The Invocation was given by Councilmember Curtis.

MINUTES

Motion by Councilmember Westbrook to approve the July 28, 2021 minutes; seconded by Mayor Pro Tem McKellar; motion carried 7 - 0 & approved as presented.

HEARING

H-1 Request that the City Council consider conducting a public hearing for September 8 and September 22, 2021 on the proposed Fiscal Year 2021-2022 Annual Budget and on the proposed property tax rate of \$0.2699 per \$100 of taxable property value and consider taking action to adopt the proposed tax rate and Fiscal Year 2021-2022 Annual Budget on September 22, 2021.

City Manager, Edward Broussard gave a brief presentation on the proposed Fiscal Year 2021-2022 Annual Budget.

September 8, 2021

Mayor Warren opened the public hearing at 9:11:29 a.m., and asked for any speakers to come forward. No one came forward to speak. Mayor Warren closed the public hearing at 9:11:49 a.m.

RESOLUTION

- R-1 Request that the City Council consider adopting a Resolution authorizing the City Manager, as the designated representative of the City of Tyler, to execute advanced funding agreements (AFA) with the Texas Department of Transportation for multiple Highway Safety Improvement Program Projects. (R-2021-42)**

Motion by Councilmember Curtis; seconded by Councilmember Wynne; motion carried 7 - 0 & approved as presented.

MISCELLANEOUS

- M-1 Request that the City Council consider authorizing the City Manager to execute Change Order No. 01 with Taplin Group, LLC, increasing the total contract amount by \$185,255.90 (24.5 percent) to \$942,091.40 for the Cleaning and Closed Circuit Television (CCTV) Recording of Wastewater (Sanitary Sewer) Line, Group 5, Bid No. 19-011.**

Motion by Councilmember McGee; seconded by Councilmember Curtis; motion carried 7 - 0 & approved as presented.

- M-2 Request that the City Council consider authorizing the City Manager to execute a contract with Insituform Technologies, LLC in the amount of \$18,632,408.84 for the 24" to 42" Sanitary Sewer Cast in Place Pipe (CIPP), Standard Bid 21-071.**

Motion by Councilmember McGee; seconded by Mayor Pro Tem McKellar; motion carried 7 - 0 & approved as presented.

- M-3 Request that the City Council consider conducting a public hearing to consider adopting an ordinance renewing the designation of City of Tyler Reinvestment Zone No. 3/Trane at 6200 Troup Highway, Tyler, Texas for a period of 5 years, and approval of the request from Trane Technologies for tax abatement. (O-2021-81)**

Mayor Warren opened the public hearing at 9:23:55 a.m., and asked for any speakers to come forward. No one came forward to speak. Mayor Warren closed the public hearing at 9:24:00 a.m.

Ted Crabtree Vice President of Operations from Trane – Thanked City Council for their support.

Motion by Councilmember Westbrook; seconded by Mayor Pro Tem McKellar; motion carried 7 - 0 & approved as presented.

BOARD APPOINTMENTS

B-1 Request that the City Council consider making appointments and re-appointments to various City Boards.

Airport Advisory Board

Motion by Councilmember Westbrook to reappoint Amir Mirmiran and Robert Campbell III; seconded by Mayor Pro Tem McKellar; motion carried 7 - 0 & approved as presented.

Motion by Councilmember Westbrook to appoint Lansford Ireson Jr. and Jerry Schwarzbach; seconded by Mayor Pro Tem McKellar; motion carried 7 - 0 & approved as presented.

Motion by Councilmember Westbrook to reappoint Robert Campbell III as Chair; seconded by Councilmember Curtis; motion carried 7 - 0 & approved as presented.

Board of Adjustments

Motion by Mayor Pro Tem McKellar to reappoint Michael Donley; seconded by Councilmember Westbrook; motion carried 7 - 0 & approved as presented.

Construction Board of Adjustments and Appeals

Motion by Councilmember Wynne to reappoint Jion Dietz, Alfred Pate III and John McKinney; seconded by Councilmember McGee; motion carried 7 - 0 & approved as presented.

Historical Preservation Board

Motion by Councilmember McGee to reappoint Michael Hurley and appoint Conor Herterich; seconded by Councilmember Curtis; motion carried 7 - 0 & approved as presented.

Industrial Development Corporation

Motion by Mayor Pro Tem McKellar to reappoint JoAnn Hampton and Claude Henry; seconded by Councilmember Westbrook; motion carried 7 - 0 & approved as presented.

Keep Tyler Beautiful Board

Motion by Councilmember Westbrook to reappoint Lisa Williams, Jesse Crowder Jr., and Kristina Suberbielle and appoint Victor Valle Jr., Shasonya Houston, Sandra Newton, Laqulia Hill and Frank Vargas; seconded by Mayor Pro Tem McKellar; motion carried 7 - 0 & approved as presented.

September 8, 2021

Main Street Board

Motion by Councilmember Wynne to reappoint LaToya Young, Williams Childs, Stan Anderson, Chad Humphries and Marty Crawford; seconded by Councilmember Curtis; motion carried 7 - 0 & approved as presented.

Motion by Councilmember Wynne to appoint Kaitlyn Porterfield and Cassie Hollenshead for the Heart of Tyler position; seconded by Councilmember Curtis; motion carried 7 - 0 & approved as presented.

Library Board

Motion by Councilmember Wynne to reappoint Sheila Austin and Melissa ONeal; seconded by Councilmember Curtis; motion carried 7 - 0 & approved as presented.

Motion by Councilmember Wynne to appoint Diana Chambless, Kristen Thompson and Tami Brooks; seconded by Councilmember Curtis; motion carried 7 - 0 & approved as presented.

Motion by Councilmember Wynne to appoint Sheila Austin as Chair; seconded by Mayor Pro Tem McKellar; motion carried 7 - 0 & approved as presented.

Neighborhood Revitalization Board

Motion by Councilmember Curtis to reappoint Vicki Jackson and appoint Larry Kellum; seconded by Mayor Pro Tem McKellar; motion carried 7 - 0 & approved as presented.

Northeast Texas Public Health District Board

Motion by Councilmember Westbrook to reappoint Kimberly Ashley; seconded by Councilmember Wynne; motion carried 7 - 0 & approved as presented.

Parks Board

Motion by Mayor Pro Tem McKellar to reappoint Paul Wick, Justin Hargrove, Justin Fenley and Jim Cousineau; seconded by Councilmember Westbrook; motion carried 7 - 0 & approved as presented.

Motion by Mayor Pro Tem McKellar to appoint Jennifer Myles; seconded by Councilmember Westbrook; motion carried 7 - 0 & approved as presented.

Motion by Mayor Pro Tem McKellar to appoint Jim Cousineau as Chair; seconded by Councilmember Westbrook; motion carried 7 - 0 & approved as presented.

Planning and Zoning Commission

Motion by Mayor Pro Tem McKellar to reappoint Pamela Phoenix, Lloyd Nichols, Jimmy Reed and Blair Swaim; seconded by Councilmember McGee; motion carried 7 - 0 & approved as presented.

Traffic Safety Board

September 8, 2021

Motion by Mayor Pro Tem McKellar to reappoint Mena Souliman and John Jack Matthews; seconded by Councilmember McGee; motion carried 7 - 0 & approved as presented.

Half Cent Sales Tax Board

Motion by Councilmember Westbrook to reappoint John Walton Jr and Aubrey Sharpe; seconded by Mayor Pro Tem McKellar; motion carried 7 - 0 & approved as presented.

CONSENT

(These items are considered to be routine or have been previously discussed, and can be approved in one motion, unless a Council Member asks for separate consideration of an item.)

- C-A-1 Request that the City Council consider ratifying the award of the engineering contract with Halff Associates, Inc. in the full amount of \$160,000 for a drainage study of the headwaters of Willow Creek.**

- C-A-2 Request that the City Council consider ratifying the award of the engineering contract with Halff Associates, Inc. in the full amount of \$80,000 for a drainage study of Black Fork Creek at Gentry Parkway.**

- C-A-3 Request that the City Council consider amending the signed contract (RFP 21-009) for Paratransit Overflow Services.**

- C-A-4 Request that the City Council consider approving the final acceptance and release of retainage in the amount of \$17,807.00 for a final contract amount of \$178,070.00 to Solid Bridge Construction LLC for the Storm Sewer Repair at 3521 South Broadway project.**

- C-A-5 Request that the City Council consider authorizing the City Manager to execute an Easement and Right-of-Way agreement with Oncor to install electrical lines on City-owned property at Lake Tyler.**

- C-A-6 Request that the City Council consider ratifying staff action for payment of \$104,634.92 to A.E. Shull & Company and \$7,303.00 to The Brannon Corporation for a combined total of \$111,937.92 for the emergency repair of an 8-inch sanitary sewer line located in the Stonegate Subdivision.**

- C-A-7 Request that the City Council consider approving the Smith County 9-1-1 Communications District Proposed FY 2021-2022 District Operating Budget.**

September 8, 2021

Motion by Councilmember Westbrook; seconded by Councilmember McGee; motion carried 7 - 0 & approved as presented.

CITY MANAGER'S REPORT

1, Rose Garden Complex Update:

- Demolition of Harvey Hall is complete
- The 6" water line has been repaired and tied back in and is now a looped system.
- Road construction continues to be the priority, along with the removal of debris from the demolition.
- Once all the demolition debris is cleared dirt work and preparation for the conference center pad site will begin.
- Selective demolition will occur at the Mayfair building as we create a final set of plans for Mayfair restoration. Due to the historical nature of the building, the goal is to do the least amount of demo work possible

**The Mayfair has a \$1.5 million dollar allowance per the construction contract and we need to work to develop the best plan of action on rehabilitation of the building

-Asbestos removal will also take place at the Mayfair

**All Mayfair work will be done after the East Texas State Fair.

2. COVID and Library Services - Ashley Taylor has been in conversations with other library directors including Longview and Kilgore as to their approach with Library programming and services amid the rise in Covid cases in the East Texas area. She will continue this conversation with the libraries of SALT (Smith County Area Libraries Together).

The Tyler Public Library and others are closely monitoring Covid cases as compared to vaccinations rates within their community to ensure the safety and security of citizens and employees alike.


Currently Tyler Library staff will continue with some in persons programming encouraging the use of masks and limiting participation. Such an example of this is with the Teen Lock-In scheduled for later this month. The Library has capped registration for this program to 25 teens. Many other programs are continuing to be offered via take-home kits which have proven very popular for children and adults alike over the past year.

3. ETSO Concert in the Park this past Saturday. City Manager read a note of gratitude from ETSO Executive Director for our partnership for Saturday's Concert in the Park.

September 8, 2021

ADJOURNMENT

Motion by Councilmember McGee to adjourn the meeting at 9:49 am; seconded by Councilmember Curtis; motion carried 7 - 0 & meeting adjourned.



**DONALD P WARREN, MAYOR OF
THE CITY OF TYLER, TEXAS**

ATTEST:


CASSANDRA BRAGER, CITY CLERK

