

**TECHNICAL ADVISORY COMMITTEE
THURSDAY, JULY 7, 2022
REGULAR MEETING, TDC LARGE CONFERENCE ROOM
423 W. FERGUSON, TYLER, TEXAS**



Members Present:

Heather Nick, Michael Howell, Cameron Williams, Kyle Kingma, Stephanie Franklin, Jimmy Toler, Adrienne Leach, Leroy Sparrow, Colleen Colby, and Brent Nelson.

Others Present:

Gaylord Hughey

Heather Nick called the meeting to order at 2:01 p.m.

Approval of Minutes:

Cameron Williams moved, seconded by Adrienne Leach, to approve the minutes from May 5, 2022. Motion carried with a unanimous vote.

Action Items:

1. Consider recommending the Policy Committee adopt an amendment to the Master Street Plan for a portion of the proposed extension of Waljim Street

Mr. Howell presented the item stating that the amendment was focused on a portion of the proposed extension of Waljim Street connecting South Town Drive to Thigpen Drive. Mr. Howell pointed out that the proposed route impacted residents in the Courtyard Condos and Hollyview Apartments residential developments and said that the City of Tyler had requested to remove the proposed connection from the Master Street Plan. He said that both remaining sections of the proposed Waljim extension could still address vital circulation issues after the removal of the South Town to Thigpen connection. Mr. Howell also noted that the removal of the connection also triggered designating South Town Drive as a collector street.

Ms. Franklin asked for clarification on how the street would function. Mr. Williams talked out the goals in the proposed alignment of the facility. Mr. Kingma mentioned how the collector street would function differently than an arterial like South Broadway Avenue and that the City of Tyler's Unified Development Code specified that residential collectors be designed to not encourage cut-through traffic.

Cameron Williams moved, seconded by Kyle Kingma, to adopt the amendment to the Master Street Plan for a portion of the proposed extension of Waljim Street. The motion carried with a unanimous vote.

2. Consider recommending the Policy Committee adopt an amendment to the FY 2023-2026 Transportation Improvement Program (TIP) to allow Tyler Transit to utilize funds to construct a new transit facility

Mr. Howell presented the item stating the Tyler Transit had requested new language be added to

the TIP that would allow the transit staff to begin the process researching options for acquiring a building or a vacant lot to construct a new building to house a portion of the growing number of Tyler Transit staff.

Mr. Sparrow reiterated that the current plan did not include language which would permit staff to dedicate time researching expansion options without the proposed additional language in the plan.

Ms. Nick asked what would happen to Tyler Transit's existing location. Mr. Sparrow stated the intent was to keep the building and continue to use it for staff offices. He clarified that the proposed expansion would serve as a satellite office for the growing number of staff members.

Mr. Howell noted that no additional funding was being programmed into the TIP because the research would be conducted by the staff whose salaries were already funded in the plan. He went on to say that further TIP updates would need to be made when Tyler Transit identifies their preferred option and a funding source to cover the capital investment.

Kyle Kingma moved, seconded by Leroy Sparrow, to adopt the amendment to the FY 2023-2026 Transportation Improvement Program. Motion carried with a unanimous vote.

Staff Updates:

1. MPO Executive Director's Report

Ms. Nick notified the Committee that the staff had begun contract negotiations with Alliance Transportation Group to perform the Travel Demand Model update. She also said that Kimley-Horn was the highest ranked firm to submit qualification to perform the Downtown Tyler Traffic Study. She noted the next step was for the MPO and Kimley-Horn staff to refine the scope and budget for the project.

2. Upcoming Meeting Dates

Mr. Howell provided notice of the upcoming Policy Committee Meeting on July 28, 2022 and the next Technical Advisory Committee meeting scheduled on September 1, 2022.

The meeting adjourned at 2:25 p.m.